



Fees in respect of the Licensing Act 2003:

Personal Licence: £37.00

Premises Licences and Club Premises Certificates: for applications for premises licences, club premises certificates, variations.

A ⊕ (£0 – 4300)	B (£4301 - £33000)	C (£33001 - £87000)	D (£87001 – £125000)	E (£125001 and over)
£100	£190	£315	£450	£635

Annual charges payable by those holding premises licences and club premises certificates

A	B	C	D	E
£70	£180	£295	£320	£350

Other Fees and Charges payable by applicants and those giving notices under the Licensing Act 2003:

Occasion on which fee may be payable	Fee
Supply of copies of information contained in the register	Set by relevant local authority
Application for copy of licence or summary on theft, loss etc of premises licences or summary	£10.50 in all cases
Notification of change of name of address (holder of premises licence)	£10.50 in all cases
Application to vary to specify individual as premises supervisor	£23.00
Application to transfer premises licence	£23.00
Interim authority notice	£23.00
Application for making of a provisional statement	£195.00
Application for copy of certificate or summary on theft, loss etc of certificate or summary	£10.50 in all cases
Notification of change of name or alteration of club rules	£10.50 in all cases
Change of relevant registered address of club	£10.50 in all cases
Temporary event notice (no more than 500 people) – see overleaf	£21.00
Application for copy of notice on theft, loss etc of temporary event notice	£10.50
Application for copy of licence on theft, loss etc of personal licence	£10.50
Notification of change of name or address (personal licence)	£10.50
Notice of interest in any premises	£21.00

See overleaf for methods of payment -

⊕ Non-domestic rateable value of premises. Particular types of premises which do not have a non-domestic business rate are allocated to Band A above.

METHODS OF PAYMENT:

This Council does not accept cash payments.

- Cheques made payable to **High Peak Borough Council**;
- You can pay by phone or at any Council office by using a debit or credit card;
- BACS payments can be accepted, but the Licensing Officer must be informed of the following details by e-mail (LA2003@highpeak.gov.uk) or fax (01298 27639) –
 - what the payment is for
 - how much you have paid
 - what date is was paid into the bank
 - who has paid it.

You will need the following details to pay by BACS –

Sort Code 60 04 18

Account reference 10567828

Account Name : High Peak Borough Council.

Scale of additional premises fee for exceptionally large events:

Number in attendance at any one time	Additional fee
5,000 to 9,999	£1,000
10,000 to 14,999	£2,000
15,000 to 19,999	£4,000
20,000 to 29,999	£8,000
30,000 to 39,999	£16,000
40,000 to 49,999	£24,000
50,000 to 59,999	£32,000
60,000 to 69,999	£40,000
70,000 to 79,999	£48,000
80,000 to 89,999	£56,000
90,000 and over	£64,000