

Neighbourhood Plan Production Timeline

From designation to adoption – 7 key stages

START

1



Designation of a Neighbourhood Area

Local Planning Authority

- Formal designation of the neighbourhood area
- Establishes the geographical area within which the plan will apply

2



Preparation of the Draft Neighbourhood Plan

Qualifying Body / Community

- Gather evidence
- Analyse local issues and opportunities
- Engage with residents, businesses and other stakeholders
- Develop a vision, objectives and planning policies

3



Pre-Submission Consultation (Regulation 14)

Qualifying Body

- Publish draft Neighbourhood Plan for a minimum 6-week consultation period
- Consult residents, statutory consultees and other interested parties
- Record representations received

4



Reviewing Responses and Finalising the Plan

Qualifying Body

- Review consultation responses
- Make appropriate amendments
- Prepare:
 - Consultation Statement
 - Basic Conditions Statement
 - Environmental assessments / supporting evidence (where required)

5



Submission of the Plan (Regulation 15)

Qualifying Body → Local Planning Authority

Submit:

- Neighbourhood Plan
- Consultation Statement
- Basic Conditions Statement
- Environmental assessments / supporting evidence (where required)

The local authority will check that the submission meets the relevant legal requirements before publicising the plan for further consultation.

6



Publication & Independent Examination (Regulation 16)

Local Planning Authority

- Check legal requirements
- Publicise submitted plan
- Further consultation
- Independent examination

EXAMINER'S RECOMMENDATION

Proceed to referendum?

YES

NO

Plan requires further work / cannot proceed

7



Referendum and Making the Plan

Local Planning Authority

- Organise a local referendum
- Residents within the designated neighbourhood area vote

More than 50% vote YES?

YES

NO

Plan does not proceed

Local Planning Authority makes the Neighbourhood Plan



PLAN BECOMES PART OF THE STATUTORY DEVELOPMENT PLAN

Used when determining planning applications within the neighbourhood area.

END