



Date of Issue

Ben Ref

Name

Address

Post Code

Tel no

Housing and Council Tax Benefit is normally only awarded from the Monday after we receive your claim. However, under certain circumstances Housing and Council Tax Benefit can be backdated to a date before we received your claim, subject to a maximum of 3 months for claims from people of pensionable age or 26 weeks for working age customers.

The request for backdated benefit must be made in writing and 'good cause' must be proven. Good cause is defined as the reason why the claim for benefit was not made earlier, and should continue for the whole period that backdated benefit is requested for. Unfortunately, not being aware of your benefit rights is not considered to be a 'good cause' to backdate.

You should complete this form if you wish to claim backdated benefit. Please ring 0845 129 7777 or 01298 28400 if you have any difficulty with this form or have any further queries about your benefit.

Please complete sections both sections overleaf.

After completing this form please send it back to

Benefits Service, Town Hall, Buxton, Derbyshire SK17 6EL

