



High Peak Borough Council

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www.highpeak.gov.uk

Council Tax Team

We're here to help

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**COUNCIL TAX DISREGARD
The Severely Mentally Impaired**

Applicants Name and Property Address:

Date of issue:

Reference Number:

PLEASE READ THE INFORMATION OVERLEAF BEFORE COMPLETING THIS FORM.

Please enter below the details of the person who you consider qualifies for exemption as severely mentally impaired

SURNAME:

FORENAMES:

How many adults over 18 live in this property? (include the person to be disregarded)

Has the person concerned been diagnosed as having Alzheimer's Disease? Yes No

Is the person concerned entitled to any of the benefits listed at No.2(I) on the reverse of this form?
If YES, which are they entitled to? Yes No

When did they start to receive it?

What is the reference number on their allowance book?

If possible, please provide proof of the allowance, **BUT DO NOT SEND THE PENSION OR ALLOWANCE BOOK THROUGH THE POST.**

DOCTOR'S DETAILS

Please enter details of the Doctor who knows the person for whom the exemption is being claimed. This will normally be the applicant's General Practitioner.

Name of Doctor:

Telephone No:

Address of Doctor

Declaration (to be signed by the person completing this form)

I authorise you to seek on the applicant's behalf a certificate from the above Registered Medical Practitioner. I agree that the certificate should be returned direct to you as Council Tax Registration Officer with a copy to be forwarded to me.

Signature:

Name:

Date:

Relationship to the above named person:

Your Address:

Your Phone Number:

The Severely Mentally Impaired

The full Council Tax bill assumes that there are two adults living in a dwelling. However for Council Tax purposes certain people will not be counted when looking at the number of adults. The effect of discounting certain adults may be to reduce the Council Tax bill by 25%. Properties occupied only by Severely Mentally Impaired persons are exempt.

Below are answers to some questions about who should be disregarded, under this category, for the purpose of assessing Council Tax discount.

1. HOW IS 'SEVERELY MENTALLY IMPAIRED' DEFINED?

For the purpose of the Local Government Finance Act 1992 a person is severely mentally impaired if he/she has a severe impairment of intelligence and social functioning (however caused) which appears to be permanent.

2. WHAT DOES THIS MEAN IN PRACTICAL TERMS?

A person will be disregarded on the grounds of being severely mentally impaired if: -

(i) He/she is entitled to one of the following benefits:-

- a) Incapacity Benefit
- b) Attendance Allowance
- c) Severe Disablement Allowance
- d) The higher or middle rate Care Component of a Disability Living Allowance
- e) Increased Disablement Pension
- f) Disability Working Allowance
- g) Unemployability Supplement as a Disablement Benefit
- h) Constant Attendance Allowance, with Disablement Benefit or War Disablement Pension
- i) Unemployability Allowance with War Disablement Pension
- j) Income Support with Disability Premium, and

(ii) He/she is confirmed as being severely mentally impaired by a registered medical practitioner.

3. WHAT SHOULD I DO IF THE PERSON(S) I AM APPLYING FOR ARE NOT IN RECEIPT OF ONE OF THE ABOVE BENEFITS, BUT I THINK THEY ARE ENTITLED TO IT?

If you would like more information about any of these benefits contact the Department of Social Security **before** applying for this discount.

4. HOW DO I APPLY?

Complete all parts of the form overleaf and return it, without delay, to the address shown. Once it has been assessed you will be notified of the Council's decision.

5. FOR HOW LONG WILL THE DISCOUNT BE ALLOWED?

For as long as there are less than two adults in the property who are not disregarded. If there is any change in the circumstances then you must notify the address shown overleaf. Failure to do so may result in a penalty being imposed.

DATA PROTECTION ACT 1998

Information on this form may be recorded on computer and is subject to the provisions of the Data Protection Act 1998. Although you are not obliged to give this information, if you do not do so it will be assumed that no discount is applicable. If you have any other queries about discount or would like any more information about Council Tax, please contact the office at the address/telephone number shown overleaf.