



FORWARD PLAN OF DECISIONS TO BE TAKEN BY THE EXECUTIVE

1 FEBRUARY 2012 – 31 MAY 2012

What is the Forward Plan?

The Forward Plan is a list of decisions the Council's Executive intends to take during the coming four months. The Plan is updated monthly and is available to the public 14 days before the beginning of each month. Some of these decisions are known as 'Key Decisions.'

What is a key decision?

Key decisions are:

- Changes or additions to the Budget and Policy Framework
- Those connected with the Annual Revenue Budget and the Capital Programme
- Those that mean changes that would be outside the Budget and Policy Framework, Annual Revenue Budget or Capital Programme previously approved by the Council
- A report in connection with a Best Value Service Review or in connection with the Best Value Performance Plan, which requires a decision to be made by the Executive
- Any decision to spend £10,000 or more over the Council approved budget for any budget item; any decision to spend over £60,000 revenue or £150,000 capital that is within budget, or any decision to vire more than these amounts from one budget head to another, or any decision, which would result in a saving of £10,000 to any budget head
- Any decision which affects communities living or working in an area comprising one or more wards

What is the Budget and Policy Framework?

This includes the Council's budget, certain housing land transfers and the following plans and strategies:

- Annual Audit Plan
- Best Value Performance Plan
- Communications Strategy
- Community Strategy
- Corporate Equality Plan
- Asset Management Plan
- Capital Programme
- Community Safety Strategy
- The Constitution
- The Corporate Plan

Incorporating Race Equality Plan

- High Peak Local Plan
- Investors in People
- Local Development Framework
- Social Inclusion Strategy
- Housing Strategy
- Licensing Policy
- Recycling Strategy

What does the Forward Plan tell me?

The Plan gives information about:

- what decisions will be made in the next four months
- when those decisions are likely to be made
- who will make those decisions
- what consultation there will be
- who you can make representations to, and how
- what documents can you ask for, and when
- who you can contact for further information

Who takes key decisions?

Under the Council's Constitution, key decisions are taken by the Executive and individual Executive Members.

Most key decisions are taken at public meetings of the Executive.

When key decisions are to be taken by individual Executive Members, full details are included within the Plan.

Who can I contact?

Each entry in the Plan gives the names of the relevant people to contact about that particular item.

How do I make contact?

Wherever possible, full contact details are given in the Forward Plan. If you are unsure how to make contact, please ring High Peak Call Centre and our Customer Advisors there will be able to help you:

Call High Peak Telephone 0845 129 77 77

Can I have copies of agenda papers?

The agenda papers for the Council and Executive meetings are usually available, free of charge, five working days before the date of the meeting, from the Call Centre on 0845 129 77 77. They are also available at the main offices – Town Hall, Buxton, Municipal Buildings, Glossop and on the Council's website: www.highpeak.gov.uk

Very occasionally, the papers you ask for may contain information that cannot be made open to the public. If this is the case, it will be explained why it will not be possible to make copies available.

Where can I get copies of the Plan?

Copies of the Plan are also available, free of charge, from the Council's website: www.highpeak.gov.uk, the Call Centre and also from the main offices. The Plan is updated monthly 14 days before the start of the next month.

General

If you have any questions or comments about the Plan, we would positively welcome them and would ask that you send them direct to the Member Services Manager, Town Hall, Buxton, Derbyshire, SK173 6EL, or by e-mail to customer-services@highpeak.gov.uk Please let us know if you have any difficulty in accessing a copy of the Plan or any of the documents.

DECISION	DECISION TAKER	EXPECTED DATE OF DECISION	PROPOSED CONSULTATION (PUBLIC & STAKEHOLDERS)	HOW TO MAKE REPRESENTATIONS TO THE DECISION TAKER & BY WHEN	DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER & WHERE YOU CAN OBTAIN COPIES
Budget and Medium Term Financial Plan 2012/13	The Executive (Councillors Bisknell, Huddleston, A McKeown & Norton) tel: 0845 129 77 77	21 February 2012	---	To Councillor Norton, Executive Councillor for Corporate Services tel: 0845 129 77 77 by 2 February 2012	Report of the Executive Director (Community Services)
Corporate Plan & Performance Framework	The Executive (Councillors Bisknell, Huddleston, A McKeown & Norton) tel: 0845 129 77 77	21 February 2012	---	To Councillor C Bisknell, Leader tel: 0845 129 77 77 by 2 February 2012	Report of the Executive Director (Community Services)
Allotments Strategy	The Executive (Councillors Bisknell, Huddleston, A McKeown & Norton) tel: 0845 129 77 77	21 February 2012	---	To Councillor A McKeown, Executive Councillor for Community Services tel: 0845 129 77 77 by 2 February 2012	Report of the Executive Director (Community Services)
Glossop Design and Place Making Strategy	The Executive (Councillors Bisknell, Huddleston, A McKeown & Norton) tel: 0845 129 77 77	21 February 2012	---	To Councillor Huddleston, Executive Councillor for Regeneration tel: 0845 129 77 77 by 2 February 2012	Report of the Executive Director (Improvement)
Review of Street Scene Service	The Executive (Councillors Bisknell, Huddleston, A McKeown & Norton) tel: 0845 129 77 77	27 March 2012	---	To Councillor A McKeown, Executive Councillor for Community Services tel: 0845 129 77 77 by 8 th March 2012	Report of the Executive Director (Community Services)

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DWP Benefits Change/Local Council Tax Benefit	The Executive (Councillors Bisknell, Huddlestone, A McKeown & Norton) tel: 0845 129 77 77	27 March 2012	---	To Councillor C Bisknell, Leader tel: 0845 129 77 77 by 8 th March 2012	Report of the Executive Director (Customer Services)
Glossop Halls	The Executive (Councillors Bisknell, Huddlestone, A McKeown & Norton) tel: 0845 129 77 77	27 March 2012	---	To Councillor C Bisknell, Leader tel: 0845 129 77 77 by 8 th March 2012	Report of the Executive Director (Improvement)
Tenancy Strategy	The Executive (Councillors Bisknell, Huddlestone, A McKeown & Norton) tel: 0845 129 77 77	27 March 2012	---	To Councillor A McKeown, Executive Councillor for Community Services tel: 0845 129 77 77 by 8 th March 2012	Report of the Executive Director (Improvement)
Core Strategy - Housing Numbers and Distribution	The Executive (Councillors Bisknell, Huddlestone, A McKeown & Norton) tel: 0845 129 77 77	27 March 2012	---	To Councillor Huddlestone, Executive Councillor for Regeneration tel: 0845 129 77 77 by 8 March 2012	Report of the Executive Director (Improvement)
High Peak Borough Council Future Council Housing Management Options	The Executive (Councillors Bisknell, Huddlestone, A McKeown & Norton) tel: 0845 129 77 77	24 April 2012	---	To Councillor A McKeown, Executive Councillor for Community Services tel: 0845 129 77 77 by 5 th April 2012	Report of the Executive Director (Improvement)

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Planning Fee Setting	The Executive (Councillors Bisknell, Huddleston, A McKeown & Norton) tel: 0845 129 77 77	24 April 2012	---	To Councillor Huddleston, Executive Councillor for Regeneration tel: 0845 129 77 77 by 5 April 2012	Report of the Executive Director (Customer Services)
Localisation of Business Rates	The Executive (Councillors Bisknell, Huddleston, A McKeown & Norton) tel: 0845 129 77 77	24 April 2012	---	To Councillor Norton, Executive Councillor for Corporate Services tel: 0845 129 77 77 by 5 April 2012	Report of the Executive Director (Customer Services)
Woods Mill – Selection of Development Partner	The Executive (Councillors Bisknell, Huddleston, A McKeown & Norton) tel: 0845 129 77 77	24 April 2012	---	To Councillor Huddleston, Executive Councillor for Regeneration tel: 0845 129 77 77 by 5 April 2012	Report of the Executive Director (Improvement)

