



Funded by  
UK Government



High Peak  
Borough Council



East Midlands  
Combined County  
Authority

# High Peak Community Infrastructure Capital Grant

**Application Deadline: Sunday 15<sup>th</sup> June 2025**

All applications for the next round of the Community Infrastructure Capital Grant fund need to be submitted before midnight on the advised date.

Applications submitted after this date will not be considered in this round of funding.

Future rounds of funding may be released subject to any remaining funds.

## **Overview and Guidance**

### **Grants for investment in infrastructure for local Civil Society/Community Organisations.**

The objective of this grant is to bring communities together through investment in community infrastructure.

Grants are available up to **£10,000** per applicant/organisation.

**Minimum grant = £1,000**

**Maximum grant award per organisation = £10,000**

The grant intervention rate is 100% so no match funding is required, however, we will ask about any additional funding you may receive for the project.

Example projects may include funding for improving or supporting new community buildings (village halls, libraries or community centres), kitchen improvements, building adaptations, improved accessibility and/or energy efficiency, equipment purchases etc.

All successful grant applicants must complete their projects by 31st January 2026 at the latest.

Please note that if a proposed project involves physical building works or alterations (both internal & external) the relevant permissions will need to be in place at the point of making your application. This includes, but is not limited to; planning permissions, listed building consents, and advertisement consents.

Due to limited funding timescales, if you do not have the necessary permissions in place upon submitting your application, your application will be deemed ineligible. Evidence will be required at due diligence stage.

Applications will only be considered for community infrastructure projects within the High Peak Local Authority area that can be delivered between 14<sup>th</sup> July 2025 - 31<sup>st</sup> January 2026.

**Previous recipients of UKSPF/REPF grant awards under the 2022-2025 tranche of funding are eligible to re-apply under this current grant scheme. However, priority will be given to organisations that have not previously received funding from this scheme.**

Expenditure can only be spent on capital items/improvements and need to be clearly related to the specific project proposed.



**Funded by  
UK Government**



**High Peak**  
Borough Council



**East Midlands  
Combined County  
Authority**

### **Further Details**

A total of £150,000 is available in this fund, with £70,000 ringfenced to support rural communities/projects

All grant funding will be paid on completion of the project via a claim process. Applicants must ensure that they have the required funds to cover the full costs of the project before applying to the fund.

Claims will need to evidence original quotes/invoices for works to be undertaken, payment to suppliers and evidence of the completed project, associated outcomes.

In exceptional circumstances staged or advance payments can be requested, however these are not guaranteed and will need to be requested in writing at the application stage.

Grant applications need to focus on specific capital improvements only i.e. Purchase/fitting of a new kitchen or building a new access ramp etc. as general area improvements will not be accepted. Claims will not be paid against individual receipts (low-cost items screws/nails etc.) only invoices from established organisations/businesses.

Claims are limited to a maximum of 10 invoices; however we expect the majority of projects to be submitting around 3-5 per project.

VAT can only be included in your proposed costs if you can supply evidence at due diligence stage that your organisation cannot recover VAT from HMRC.

Applicants will be required to make their final claim submission, including evidence of meeting expected project outcomes by 31st January 2026. No further extensions will be granted beyond these dates for delivery and the claim submission.

Grants will be funded from the UK Shared Prosperity Fund and the Rural England Prosperity Fund as appropriate.

### **Who can apply?**

Grants are available to Unincorporated and Incorporated legally constituted organisations who are located in the High Peak, and whose primary focus is on benefiting the community.

#### **Eligible organisations include:**

- **Company Limited by Guarantee**
- **Registered Charity.**
- **Charitable Incorporated Organisation (CIO).**
- **Co-operative**
- **Community Benefit Society**
- **Community Interest Company (CIC).**
- **Constituted voluntary or community organisation.**
- **Statutory body (including, town, parish, or community councils)**

If you are not currently an eligible organisation and require support to become one, please email [enquiries@enterprisesupportalliance.com](mailto:enquiries@enterprisesupportalliance.com) or visit [Enterprise Support Alliance](#) where complimentary support is available.



**Funded by  
UK Government**



**High Peak  
Borough Council**



**East Midlands  
Combined County  
Authority**

All eligible organisations need to provide evidence of being financially stable (solvent) and comply with the [Minimal Financial Assistance rules](#) of the UK Subsidy Control requirements.

Organisations must also have a designated community or business account. We will not be able to pay out grant funds to bank accounts registered to an individual.

### **Who cannot apply?**

We cannot accept applications from:

- Private businesses run for profit.
- Individuals.
- Sole traders.
- Organisations based outside High Peak.
- Anyone who is applying for another organisation.
- Organisations applying to more than one of High Peak Borough Council's UKSPF funds for the same project over the same period.

### **Project Activity**

The objective of this grant is to contribute to the delivery of [the UKSPF Government priorities of Communities and Place](#), these are Healthy, Safe and Inclusive Communities, and Thriving Places.

Healthy, Safe and Inclusive Communities aims to bring communities together.

The funding may be used to improve or support new community spaces/buildings (village halls, libraries or community centres), kitchen improvements, building adaptations, improved accessibility and/or energy efficiency, equipment purchases etc for local civil society and community groups to use.

It is expected that any Community Infrastructure Projects clearly align with one or more of the below Aims of the [High Peak Borough Plan](#)

- Aim 1 - Supporting our communities to create a healthier and safer High Peak.
- Aim 3 - Protect and create jobs by supporting economic growth, development, and regeneration.
- Aim 4 - Protect and improve the environment including responding to the climate emergency.

All Community Infrastructure Projects need to demonstrate how they can support/contribute to the following UKSPF outputs/outcomes:

1. Creating new or Improving community amenities/facilities
2. Increasing the number of users of community facilities/amenities
3. Increasing the number of volunteering opportunities connected to these community facilities

The project must clearly demonstrate how the funded element will provide additional benefit to any previous or ongoing work/activity. Funding cannot be used to support ongoing costs.



**Funded by  
UK Government**



**High Peak**  
Borough Council



**East Midlands  
Combined County  
Authority**

The applicant must demonstrate that the proposed activity would not be possible without this funding.

**Eligible items:**

Grants are available for capital costs only.

By capital we mean - lasting assets such as a building improvements or equipment.

Grants can be used on assets such as a building or equipment which are expected to be used for a period of at least one year.

- Grants may include enhancements to existing assets which:
- Significantly lengthen the life of the asset.
- Significantly increase the value of the asset.
- Significantly increase usefulness of the asset.
- It will not include minor repairs and routine maintenance.
- Labour costs can only be funded if they are contributing directly to creating the assets e.g. builders/fitting costs.
- Grant funding must be for community projects. Grant recipients cannot use grants to fund domestic property.

A maximum of ten items of expenditure (invoices) can be submitted.

**Ineligible items include:**

- Costs incurred prior to the Grant Agreement being finalised and signed.
- Costs that are funded already from other sources.
- Projects that could be or are funded by other DEFRA funds (such as the Platinum Jubilee Village Hall Improvement Fund).
- Paid for lobbying, entertaining, petitioning or challenging decisions, which means using the Fund to lobby (via an external firm or in-house staff) to undertake activities intended to influence or attempt to influence Parliament, government or political activity including the receipt of UKSPF funding; or attempting to influence legislative or regulatory action.
- Payments for activities of a party political or exclusively religious nature.
- VAT reclaimable from HMRC – (irrecoverable VAT is an eligible cost under the UKSPF).
- Gifts, or payments for gifts or donations.
- Statutory fines, criminal fines or penalties.
- Payments for works or activities which the lead local authority, project deliverer, end beneficiary, or any member of their partnership has a statutory duty to undertake, or that are fully funded by other sources.
- Contingencies and contingent liabilities.
- Dividends.
- Bad debts, costs resulting from the deferral of payments to creditors, or winding up a company.
- Expenses in respect of litigation, unfair dismissal or other compensation
- Vehicles
- Costs incurred by individuals in setting up and contributing towards private pension schemes



**Funded by  
UK Government**



**High Peak  
Borough Council**



**East Midlands  
Combined County  
Authority**

- Grants must be for community purposes. Grant recipients cannot use grants to fund domestic property

These are examples of eligible and ineligible costs only. Accepted eligible costs will be confirmed on award.

### **Application Advice and Guidance**

Enterprise Support Alliance has been appointed to help grow High Peak community organisations to develop and to advise on grant applications.

All applicants are encouraged to discuss their proposed projects with Enterprise Support Alliance prior to submitting any application, to ensure the organisation eligibility and project fit.

**If you would like to discuss your project and receive any support with your application, please email [enquiries@enterprisesupportalliance.com](mailto:enquiries@enterprisesupportalliance.com)**

Following any discussions with Enterprise Support Alliance applicants are required to complete the online application form by the advertised deadline for funding.

**All successful project applicants must have completed their project, including defrayed expenditure by 31st January 2026. Final claim submissions, including evidence of meeting expected project outcomes is required by this date.**

### **How to Apply**

[Complete the online application form](#) by the advertised deadline for funding

### **Evaluation**

Applications will be assessed by Council Officers and, if supported, recommendations made to the High Peak UK Shared Prosperity Board.

### **Evaluation Criteria**

All Applications will be assessed on their own merit, against the criteria below:

1. The impact this funding will have on the lead organisation.
2. The impact this project will have on the community (including the number/range of community volunteers the activity/event will support and any wider impact the activity/event will deliver).
3. The amount/number of UKSPF/REPF outcomes the project will provide.
4. How the proposed project supports/links to High Peak Borough Council's Borough Plan 2023-2027.
5. Value for money.
6. Previous applications

The UKSPF Board's decision is final, and applicants have no right to appeal.



**Funded by  
UK Government**



**High Peak**  
Borough Council



**East Midlands  
Combined County  
Authority**

**If Successful:**

Further information including accounts, terms of reference, insurance documents and operating policies will be required if your application is approved, as part of a due diligence check. A Grant Funding Agreement will then be sent, setting out the terms and conditions and required outputs/outcomes.

Applicants should note that if successful, they will be required to procure any items required in compliance with UKSPF procurement guidelines, which are as follows:

**Value of contract**

**Minimum procedure**

**£0.00 - £2,499.00**

**Direct award**

**£2,500.00 - £24,999.00**

**3 written quotes or prices sought from relevant suppliers  
of goods, works and / or services**

Any items purchased not meeting these requirements will not be eligible for funding.

All eligible organisations need to provide evidence of not being insolvent and comply with the Minimal Financial Assistance rules of the UK Subsidy Control requirements.

Farm based enterprises will also need to comply with the [Concordat on the World Trade Organisation Agreement on Agriculture \(Domestic Support\) Regulations 2020](#) which requires the Council to report on aid granted to Department of Environment, Food and Rural Affairs (DEFRA).

Applicants should consider and identify other sources of funding prior to applying to this fund such as Lottery funding but should not duplicate funding from other sources.

**For further information please contact [UKSPF@highpeak.gov.uk](mailto:UKSPF@highpeak.gov.uk)**