



Your Landlord or Landlord's agent should complete this form.

Full name of tenant

Ben Ref

Address of tenant

Name and address of Landlord

Name and address of Agent

Telephone

Telephone

Date Tenancy
Started

Date tenant moved
in, if different

How much rent do you charge (in total, including
any Housing Benefit)?

Is this figure weekly / 4 weekly / calendar monthly
or other?

What is included in this figure? e.g. gas, electric, water rates, council tax, meals (please state
which meals)

Declaration - I certify that the information given is true and complete.

Signature

Print Name

Date