

**LISTED BUILDING CONSENT FOR ALTERATIONS, EXTENSION OR DEMOLITION OF A LISTED BUILDING AND ADVERTISEMENT CONSENT**

**National Requirement - Check List**

**Tick:**

Standard Application Form -1 original & 3 copies	
Location Plan -1 Original and 3 Copies (1:1250 or 1:2500)	
Site Plan - 1 Original and 3 Copies (1:500 or 1:200)	
Plans & Elevations – 1 Original and 3 Copies of:	
• Block Plan (1:100 or 1:200)	
• Existing & Proposed Elevations (1:50 or 1:100)	
• Existing & Proposed Floor Plans (1:50 or 1:100)	
• Existing & Proposed Site Sections including Finished Floor and Site Levels (1:50 or 1:100)	
• Plans to Show all new doors, windows, shop-fronts, panelling, fireplaces, plaster moulding and other decorative details (1:50 or 1:100)	
• Roof Plans (1:50 or 1:100)	
• Advertisement drawings showing advertisement size, siting, material and colours, height above ground, extent of projection and details of the method and colour(s) of illumination (if applicable) (1:50 or 1:100)	
Ownership Certificate	
Design And Access Statement (if required)	
The Appropriate Fee	
Where Ownership Certificate B,C,D have been completed, notice(s) as required by Article 6 of the Town and Country Planning General Development Procedure) Order 1995 must be given and / or published in accordance with this Article	

**Local Requirements**

**Tick:**

<b>Heritage Statement</b> (including Historical, archaeological features and Scheduled Ancient Monuments)	
<b>Photographs and Photomontages</b> showing the whole building and its settings and/or the particular section of the building affected by the proposals	
<b>Structural Survey</b> , if the proposal involves the demolition of a Listed Building	
<b>Bat / Owl Survey</b> , if the proposal involves the demolition of a Listed Building	