

HIGH PEAK BUILDING CONTROL SERVICES



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Derbyshire, SK17 6EL

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APPLICATION FOR A REGULARISATION CERTIFICATE

The Building Act 1984
The Building Regulations 2010 (amended)

Building Regulations
Application Number:

This form is to be filled in by the person (or his/her agent) who intends to carry out the remedial work. If the form is unfamiliar please read the notes on the reverse side or consult the office indicated above. Please type or use block capitals.

1 Applicants details (see note 1)

Name: _____

Address: _____

Postcode: _____ Tel: _____ Fax: _____ E-mail: _____

2 Agents details (if applicable)

Name: _____

Address: _____

Postcode: _____ Tel: _____ Fax: _____ E-mail: _____

3 Location of building to which unauthorised work relates

Address: _____

Postcode: _____ Tel: _____ Fax: _____

4 Details of unauthorised works

5 Use of Building

1 If new building or extension has been built please state its use:

2 Please state the use of the building before the unauthorised work was undertaken:

3 Has the building been put or, is it intended to be put, to a use which is designated for the purpose of the Regulatory Reform (Fire Safety) Order 2005 previously the Fire precautions Act 1971 (see note 4) YES/NO

6 Date of Unauthorised Work

1) Work started _____

2) Work completed _____

7 Charges (See note 3 overleaf and separate Charges Guidance Notes)

Regularisation Charge: £ : _____

8 Planning Information (Where applicable)

Has a planning application been submitted in respect of this work? YES/NO

If Yes, give Application Number

9 Statement

This notice is given in relation to the building work as described, and is submitted in accordance with Regulation 21

Name: _____ Signature: _____ Date: _____

A 1:1250 LOCATION PLAN IS REQUIRED WITH THIS APPLICATION



Notes

1. The applicant is the person on whose behalf the work is being carried out, eg the building's owner.
2. One copy only of this notice should be completed and **submitted with a plan, which in so far as is reasonably practicable shows:**
 - (i) The undertaken work
 - (ii) Any additional work required to be carried out to secure that the unauthorised work complies with the requirements relating to building work in the Building Regulations which were applicable to that work when it was carried out.
3. A regularisation certificate attracts Charges payable by the owner of the work or of the building to or in connection with which the work has been carried out.

Charges will have to be agreed on the basis of the works undertaken please contact to discuss.
The regularisation charge is payable when the application is made to the Local Authority. **NO VAT IS PAYABLE ON REGULARISATION WORKS.**
4. Premises currently designated for the purpose of the Regulatory Reform (Fire Safety) Order 2005 are any buildings other than a single family dwelling house
5. These notes are for general guidance only, further particulars are contained in Regulations 21 of the Building Regulations and in respect of Charges in the Building (Local Authority Charges) Regulations 1998.
6. Persons who have carried out building work or have made a material change of use of a building are reminded that permission may be required under the Town and Country Planning Acts.
7. Further information and advice concerning the Building Regulations and planning matters may be obtained from the local authority.