



Discretionary Housing Payment – Housing Benefit / Council Tax Benefit

working for our community

Name

Ben Ref

Address

Date

Daytime telephone number

Mobile telephone number

Discretionary Housing Payments are available to customers who can demonstrate that they require further financial assistance to meet their housing costs, often due to unavoidable changes in circumstances.

Please complete this form so that we can see if this help is appropriate. However, please be aware:

- We often do not meet the entire shortfall in your housing costs
- Payments are usually awarded for short periods only
- Payments are from a limited fund
- Payments should not be relied upon

If you wish to reapply after an initial award we will only consider claims if you are able to show that you have special circumstances or that you have taken steps during the period to help your circumstances, such as seeking cheaper accommodation, additional income or help with your budget.

If you have any questions, please contact the Benefits Team on 0845 129 7777 or 01298 28400

Has the property been adapted for your use? No Yes If Yes, specify below

If you are renting from a private landlord

Have you tried to negotiate a lower rent with your landlord? No Yes If yes, what was the outcome?

Have you tried to look for alternative accommodation? No Yes If yes, what was the outcome?

Please answer all the following questions

Are all members of Household in good health? Yes
No If no, please give details below

Have you recently moved? No
Yes

If Yes why did you leave your last address?

Are you at risk of eviction? Yes
No

Your Income – What you have coming in

Are receiving Income Support, Jobseekers Allowance, ESA or Guarantee Pension Credit. Yes
No If no, go to Your Expenses

If yes how much do you receive?

Please send evidence of this income.

Do you receive child benefit or tax credits?

Yes
No

If yes, how much do you receive?

Please send evidence of this income.

Do you have any savings?

Yes
No

If so how much?

Do you receive any other income or benefits such as maintenance, private pensions, Incapacity Benefit, Disability Living allowance or State retirement pension?

Yes
No

If so how much

Do you have a car?

Yes
No

If yes, what is it used for

Have you or are you about to receive advice about your budget or debts?

Yes

No

If yes please details

Please briefly explain why you need this payment

Declaration

Please read this declaration carefully before you sign and date it. I understand the following:-

- * If I give information that is incorrect or incomplete, you may take action against me.
You will use the information I have provided to process my claim for Housing or Council Tax Benefit, or both. You may check some of the information with other sources within the Council, Rent Offices and with other Councils.
- * You may use any information I have provided in connection with this or any other claim for Social Security benefits that I have made or may make. You may give some information to other government organisations, if the law allows this.
- * I agree to details of this application being forwarded to and used by High Peak Community Housing.

Signed

Date