



High Peak Borough Council

0845 129 48 59

www.highpeak.gov.uk

Business Rates Team

We're here to help

Town Hall, Market Place, Buxton
Derbyshire SK17 6EL

Tel: 01298 28400 Fax: 01298 27639

Textphone: 0845 129 48 76

E-mail: ndr@highpeak.gov.uk

BUSINESS RATE REFUND REQUEST

Account Ref:

Your Business Rate account is currently in credit by:

It is High Peak's preferred policy to refund overpayment directly into your bank account. It also means that your money will be available to you sooner if you elect to have your refund paid into your bank. Please confirm your account details below.

Name and address of your bank

Your Bank Account name

Your sort code Your Bank Account number(8 digits).....

Please send remittance advice to.....

.....

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If you do not want your refund paid into a bank, please give the reason below

.....

Please send cheque to : Account name.....

Address.....

I confirm that I am entitled to this refund

Signed Date

Signed..... Date.....

(if Business Rates is in joint names you must both sign)

If you want to leave the credit on the account please ignore this form.