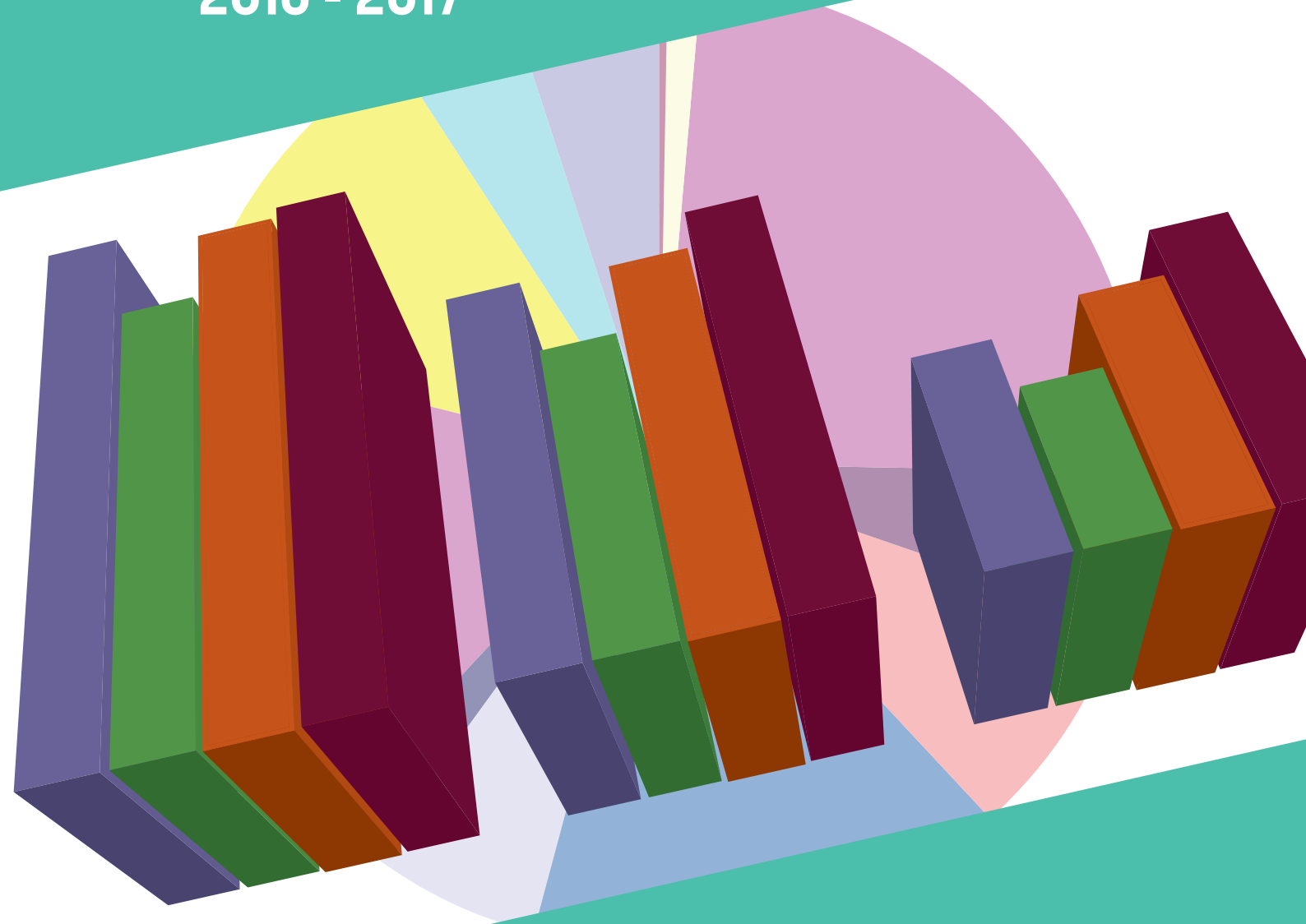




High Peak Borough Council  
*working for our community*

# Statement of Accounts 2016 - 2017



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# Chief Finance Officer's Narrative Report

The Council's Statement of Accounts for the year ended 31 March 2017, together with the accompanying notes, explain how the Council spent your council tax and other sources of funding on the provision of services during the year. The narrative report provides a financial summary focusing on the current financial challenges and opportunities as identified with the Council's Medium-Term Financial Plan (MTFP), details of the financial performance for 2016/17, a focus on the Council's Corporate Plan and performance framework, identification of the Council's key strategic partnerships and an explanation of the key financial statements.

## Financial Summary

The Borough of High Peak has a current population of just under 91,000 and covers an area of 53,915 hectares situated in the County of Derbyshire. With just under 39,000 households, High Peak makes up almost 12% of the County's population. The Borough continues to face significant financial challenges as a consequence of austerity measures along with cost pressures within services and greater volatility in financing streams. The shift in local authority financing is increasing the focus on locally generated income streams and reducing the reliance on core Central Government funding. This increases the control and influence the Council has over income generated within the Borough but has also made it vulnerable to fluctuations within the local economy, hence increasing financial risk.

## Future challenges and opportunities

The paragraphs below set out some of the more significant developments which have a potential impact on the financial position of the Authority.

### *Changes to Local Government Finance*

In November 2015, the Chancellor's Autumn Statement set out the strategic direction for public expenditure, which outlined a number of changes to local government financing which will have a significant impact of the Council's future financial position.

**Revenue Support Grant** - The Secretary of State for Communities and Local Government presented the local government finance settlement 2016/17 to the House of Commons on 17th December 2015. This was made in the context of the Chancellor's Autumn Statement / Spending Review and included a four year settlement for Revenue Support Grant (the Local Government core grant) which included the phasing out of the grant by the 2020. This has been included in the Council's MTFP.

**Business Rates** - It was announced that by 2020, authorities will retain 100% of Business Rate growth. As part of the current Business Rates Retention system, authorities are able to retain a proportion of any growth in business rates over and above a centrally established baseline. The Council's proportion is further increased by participation in the Derbyshire Business Rates pool, which removes the growth levy payable to Government.

An initial consultation document was released during 2016, requesting authorities to answer a number of questions, which the Council has responded to (further detail included in a report to Executive on 22<sup>nd</sup> September 2016). However, there remains uncertainty surrounding how the new system will be phased in and in what form. Therefore, no financial assumptions based on the new system have been included within the Council's financial plan at this stage - these will be fed into the plans once we have more certainty around how the system will operate.

During 2016, a national revaluation of business rates premises took place and the new list of rateable values has been introduced from 1st April 2017. Central Government has adjusted the tariff applied to the Council's business rates income to take account of this change. The change in this tariff is offset by the net change in income following the introduction of the revised rateable values.

**New Homes Bonus** - Additionally, proposals were presented to amend the current New Homes Bonus settlement which is currently a significant source of income to the Authority. A consultation was then undertaken, with the outcome being included in the settlement details released in December 2016. The main changes to the scheme which come into effect from 1st April 2017 have been incorporated into the MTFP, these include:-

- The reduction in the number of years for which the Bonus is paid from the current 6 years to 5 years in 2017/18; to be followed by a further reduction to 4 years in 2018/19;
- The removal of New Homes Bonus paid on development below a 0.4% baseline (of the overall tax base)

Further changes, proposed in the consultation, have been put on hold to be considered for implementation in 2018/19. These include:

- Withholding the Bonus from areas where an authority does not have a Local Plan in place; and
- Abating the Bonus in circumstances where planning permission for a new development has only been granted on appeal.

**Social Housing** - The Government also announced in July 2015 far reaching legislative and financial changes for the social housing sector, which have had significant implications for High Peak Borough Council and in particular a negative impact on the Housing Revenue Account (HRA).

One of the most significant announcements being the reduction in social housing rents by 1% per annum from April 2016 for 4 years. As a consequence, the Council set out plans for a full review of the HRA during 2016/17 with a view to mitigating the financial impact of the changes.

A Financial Improvement Plan was presented alongside the MTFP in February 2017 which details progress made to date, savings achieved, and further work to be undertaken in order to realise additional savings. The plan can be found on the Council's website:- <https://democracy.highpeak.gov.uk/ieListDocuments.aspx?CId=211&MId=357&Ver=4>

### **Impact of Brexit**

On the 23rd June 2016, the United Kingdom voted to leave the European Union as a result of the referendum. Subsequently, Prime Minister Theresa May activated the official mechanism that made this a reality – Article 50 of the Lisbon Treaty – on 29<sup>th</sup> March 2017, which then allows two years to negotiate withdrawal and reach agreement before the UK officially leaves the EU by 29<sup>th</sup> March 2019.

The financial consequences of 'Brexit' on the Council remain uncertain at this stage. It will have implications on specific project funding bids which have in the past been submitted to European established bodies, it is unclear what/if any mechanism will replace this.

Dependent on the economic impact of an EU exit, this could potentially impact on the valuation of our assets and liabilities; for example, the Council's property portfolio and pension liability. Discussions with Valuers suggest it is extremely difficult to assess any implications at this stage.

Additionally, the EU exit may influence investment and borrowing rates – which has already been apparent from the reduction in the Bank of England base rate in August 2016. The overall wider impact and any specific changes to Local Government finance will be further assessed within the Council's Medium Term Financial Plan.

A general election has been called which will take place on 8<sup>th</sup> June 2017 providing the opportunity for the general public to vote in a Government to undertake Brexit negotiations. Any change in Government would potentially result in changes to policies, which could impact on Local Government finance.

## **Efficiency & Rationalisation Programme**

2016-17 was the final year of the Council's current 3 year Efficiency and Rationalisation Programme, which targeted £2.8m in financial savings by 31<sup>st</sup> March 2017 via a number of specific projects:-

Efficiency Programme	3 Year Target Saving
Enhancing Income and Improving Trading	£356,000
Extending Shared Services	£125,000
Corporate Efficiency Projects	£1,384,000
Service Reviews	£485,000
Innovation & Growth	£150,000
Housing Revenue Account	£300,000
<b>TOTAL</b>	<b>£2,800,000</b>

During 2016/17, £408,000 in Procurement related savings (reduced spend as a result of procurement activity being challenged/increased on contract spend etc.) have been realised against the efficiency programme as part of the 2016/17 budget setting process. Additionally, the service review process was completed during 2016/17 - which aimed to fundamentally change the way in which services work, adopting a multi-skilled, streamlined approach in order to become more efficient. Consequently, £485,000 in targeted service review savings have been realised.

However, at the end of 2016/17, there was £431,200 outstanding against the £2.8million target which has been incorporated into the new Efficiency and Rationalisation Programme.

## **Future Budget Pressures**

In addition to the existing efficiency programme, the current MTFP identifies a budget shortfall of £1.7 million by the end of 2020/21. This will potentially be partially met from the new localised Business Rates Retention system, but as discussed above there is uncertainty about how the new system will operate.

The £1.7 million budget deficit and £431,200 in unachieved efficiencies carried forward result in an overall savings requirement of £2.1 million over the four year period 2017/18 – 2020/21. Consequently, a new Efficiency and Rationalisation Strategy has been developed and presented as part of the Medium Term Financial Plan to full Council in February 2017.

The new Efficiency and Rationalisation Strategy aims to both reduce expenditure and increase income. The need to grow income is now more of a priority as the Council moves more towards being self-financing and no longer heavily reliant on direct government funding such as revenue support grant.

The strategy has been developed with the underlying principles of protecting frontline service delivery. It is also intended that the strategy is a tool to enable the Council to ensure that its service spending is determined by the established priorities set out in the Corporate Plan.

It is intended that there will be five areas of focus:-

- **Major Procurements** - There is the opportunity to focus attention on a number of large service functions which are currently provided by an external contractor / supplier. A number of significant contracts are coming to an end which will allow a fundamental review of these services with proper consideration of the current financial constraints. The individual projects will focus on Waste Collection & Environment Services (see more detail on page 20), Leisure Management and Facilities Management
- **Asset Management Plan** – continuation of the existing priority of rationalising the Council’s asset base with a focus around priorities in order to allow for the necessary capital investment
- **Growth** – development of a clear focus upon housing and economic growth based upon the established Local Plan.
- **Income Generation** – focus on increasing the yield from existing sources on income and a drive towards identifying new sources of income, including a savings programme for Pavilion Gardens.
- **Rationalisation** – a commitment to reducing expenditure on non-priority areas of spend e.g. management arrangements, channel shift, non-statutory services.

The table below summarises the financial targets assigned to each efficiency project and the estimated profile of achievement. More detail is available within the Efficiency and Rationalisation Strategy which was approved as part of the MTFP by Council in February 2017 which can be found on the Council’s website:

<https://democracy.highpeak.gov.uk/ieListDocuments.aspx?CId=211&MId=357&Ver=4>

General Fund Efficiency Programme	2017/18	2018/19	2019/20	2020/21	Total
	£	£	£	£	£
Major Procurements	100,000	275,000	100,000	500,000	975,000
Asset Management	-	30,000	200,000	-	230,000
Growth	-	40,000	40,000	190,000	270,000
Income Generation	90,000	190,000	70,000	120,000	470,000
Rationalisation	120,000	46,000	20,000	-	186,000
<b>TOTAL</b>	<b>310,000</b>	<b>581,000</b>	<b>430,000</b>	<b>810,000</b>	<b>2,131,000</b>

## 2016-17 Financial Performance

### *General Fund Revenue Spending*

Revenue spending represents the net cost of consuming supplies and providing services delivered by the Council in its day-to-day business during the year. The financial planning process for 2016/17 was driven by the need to provide effective services while satisfying the on-going economic pressure to become ever more efficient in our use of resources.

### *What we planned to spend*

The Council set an original net Revenue budget for 2016/17 of £10,185,940 for spending on services. Subsequently £65,370, an unused balance brought forward from 2015/16, was allocated to services to support additional activities. This increased the budget to £10,251,310. It was anticipated that financing available from external grants and retained council tax and business rates would be £9,490,040 leaving £761,270 to be funded from general reserves. These reserves are held both as a contingency and to prudently support spending over the medium term.

### *What we actually spent*

The Authority's actual performance against budget resulted in a £697,022 operating surplus in 2016/17, generated as set out in the table below.

External funding levels achieved were £80,025 above expectations owing to better than anticipated levels of retained business rates accruing to the year and some additional Government funding.

Actual spend on activities during 2016/17 was £615,041 lower than anticipated. The under spend was due to savings made across a number of Council services. Certain operational cost pressures were offset by calling on earmarked reserves so that the year saw a net use of reserves of £763,226. This produced, when adjusted for the £761,270 use of reserves originally budgeted, a further £1,956 contribution to the operating surplus. Adjusting the operating surplus for the actual use of reserves gives the figure by which the Authority's usable reserves decreased in the year, £66,204.



	Budget £	Actual £	Variance £
Activities	10,251,310	9,636,269	(615,041)
Funding - External	(9,490,040)	(9,570,065)	(80,025)
- Reserves	(761,270)	(763,226)	(1,956)
Operating Surplus in Year		697,022	697,022
Adding back the actual net use of reserves in Year			(763,226)
Gives the decrease in reserves generated in 2016/17			(66,204)

As illustrated below the consequences of the above was to reduce the Borough's usable revenue reserves to £6.153 million.

Revenue Reserves	Brought Forward	2016/17 Net Change	2016/17 Revenue Balance	2016/17 Applied to Capital	Carried Forward
	£'000	£'000	£'000	£'000	£'000
Capital Support	108	0	108	(24)	84
Earmarked	3,280	(67)	3,213	0	3,213
General Revenue	2,828	4	2,832	0	2,832
	<b>6,216</b>	<b>(63)</b>	<b>6,153</b>	<b>(24)</b>	<b>6,129</b>

Both the capital and earmarked reserves have been built up over time to provide funding for future projects and specific activities in line with the Authority's medium term aims and objectives. During 2016/17 £24,000 of the Capital Support Reserve was used to support the Authority's capital programme. The General Revenue Reserve is primarily held as a contingency to provide the Council with operational funds and as a safeguard against financial risk. Current risk based assessments set the Council's need for a revenue contingency at £1,300,000.

At the end of 2016/17 the reserve stood at £2.832 million, which means that a surplus of £1.532 million is potentially available to support future spending plans. The current Medium Term Financial Plan 2017/18 - 2020/21 plans to utilise £2.095million of general contingency reserves to support the revenue budget. Therefore, the current surplus in the general fund contingency (together with the re-designation of specific earmarked reserves into the contingency reserve as per the MTFP) is forecast to be drawn over the next 4 years.

### *How the money was spent*

The Comprehensive Income & Expenditure Statement (CIES) (page 27) summarises the resources that have been generated and consumed in providing services and managing the Council this year. It shows that Net Expenditure for the year across the 27 service areas around which the Authority organises and budgets was actually a credit of £35.955million.

One of these service areas is concerned solely with the administration of the Borough's Social Housing function. This service is accounted for differently to other General Fund (GF) Council functions as its activities have to be reported in the Statements of Accounts as a separate Housing Revenue Account (HRA). The CIES includes nominal charges made for the use of capital assets and future pension liability. Their inclusion is a requirement to allow comparison between councils as to the true cost of providing services. Statutory provisions however require that such charges are excluded from the council tax and housing rentals levied.

The Expenditure and Funding Analysis (EFA) (page 31) reconciles the service outturn reported in the CIES with the £9.636million spend on activities as measured against the 2016/17 budget for GF activities and the corresponding £6.646million net income generated by the HRA. The table below summarises that reconciliation and by adding in external sources of funding and the use of reserves reveals the actual gross expenditure and income behind the £0.697million surplus generated by GF activities in the year. It also maps the adjustments that are necessary to derive the gross expenditure on HRA activities. These are the inclusion of a £523k contribution by the HRA to the GF for its payment of historic pension costs and the reversal of a £28k Nominal Adjustment that is treated as an actual cost in the HRA.

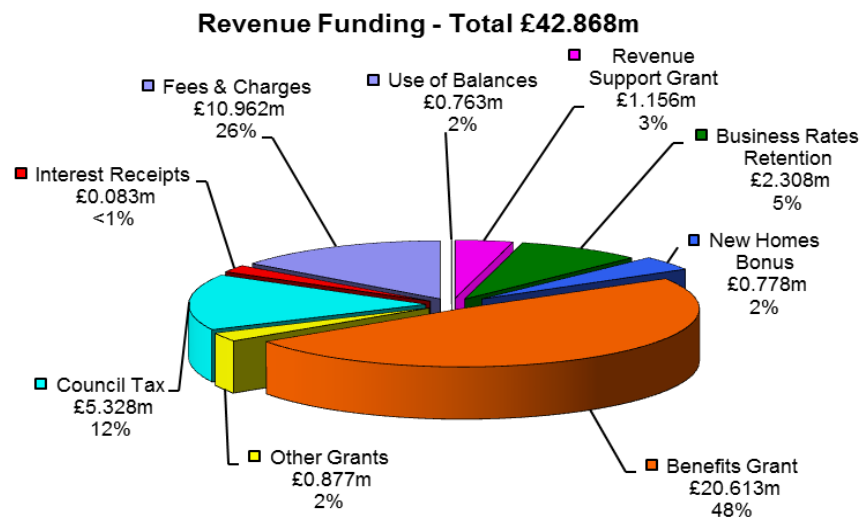
	Gross Expenditure		Gross Income		Net Expenditure	
	GF £000	HRA £000	GF £000	HRA £000	GF £000	HRA £000
CIES	42,334	(30,432)	(32,485)	(15,372)	9,849	(45,804)
Nominal Adjustments	(165)	39,158	(50)	0	(215)	39,158
EFA	42,169	8,726	(32,535)	(15,372)	9,634	(6,646)
GF Funding :						
External Reserves			(9,570)		(9,570)	
HRA Adjustments :			(763)		(763)	
Pension contribution		523				523
Nominal reversal		(28)				(28)
	42,169	9,221	(42,868)	(15,372)	(699)	(6,151)

For General Fund activities, an analysis of the £42.169million Gross Expenditure illustrates how actual revenue resources were applied in 2016/17. At £21.292million the administration and payment of Benefits accounted for 51% of the Authority's revenue spend. The chart below profiles the remaining 49% - £20.877million - across the Authority's other service areas.



### How it was paid for

Excluding the £20.6million Housing Benefits grant from Central Government, the chart opposite illustrates the continuing shift in Local Government finance to generate income locally and become self financing. Of the remaining £22.3 million in funding 87% (£19.4 million) are locally generated income streams from council tax, business rates and fees and charges. The remaining £2.8 million is made up of various Government Grants including £778,000 relating to New Homes Bonus – Government grant which the Authority benefits from as a result of growth in housing within the Borough.

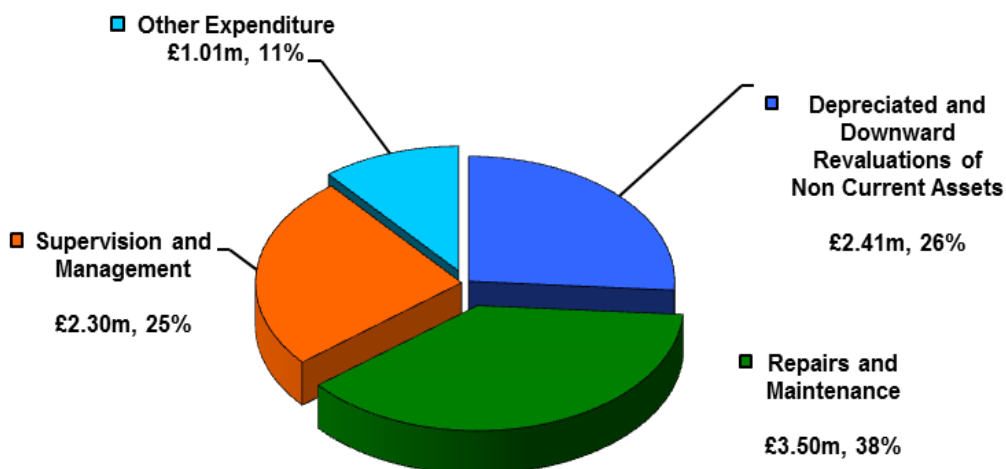


### Housing Revenue Account

The Housing Revenue Account (HRA) is a separate account, required by law, which bears the cost of managing, maintaining and improving council houses.

Gross revenue expenditure for the year was £9.22 million (£9.50 million 2015/16). Revaluation Gains of £39.133 million (£9.74 million 2015/16) have been credited to the income and expenditure account to offset previous losses bringing net spend to a negative £29.91 million. The gross expenditure is analysed below:

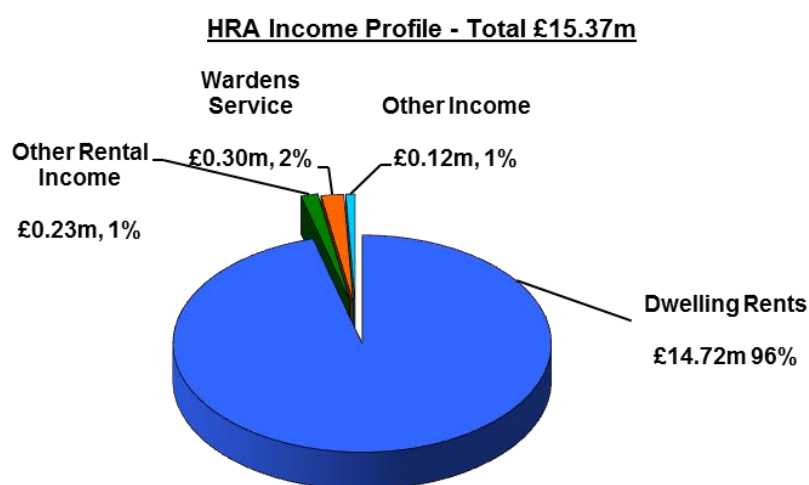
#### HRA Expenditure Profile - Total £9.22m



The Authority's dwelling stock value increased by £44.589 million. £33.870 million of this increase relates to a change in the statutory regional factor applied to all dwelling stock by all housing authorities from 34% in 2015/16 to 42% in 2016/17. £39.133 million of the gain was credited to the HRA Income and Expenditure Account to reverse impairments that had been charged to the HRA in previous years; the remaining £5.456 million was transferred to the revaluation reserve. Revaluation losses of £0.57 million and impairments of £0.405 million have been charged to the HRA Income and Expenditure Account. The revaluation losses and impairment charge made to the HRA Income and Expenditure Account do not impact on rent levels as they are reversed out in the Movement in Reserves Statement.

Gross revenue income for the year was £15.37 million (£15.62 million 2015/16) and is analysed below :

After adjusting for notional charges such as those required by capital and pension accounting standards, the overall outturn on the Housing Revenue Account shows a surplus of £2,358,089 compared to an expected budget of £89,000. The major elements that make up this variance include:



*Positive Changes:*

- Reduced cost relating to supervision and management - £232,000
- Reduced costs relating to repairs and maintenance - £448,000
- Reduced costs relating to rent, rates and other taxes - £39,000
- Reduced charges from the general fund - £590,000
- Lower than expected contribution to bad debts provision £195,000
- Lower than expected contribution to HRA capital programme - £1,387,000
- Higher than expected income from rents - £92,000

*Negative Changes:*

- Higher than expected depreciation charges - £543,000

The surplus has been added to the HRA working balance general HRA reserves therefore increased from £8.909 million to £11.267 million in 2016/17. This value of reserves is maintained to reflect the level of risk within the activities charged to the Housing Revenue Account.

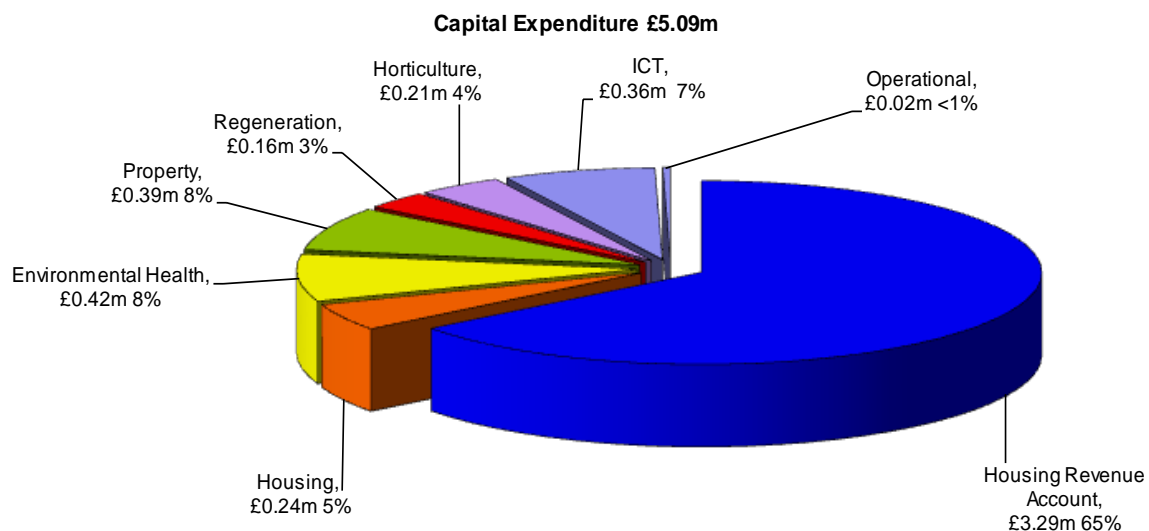
The re-invigorated right to buy scheme allows the Council to retain a larger proportion of any receipts, to be used for the purpose of one for one replacement houses. During the year thirty two council dwellings were sold under the scheme and £597,000 of additional receipts were retained. Receipts of £28,000 have been utilised and £188,000 have been repaid bringing the balance in the reserve at the end of 2016/17 up to £1,039,000.

## Capital Spending

Capital spending either maintains or creates new assets that will contribute to the Council's aims and objectives over more than one year. The Council therefore plans and budgets for capital expenditure by means of a rolling programme. This programme was last updated in February 2017 and covered 5 years 2016-17 to 2020-21 and included capital commitments of £33.1million (including £19.9million for the Housing Revenue Account) with estimated capital spending in 2016/17 of £6.5million (including £4.1million for the HRA).

### How the money was spent?

The actual spending in 2016/17 was £5.09million. The major areas of capital expenditure and significant individual projects included:

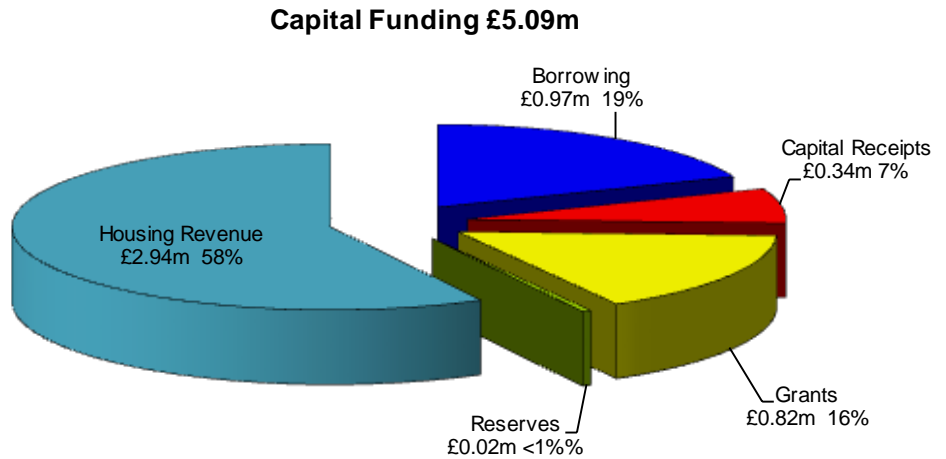


- Housing Revenue Account – General refurbishment of the Council's housing stock including kitchens and bathrooms, heating, roofing and disabled adaptations (£3.29 million).
- Housing – contribution towards development of affordable housing in the Borough (£0.24million)
- Environmental Health – disabled facilities and other property grants (£0.42 million)
- Property - works on a number of public buildings in accordance with the Authority's asset management plan, including Pavilion Gardens (£0.39 million)
- Regeneration – Conservation, Heritage and Market Town Regeneration schemes including the development of The Crescent, Buxton (£0.16 million)
- Horticulture – refurbishment of three play areas and the creation of an allotment within the Borough and further works at Whaley Bridge Memorial Park (£0.21 million)
- ICT – investment in telephony, software licenses and infrastructure (£0.36 million)

### How was it paid for?

There are a number of sources by which the Council can fund capital expenditure. The funding of the 2016/17 programme is illustrated below:

- Grants and Contributions – such as Government grants supporting housing, and Lottery Funding supporting heritage schemes
- Borrowing – borrowing for capital purposes externally (e.g. from Public Works Loan Board or the market) or using internal resources
- Capital Receipts – Cash resources from the sale of capital assets.
- Housing Revenue – use of funds and balances generated within the Housing Revenue Account



### The Balance Sheet Perspective

At the end of 2016/17 the Authority's net worth, as reported on the Balance Sheet, stood at a net asset value of £110.390million. When compared to an opening value of £72.643 million at the beginning of the year this represents an increase in net worth of £37.747million.

	31 March 2016 £000	31 March 2017 £000
Long Term Assets	176,373	217,037
Net Current Assets (debtors, stock, cash less creditors, other liabilities)	8,771	7,345
Investments	7,972	4,155
Borrowing	(81,960)	(72,181)
Pensions Liability	(37,902)	(45,592)
Other Long Term Liabilities and Provisions	(611)	(374)
<b>Net Assets</b>	<b>72,643</b>	<b>110,390</b>
Represented by: Usable Reserves	17,306	20,135
: Unusable Reserves	55,337	90,255

How can the Authority have experienced such an increase in value when its revenue activities during the year resulted in a net reduction in usable reserves of £66,000? The answer is a combination of an increase in the carrying value of its non-current assets and a net reduction in borrowing, offset by an increase in the Authority's long term pension liability as at the 31<sup>st</sup> March 2017.

- Non-current Assets – all the property plant and equipment owned by the Authority are professionally valued on a five year rolling cycle to ensure that their carrying value on the Balance Sheet reflects an up-to-date position. In the case of council dwellings the valuation is the subject of a regional adjustment factor. This reduces the reported carrying value to reflect the properties' status as social housing. In 2016/17 Central Government raised the factor from 34% to 42%. This has resulted in the carrying value of the Council's dwellings increasing by £39million (around £9,800 per dwelling).
- Pension Liability – under financial accounting regulations the Authority's Balance Sheet must show the cumulative net value of its pension scheme if all the assets and liabilities became realisable or payable on the 31st of March. While in reality pension schemes continue over generations this snap shot measurement draws attention to any underlying long term strengths or weaknesses. The measurements applied to the Council's scheme at the end of 16/17 increased the liability reported on the Balance Sheet by £7.7million to £45.6million. This increase in the net liability between years is mainly due to a significant decrease in the net discount rate used to value scheme liabilities. The impact of this has been partially offset by much greater than expected asset returns. As such it is an example of how market conditions at the time of measurement can have a material impact on the reported valuation. That said, the value of the pension as reported on the Balance Sheet is a significant liability for the Council. However because this liability only falls due over the long term, measures have been put in place that ensure the Authority's continuing financial viability. At a national level Government has altered future scheme benefits and entitlements while locally both Council and employee contributions have increased.
- Borrowing/Investments – At the beginning of the year the Borough's borrowings stood at about £82million. Around half of this borrowing exists to support the Borough's historic and on-going capital programme. It also provides funding against the £37.5million paid over to Central Government when the self-financing regime for the Housing Revenue Account was introduced in 2012. The Borough also opened the year with some £8million of investments, so that net indebtedness stood at £74million. During 2016/17 a number of loans fell due for renewal and the opportunity was taken to replace this debt with internal resources as opposed to making further borrowings. As a result net indebtedness has been reduced to £68million with borrowings standing at £72million and investments £4million.



## The Council's Corporate Plan

Following the local elections in May 2015, the Council developed a new Corporate Plan 2015-2019 which supports the Vision of 'Delivering excellent services to High Peak residents and demonstrating value for money'. The vision is articulated by four aims which are supported by a number of objectives which provide the framework for the delivery of individual service plans. These are summarised below:-

	Aim	Objectives
1	Help create a safer and healthier environment for our residents to live and work	<ul style="list-style-type: none"> <li>• Effective relationship with strategic partners</li> <li>• Fit for purpose housing stock that meets the needs of tenants</li> <li>• Effective support of community safety arrangements</li> <li>• Provision of high quality leisure facilities</li> </ul>
2	Meet its financial challenges and provide value for money	<ul style="list-style-type: none"> <li>• Effective use of financial and other resources to ensure value for money</li> <li>• Ensure our services are easily available to all our residents in the appropriate channels and provided 'right first time'</li> <li>• A high performing and highly motivated workforce</li> <li>• More effective use of Council assets</li> </ul>
3	Support economic development and regeneration	<ul style="list-style-type: none"> <li>• Encourage business start-ups and enterprises</li> <li>• Flourishing town centres that support the local economy</li> <li>• Promote tourism</li> <li>• High quality development and building control with an 'open for business approach'</li> </ul>
4	Protect and improve the environment	<ul style="list-style-type: none"> <li>• Effective recycling and waste management</li> <li>• Provision of high quality public amenities, clean streets and environmental health</li> <li>• Provision of quality parks and open spaces</li> <li>• Car parking arrangements that meet the needs of residents, businesses and visitors</li> </ul>

Our Performance Framework, which measures our success in delivering the Corporate Plan, also reflects the three pillars of value for money: economy, efficiency and effectiveness and is fully aligned to the Council's new corporate objectives. The Council is currently developing a new Annual Report, which will take stock of the progress made in delivery of the Corporate Plan objectives and use comparative performance and cost measures to help shape the Council's refreshed objectives for the final two years of the 2015-2019 Corporate Plan.



Following the completion of an organisation-wide service transformation process in 2016/17, the Council developed, in partnership with its workforce, a new set of core values called 'CHOICE'. These values are being reinforced and reflected in employee performance and behavioural objectives through the Council's new approach to appraisal and employee development called PEP –Plan, Enable, Perform

## **Our Performance in 2016/17**

The Council used a range of financial and other indicators to measure performance in 2016/17. At the end of March, 55% of the Council's 55 performance targets for the year had been met. In terms of year on year trends, 57% of measures recorded the same or improved results compared to 2015/16.

The Council also exceeded its targets in a number of areas including; the prevention of homelessness, processing benefit changes of circumstance, complaints dealt with within 10 working days, council tax and business rates collection, and internal audit recommendations implemented on time, repeat complaint levels, planning appeals successfully defended, Major, Minor and other planning applications processed on time, and food premises FSA compliant.

The service areas which fell short of target include sickness absence, housing benefits, rent collection, sundry debt levels, waste contamination levels, Pavilion Gardens footfall and satisfaction, households in temporary accommodation, average council home re-let times and repairs performance.

For those measures that fell below the target set for the year we have developed actions for improvement, where feasible, as part of our performance reporting to senior managers and members. As well as comparing performance over time and against target, we also compare our performance with other councils nationally through local benchmarking clubs and through the Local Government Association's (LGA) online benchmarking tool 'Inform'.

### ***Delivering against our Corporate Aims***

The Council's Corporate Plan has four key aims, and below we have highlighted some of our achievements last year in relation to each of them.

**Help create a safer and healthier environment for our residents to live and work** - This aim covers our objectives around housing, leisure, community safety and the effectiveness of our strategic partnerships. Last year we:



- ✓ Allocated 347 tenancies to households in need
- ✓ Installed 117 new roofs, 468 boilers, 52 new kitchens and 28 new bathrooms in our housing stock as part of our capital programme

- ✓ Delivered the Big Daddy Project to reduce levels of anti-social behaviour in Buxton
- ✓ Achieved an 11% increase in attendance at High Peak leisure facilities, with a 13% increase amongst children and a 37% increase amongst those aged 60+ in partnership with our leisure contractor
- ✓ Supported local groups such as the Buxton Dementia Action Alliance and helped others secure external funding to take their community work forward
- ✓ Developed the My Place scheme to provide a longer term solution to reduce levels of youth-related crime and anti-social behaviour and successfully applied for funding from Derbyshire County Council and Derbyshire Constabulary

**Meet financial challenges and provide value for money** – This aim covers our objectives around value for money, customer access, use of assets and a high performing and motivated workforce. Last year we:



- ✓ Implemented a new system using call credit to target empty properties aiming to increase New Homes Bonus income to the Authority
- ✓ Successfully bid for funding from the Fraud and Error Reduction Incentive Scheme and received additional funding due to targets being met and exceeded
- ✓ Exceeded our council tax and business rates collection targets
- ✓ Launched a new website, which is now mobile responsive, user-friendly and transactional with new online forms for council tax and benefits
- ✓ Developed a new performance framework to effectively measure the delivery of our corporate plan priorities
- ✓ Launched P.E.P our new approach to employee appraisal and development, which links to our core values and behaviours and is supported through a new learning and development partnership with the University of Derby
- ✓ Completed a full condition survey and review of all of our corporate buildings to identify maintenance and investment costs for the next 30 years
- ✓ Saw the OTT16 project draw to a close with hubs introduced, rationalised IT assets, promotion of flexible working and increased income from our assets through shared accommodation with partners

**Support economic development and regeneration** – This aim covers our objectives around tourism, flourishing town centres, encouraging new business and promoting an open for business approach in our development and building control functions. Last year we:



- ✓ Adopted the High Peak Local Plan in April 2016 – the first authority in Derbyshire to do so – which sets the strategy for development within the Borough

- ✓ Continued to work in partnership on the £47m Crescent project, with work finally commencing on site to refurbish the Crescent, Natural Baths and Pump Room at the heart of historic Buxton
- ✓ Saw the Pavilion Gardens ranked number 1 on Trip Advisor for 'Things to do in Buxton' with 93% of ratings either excellent or good
- ✓ Witnessed the Howard Town Mill development opening in November 2016, which marked the successful regeneration of one of Glossop's iconic mill buildings providing living, hotel and retail accommodation
- ✓ Determined 100% of 'major' planning applications on time and through our new weekly planning surgeries provided advice and guidance for 124 customers using our development service

**Protect and improve the environment** – This aim covers our objectives around waste and recycling, clean streets, environmental health, quality parks and open spaces, and car parking. Last year we:



- ✓ Maintained our 'green flag' status for Whaley Bridge Memorial Park
- ✓ Continued partnerships with Buxton Town Team, Ashwood Park Gardening Group and Pavilion Gardens Friends Group to improve the open spaces in Buxton
- ✓ Carried out 100% of 'high risk' premises interventions to safeguard public health
- ✓ Exceeded our recycling target of 45% for household waste
- ✓ Supported 60 community clean-up campaigns
- ✓ Issued 36 fixed penalty notices for environmental crimes such as dog fouling, littering and fly-tipping and carried out 360 patrols

## Key Strategic Partnerships

### Strategic Alliance



In 2009 High Peak Borough Council entered into a "Strategic Alliance" (the Alliance) with our neighbours, Staffordshire Moorlands District Council. The primary aim of the Alliance is, through joint working, to drive through service improvements, whilst reducing costs in order to increase value-for-money and minimise future council tax increases. The arrangement – which has featured a fully integrated Joint Senior Management Team and widespread joint service delivery – crosses both county and regional boundaries. The Alliance sits at the heart of the Council's Efficiency and Rationalisation Strategy.

### ***Environment Services Joint Venture***

The Council, along with Alliance partner Staffordshire Moorlands District Council, has agreed in principle to establish a joint venture partnership with Ansa - a subsidiary of Cheshire East Council - to deliver waste collection, street cleaning, grounds maintenance and fleet management services. This project forms part of the new Efficiency and Rationalisation Programme and savings of over £1m (Alliance wide) are expected as a result of the new arrangements.

It is anticipated that the new arrangements will be introduced in a phased approach over the next 18 months, with phase one focusing on transferring the currently outsourced High Peak waste service to the new arrangement from August 2017. It is unlikely that any other High Peak services will transfer to the new arrangement until 2018/19. Consequently, group accounts will need to be incorporated into the Statement of Accounts in 2017/18 to demonstrate the interest the Council has in the joint venture arrangement.

## **Explanation of the Financial Statements**

The Statement of Accounts for the year ended 31st March 2017 has been prepared in accordance with the Accounts and Audit Regulations 2011. The format reflects the requirements of the Code of Practice on Local Authority Accounting in the United Kingdom and the Service Accounting Code of Practice (2016/17) (SeRCOP), published by the Chartered Institute of Public Finance and Accountancy (CIPFA). The Code of Practice on Local Authority Accounting complies with International Financial Reporting Standards (IFRS) which is a suite of accounting standards used across the world.

The Council's core financial statements, beginning at page 25, are listed below along with a brief explanation of their purpose: -

- ***Movement in Reserves Statement*** - this statement shows the movement in the year on the different reserves held by the Authority, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves. The (Surplus)/Deficit on the Provision of Services line shows the true economic cost of providing the Authority's services, more details of which are shown in the Comprehensive Income & Expenditure Statement. These are different from the statutory amounts required to be charged to the General Fund for council tax setting and dwellings rent setting purposes. The Net Increase/Decrease before Transfers to Earmarked Reserves line shows the statutory General Fund Balance before any discretionary transfers to/from earmarked reserves undertaken by the Council.

- **Comprehensive Income & Expenditure Statement** – this statement is fundamental to the understanding of the Council’s activities, in that it reports the net cost for the year of all the functions for which the Council is responsible and demonstrates how that cost has been financed from general government grants and income from local taxpayers.
- **Balance Sheet** - this explains the Council’s financial position at the year-end. It provides details of the Council’s balances and reserves and its long-term indebtedness. It also shows the value as at the Balance Sheet date of the assets and liabilities recognised by the Council; and
- **Cash Flow Statement** - this illustrates the inflows and outflows of cash arising from transactions with third parties for revenue and capital purposes.

The Council is also required to produce two supplementary financial statements:-

- **Housing Revenue Account (HRA)** - This account reflects the statutory requirement for the Authority to maintain a separate revenue account for Council housing provision. It includes the receipt of income and the payment of expenditure associated with that service to determine a surplus or deficit for the year.
- **Collection Fund Accounts** - This reflects the statutory requirement for the Authority to maintain a separate account providing details of receipts of council tax and business rates and the associated payments to precepting authorities.

The 2016/17 Statement of Accounts shows that our finances remain sound. Revenue and capital spending is controlled by affordable budgets while assets and reserves exist to support services and the achievement of key priorities.

..... Date: 27<sup>th</sup> September 2017

**Andrew P Stokes BA (Hons), MBA, CPFA, CIHM, CIMSPA**  
Executive Director & Chief Finance Officer

**CERTIFICATE OF APPROVAL BY AUDIT & REGULATORY COMMITTEE**

I confirm that these accounts were approved by the meeting of the Audit and Regulatory Committee held:

..... Date: 27<sup>th</sup> September 2017

**Councillor Fiona Sloman**  
Chair of the Audit & Regulatory Committee  
High Peak Borough Council

# Statement of Responsibilities for the Statement of Accounts

## The Council's Responsibilities

High Peak Borough Council is required:

- To make arrangements for the proper administration of its financial affairs and to ensure that one of its officers has the responsibility for the administration of those affairs. In this Council, that officer is the Executive Director & Chief Finance Officer.
- To manage its affairs to secure economic, efficient and effective use of resources and to safeguard its assets.
- To approve the Statement of Accounts.

## The Executive Director & Chief Finance Officer Responsibilities

The Executive Director (CFO) is responsible for the preparation of the Authority's Financial Statements. These, in terms of the CIPFA/LASAAC Code of Practice on Local Authority Accounting in United Kingdom ('the Code of Practice'), are required to present the true and fair financial position of the Council at the accounting date and its income and expenditure for the year (ended 31st March 2017).

In preparing this Statement of Accounts the Executive Director (CFO) has:

- Selected suitable accounting policies and then applied them consistently.
- Made judgements and estimates that were reasonable and prudent.
- Complied with the local authority code of practice.

The Executive Director (CFO) has also:

- Kept proper accounting records that were up to date.
- Taken reasonable steps for the prevention and detection of fraud and other irregularities.

## Certificate of the Executive Director (CFO)

I certify that this Statement of Accounts gives a 'true and fair' view of the financial position of the Council at 31st March 2017 and its income and expenditure for the year.

**Andrew P Stokes BA (Hons), MBA, CPFA, CIHM, CIMSPA**

Executive Director & Chief Finance Officer  
High Peak Borough Council

# Statement of Accounting Policy

The purpose of this statement is to explain the basis for the recognition, measurement and disclosure of transactions and other events in the accounts.

## 1. Accounting Policies

The Accounting Policies set out on pages 91-101 have been applied in producing the statements. They are based on best practice and legislative requirements, including CIPFA's Code of Practice on Local Authority Accounting in the United Kingdom for 2016/17.

## 2. Accounting Standards Issued, Not Adopted

The 2017/18 Code of Practice introduces changes to a number of the reporting standards to be applied to future Statements. The Authority is obliged to consider what, if any, the impact would have been on these Statements had they applied in 2016/17. As the only such changes relate to authorities that are responsible for pension funds there is no impact to report.

## 3. Critical Judgements in Applying Accounting Policies

In applying the accounting policies set out in part 1 of this section, the Authority has had regard to the materiality of the transactions being reported. It has also had to make certain judgements about complex transactions or those involving uncertainty about future events. The critical judgements made in the Statement of Accounts are:

- The Authority has to review certain contractual arrangements to decide if they are in the nature of a lease and if so determine whether they are classified as Operational or Finance. These decisions are often based on judgements as to where the practical control of an asset lies
  - A review of the Authority's waste collection service, contracted out to Veolia Environmental Services Ltd, has determined that the contract does not contain an embedded lease for the thirty odd vehicles used and therefore they are not included on the Authority's Balance Sheet.
- There is a high degree of uncertainty about future levels of funding for local government. However, the Authority has determined that this uncertainty is not yet sufficient to provide an indication that the assets of the Authority might be impaired as a result of a need to close facilities and reduce levels of service provision.
- The Authority undertakes an annual assessment for indications of impairment of its assets. This assessment is performed by specialist staff with reference to external advice.
- An exercise is performed to assess whether capital spend restores or enhances an asset. A further judgement is then made as to whether there is a consequent requirement to derecognise any existing value of any component of the asset.



#### 4. Assumptions Made about the Future and Other Major Sources of Estimation Uncertainly

The Statement of Accounts contains estimated figures that are based on assumptions made by the Authority about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates. The items in the Authority's Balance Sheet at 31 March 2017 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

Item	Uncertainties
<b>Pensions Liability</b>	Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries is engaged to provide the Authority with expert advice about the assumptions to be applied. A 1% change in the assessed carrying value of the Authority's pension liability equates to £455,920.(Total £45,592,000)
<b>Asset Valuations</b>	The valuations of property, plant and equipment reported in the Balance Sheet and the related depreciation charges made to the CIES are based on an estimation of their value and asset life. A firm of qualified valuers is engaged by the Authority to carry out, for the major assets, a programme of physical valuations to ensure that their carrying values are subject to professional and independent assessment. A 1% change in the assessed carrying value of the assets equates to £2,169,620 (Total £216,962,000)

#### 5. Restatement of Previous Years

The 2016/17 CIPFA Code of Local Authority Accounting in the UK requires that an authority present expenditure and income on services on the basis of its reporting segments. These reportable segments are based on the Authority's internal management structure. This is a change from the previous requirement to present expenditure and income in accordance with the Service Expenditure Code of Practice. Note 17 (page 78) shows how the net expenditure as reported in the 2015/16 Statements has been restated to provide a meaningful comparison for the current year.

# Financial Statements

The core single entity financial statements applicable to all local authorities comprise:

- **Movement in Reserves Statement**
- **Comprehensive Income & Expenditure Statement**
- **Balance Sheet**
- **Cash Flow Statement**

The core financial statements are followed by supporting notes and the supplementary statements relating to:-

- **Housing Revenue Account**
- **Collection Fund**

## **Movement in Reserves Statement**

This statement shows the movement in the year on the different reserves held by the Authority, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves. The (Surplus) or Deficit on the Provision of Services line shows the true economic cost of providing the Authority's services, more details of which are shown in the Comprehensive Income and Expenditure Statement. These are different from the statutory amounts required to be charged to the General Fund Balance and the Housing Revenue Account for council tax setting and dwellings rent setting purposes. The Net Increase/Decrease before Transfers to Earmarked Reserves line shows the statutory General Fund Balance and Housing Revenue Account Balance before any discretionary transfers to or from earmarked reserves undertaken by the Council.

## Movement in Reserves Statement

	Notes	General Fund			Housing Revenue Account	Capital		Total Usable Reserves	Unusable Reserves	Total Council Reserves
		General	Earmarked Reserves	Total		Receipts Reserve	Grants Unapplied			
		£000	£000	£000	£000	£000	£000	£000	£000	£000
<b>Balance at 31 March 2015</b>		(2,782)	(4,272)	(7,054)	(6,332)	(1,070)	(416)	(14,872)	(29,596)	(44,468)
(Surplus) or deficit on the provision of Services		2,531	0	2,531	(11,407)	0	0	(8,876)	0	(8,876)
Other Comprehensive Income and Expenditure		0	0	0	0	0	0	0	(19,299)	(19,299)
<b>Total Comprehensive Income and Expenditure</b>		2,531	0	2,531	(11,407)	0	0	(8,876)	(19,299)	(28,175)
Adjustment between accounting basis & funding basis under regulations	6	(2,435)	742	(1,693)	8,771	(698)	62	6,442	(6,442)	0
<b>Net (Increase)/Decrease before Transfers to Earmarked Reserves</b>		96	742	838	(2,636)	(698)	62	(2,434)	(25,741)	(28,175)
Transfers to/(from) Earmarked Reserves	11	(140)	140	0	0	0	0	0	0	0
<b>(Increase)/Decrease in 2015/16</b>		(44)	882	838	(2,636)	(698)	62	(2,434)	(25,741)	(28,175)
<b>Balance at 31 March 2016 carried forward</b>		(2,826)	(3,390)	(6,216)	(8,968)	(1,768)	(354)	(17,306)	(55,337)	(72,643)
(Surplus) or deficit on the provision of Services		1,319	0	1,319	(40,584)	0	0	(39,265)	0	(39,265)
Other Comprehensive Income and Expenditure		0	0	0	0	0	0	0	1,519	1,519
<b>Total Comprehensive Income and Expenditure</b>		1,319	0	1,319	(40,584)	0	0	(39,265)	1,519	(37,746)
Adjustment between accounting basis & funding basis under regulations	6	(1,255)	23	(1,232)	38,284	(754)	137	36,435	(36,435)	0
<b>Net (Increase)/Decrease before Transfers to Earmarked Reserves</b>		64	23	87	(2,300)	(754)	137	(2,830)	(34,916)	(37,746)
Transfers to/ (from) Earmarked Reserves	11	(70)	70	0	0	0	0	0	0	0
<b>(Increase)/Decrease in 2016/17</b>		(6)	93	87	(2,300)	(754)	137	(2,830)	(34,916)	(37,746)
<b>Balance at 31 March 2017 carried forward</b>		(2,832)	(3,297)	(6,129)	(11,268)	(2,522)	(217)	(20,136)	(90,253)	(110,389)

## Comprehensive Income & Expenditure Statement

This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with regulations; this may be different from the accounting cost. The taxation position is shown in the Movement in Reserves Statement.

2015/16				Notes	2016/17		
Gross Expenditure	Gross Income	Net Expenditure			Gross Expenditure	Gross Income	Net Expenditure
£000	£000	£000			£000	£000	£000
664	0	664	Alliance Management	453	(1)	452	
116	(3)	113	Audit	97	0	97	
924	(190)	734	ICT	913	(200)	713	
93	0	93	Human Resources	61	0	61	
229	(1)	228	Member Services	224	(51)	173	
3,277	(204)	3,073	Property Services	3,614	(283)	3,331	
22,560	(22,544)	16	Benefits	21,377	(21,238)	139	
533	(380)	153	Planning Applications	578	(535)	43	
259	(184)	75	Building Control	49	(88)	(39)	
931	(281)	650	Customer Services	739	(51)	688	
389	(90)	299	Legal Services	310	(17)	293	
176	(52)	124	Electoral Services	33	(30)	3	
133	(506)	(373)	Licensing and Land Charges	78	(419)	(341)	
811	(20)	791	Regeneration	436	(50)	386	
646	(203)	443	Communities and Cultural	539	(101)	438	
410	(233)	177	Housing Strategy	1,035	(741)	294	
165	(12)	153	Transformation	261	0	261	
191	(64)	127	Community Safety and Enforcement	161	(43)	118	
1,108	(688)	420	Finance and Performance	906	(565)	341	
613	(966)	(353)	Corporate Finance	578	(1,143)	(565)	
3,232	(1,135)	2,097	Waste Collection	3,442	(1,169)	2,273	
861	(197)	664	Street Scene	695	(320)	375	
1,386	(948)	438	Leisure Services	1,221	(954)	267	
1,827	(1,232)	595	Horticulture	1,627	(1,135)	492	
2,006	(2,936)	(930)	Visitor Services	1,959	(2,835)	(876)	
923	(315)	608	Environmental Health	948	(516)	432	
(1,243)	(15,377)	(16,620)	Local Authority Housing (Housing Revenue Account)	(30,432)	(15,372)	(45,804)	
<b>43,220</b>	<b>(48,761)</b>	<b>(5,541)</b>	<b>Cost of Services</b>	<b>11,902</b>	<b>(47,857)</b>	<b>(35,955)</b>	
4,450	(1,118)	3,332	Other Operating Expenditure	5,477	(1,663)	3,814	
4,595	(225)	4,370	Financing and Investment Income and Expenditure	4,320	(455)	3,865	
0	(11,037)	(11,037)	Taxation and Non-Specific Grant Income and Expenditure		(10,989)	(10,989)	
		<b>(8,876)</b>	<b>Surplus (-) or Deficit on Provision of Services</b>			<b>(39,265)</b>	
		(9,420)	(Surplus) or Deficit on Revaluation of Property, Plant and Equipment Assets			(5,830)	
		(9,879)	Remeasurement of the net defined pension benefit liability			7,349	
		<b>(19,299)</b>	<b>Other Comprehensive Income and Expenditure</b>			<b>1,519</b>	
		<b>(28,175)</b>	<b>Total Comprehensive Income and Expenditure</b>			<b>(37,746)</b>	

\* Housing Revenue Account includes a material reversal of £39.133 million of revaluation losses previously charged to the HRA. £33.870 million of this reversal related to a change in the nationally dictated regional discount factor applied to the value of all dwelling stock from 34% in 2015/16 to 42%.

## Balance Sheet

The Balance Sheet provides an overall summary of the financial position of the Council as at 31st March 2017. It shows the Council's balances and reserves and its long-term indebtedness, and the value as at the Balance Sheet date of the assets and liabilities recognised by the Council:

31 March 2016		Notes	31 March 2017
£000			£000
175,131	Property, Plant & Equipment	7a	215,471
391	Heritage Assets		391
715	Investment Properties	7b	1,043
34	Intangible Assets		57
102	Long Term Debtors		75
<b>176,373</b>	<b>TOTAL LONG TERM ASSETS</b>		<b>217,037</b>
7,972	Short Term Investments	13a	4,155
61	Inventories		68
4,846	Short Term Debtors	9	3,853
10,372	Cash and Cash Equivalents	8	9,572
<b>23,251</b>	<b>TOTAL CURRENT ASSETS</b>		<b>17,648</b>
(54)	Cash and Cash Equivalents	8	(46)
(9,777)	Short Term Borrowings	13a	0
(5,808)	Short Term Creditors	10	(5,601)
(646)	Provisions		(501)
<b>(16,285)</b>	<b>TOTAL CURRENT LIABILITIES</b>		<b>(6,148)</b>
(72,183)	Long Term Borrowing	13a	(72,181)
(37,902)	Pensions Liability	5c	(45,592)
(411)	Deferred Liabilities	13a	(287)
(200)	Grants Receipts in Advance - Capital		(88)
<b>(110,696)</b>	<b>TOTAL LONG TERM LIABILITIES</b>		<b>(118,148)</b>
<b>72,643</b>	<b>TOTAL NET ASSETS</b>		<b>110,389</b>
17,306	Usable Reserves	11	20,136
55,337	Unusable Reserves	12	90,253
<b>72,643</b>	<b>TOTAL RESERVES</b>		<b>110,389</b>

The unaudited accounts were issued on 31<sup>st</sup> May and the audited accounts were authorised for issue on 27<sup>th</sup> September 2017.

**Andrew P Stokes BA (Hons), MBA, CPFA, CIHM, CIMSPA**  
Executive Director & Chief Finance Officer

## Cash Flow Statement

This statement summarises the inflows and outflows of cash arising from transactions with third parties for revenue and capital purposes.

2015/16 £000		Notes	2016/17 £000
8,876	Net Surplus/(Deficit) on the Provision of Services		39,265
2,822	Adjustment to Surplus or Deficit on the Provision of Services for Non-Cash Movements		(30,340)
(1,459)	Adjust for Item Included in the Net Surplus or Deficit on the Provision of Services that are Investing and Financing Activities		(2,356)
<b>10,239</b>	<b>Net Cash Flows from Operating Activities</b>	16a	<b>6,569</b>
(3,643)	Investing Activities	16c	1,714
(2,565)	Financing Activities	16d	(9,075)
<b>4,031</b>	<b>Net Increase / (Decrease) in Cash and Cash Equivalents</b>		<b>(792)</b>
6,287	Cash and Cash Equivalents at the Beginning of the Reporting Period		10,318
<b>10,318</b>	<b>Cash and Cash Equivalents at the End of the Reporting Period</b>		<b>9,526</b>

# Notes to the Financial Statements

The notes to the core financial statements are shown below. Some are dictated by statute while others are included to add clarity.

## ***Amounts Reported for Resource Allocation Decisions***

Decisions about resource allocation are taken by the Authority's Executive on financial reports prepared on a different basis from the accounting policies used in the financial statements. In particular:

- *no charges are made in relation to capital expenditure (whereas depreciation, revaluation and impairment losses in excess of the balance on the Revaluation Reserve and amortisations are charged to services in the Comprehensive Income and Expenditure Statement);*
- *the cost of retirement benefits is based on cash flows (payment of employer's pensions contributions) rather than current service cost of benefits accrued in year;*

The following tables show the relationship between the statutory statements and the financial information reported to and used by the decision maker.

## 1a. Expenditure and Funding Analysis

The objective of the Expenditure and Funding Analysis is to demonstrate to council tax and rent payers how the funding available to the Authority (ie government grants, rents, council tax and business rates) for the year has been used in providing services in comparison with those resources consumed or earned by authorities in accordance with generally accepted accounting practices. The Expenditure and Funding Analysis also shows how this expenditure is allocated for decision making purposes between the Council's services. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement.

2015/16				2016/17		
Net Expenditure to GF Balance	Adjustments Funding & Accounting	Net Expenditure in the CIES		Net Expenditure to GF Balance	Adjustments Funding & Accounting	Net Expenditure in the CIES
£000	£000	£000		£000	£000	£000
614	50	664	Alliance Management	415	37	452
105	8	113	Audit	90	7	97
600	134	734	ICT	637	76	713
91	2	93	Human Resources	61	0	61
230	(2)	228	Member Services	173	0	173
1,655	1,418	3,073	Property Services	1,473	1,858	3,331
(30)	46	16	Revenue and Benefits	54	85	139
107	46	153	Planning Applications	(14)	57	43
50	25	75	Building Control	(37)	(2)	(39)
563	87	650	Customer Services	601	87	688
262	37	299	Legal Services	255	38	293
126	(2)	124	Electoral Services	3	0	3
(372)	(1)	(373)	Licensing and Land Charges	(341)	0	(341)
505	286	791	Regeneration	303	83	386
414	29	443	Communities and Cultural	411	27	438
177	0	177	Housing Strategy	108	186	294
134	19	153	Transformation	225	36	261
126	1	127	Community Safety and Enforcement	118	0	118
363	57	420	Finance and Performance	281	60	341
3,066	(3,419)	(353)	Corporate Finance	2,378	(2,943)	(565)
1,991	106	2,097	Waste Collection	2,126	147	2,273
499	165	664	Street Scene	236	139	375
438	0	438	Leisure Services	267	0	267
392	203	595	Horticulture	346	146	492
(1,006)	76	(930)	Visitor Services	(936)	60	(876)
494	114	608	Environmental Health	401	31	432
(8,310)	(8,310)	(16,620)	Local Authority Housing (Housing Revenue Account)	(6,646)	(39,158)	(45,804)
<b>3,284</b>	<b>(8,825)</b>	<b>(5,541)</b>	<b>Cost of Services</b>	<b>2,988</b>	<b>(38,943)</b>	<b>(35,955)</b>
(5,082)	1,747	(3,335)	Other Income and Expenditure	(5,201)	1,891	(3,310)
<b>(1,798)</b>	<b>(7,078)</b>	<b>(8,876)</b>	<b>Surplus (-) or Deficit on Provision of Services</b>	<b>(2,213)</b>	<b>(37,052)</b>	<b>(39,265)</b>
	<b>General Fund</b>	<b>HRA</b>		<b>General Fund</b>	<b>HRA</b>	
(13,386)	(7,054)	(6,332)	<b>Opening General Fund and HRA Balance</b>	(15,184)	(6,216)	(8,968)
(1,798)	838	(2,636)	Less (Surplus) or Deficit in Year	(2,213)	87	(2,300)
<b>(15,184)</b>	<b>(6,216)</b>	<b>(8,968)</b>	<b>Closing General Fund and HRA Balance</b>	<b>(17,397)</b>	<b>(6,129)</b>	<b>(11,268)</b>



## 1b. Note to the Expenditure and Funding Analysis

This note provides a reconciliation of the main adjustments to Net Expenditure Chargeable to the General Fund and the HRA Balances to arrive at the amounts in the Comprehensive Income and Expenditure Statement.

2015/16					2016/17			
Adjustments for Capital Purposes	Net Change of the Pension Adjustment	Other Differences	Total Adjustments		Adjustments for Capital Purposes	Net Change of the Pension Adjustment	Other Differences	Total Adjustments
£000	£000	£000	£000		£000	£000	£000	£000
0	50	0	50	Alliance Management	0	37	0	37
0	8	0	8	Audit	0	7	0	7
134	0	0	134	ICT	76	0	0	76
0	2	0	2	Human Resources	0	0	0	0
0	0	(2)	(2)	Member Services	0	0	0	0
1,395	21	2	1,418	Property Services	1,814	44	0	1,858
0	49	(3)	46	Benefits	0	85	0	85
0	45	1	46	Planning Applications	0	57	0	57
0	25	0	25	Building Control	0	0	(2)	(2)
0	89	(2)	87	Customer Services	0	87	0	87
0	35	2	37	Legal Services	0	38	0	38
0	0	(2)	(2)	Electoral Services	0	0	0	0
0	0	(1)	(1)	Licensing and Land Charges	0	0	0	0
219	60	7	286	Regeneration	41	42	0	83
0	30	(1)	29	Communities and Cultural	0	27	0	27
0	0	0	0	Housing Strategy	151	35	0	186
0	19	0	19	Transformation	0	36	0	36
0	0	1	1	Community Safety and Enforcement	0	0	0	0
0	52	5	57	Finance and Performance	0	60	0	60
(916)	(1,871)	(632)	(3,419)	Corporate Finance	(854)	(1,899)	(190)	(2,943)
79	27	0	106	Waste Collection	78	69	0	147
109	61	(5)	165	Street Scene	109	30	0	139
0	0	0	0	Leisure Services	0	0	0	0
81	121	1	203	Horticulture	73	73	0	146
0	80	(4)	76	Visitor Services	0	60	0	60
67	64	(17)	114	Environmental Health	(13)	44	0	31
(8,683)	382	(9)	(8,310)	Local Authority Housing (Housing Revenue Account)	(38,669)	101	(590)	(39,158)
(7,515)	(651)	(659)	(8,825)	<b>Cost of Services</b>	<b>(37,194)</b>	<b>(967)</b>	<b>(782)</b>	<b>(38,943)</b>
(694)	1,493	948	1,747	Other Income and Expenditure from the Expenditure and Funding Analysis	583	1,308	0	1,891
(8,209)	842	289	(7,078)	<b>Difference between General Fund (Surplus)/Deficit and Comprehensive Income and Expenditure Statement</b>	<b>(36,611)</b>	<b>341</b>	<b>(782)</b>	<b>(37,052)</b>

### Adjustments for Capital Purposes

Adjustments to General Fund Balances to meet the requirement of generally accepted accounting practices

#### *Within Cost of Services*

- adds in depreciation and impairment on Assets used by the service, and
- adjusts for any revaluation gains and losses on those Assets

#### *Within Other Income and Expenditure*

- Adjusts for capital disposals with a transfer of income on disposal of assets and the amounts written off for those assets.

- Statutory charges for capital financing ie Minimum Revenue Provision and other revenue contributions are deducted from other income and expenditure as these are not chargeable under generally accepted accounting practices.
- Capital grants are adjusted for income not chargeable under generally accepted accounting practices. Revenue grants are adjusted from those receivable in the year to those receivable without conditions or for which conditions were satisfied throughout the year
- credited with capital grants receivable in the year without conditions or for which conditions were satisfied in the year.

### **Net Change for the Pensions Adjustments**

Net change for the removal of pension contributions and the addition of IAS 19 Employee Benefits pension related expenditure and income

#### *Within Cost of Services*

- The removal of the employer pension contributions made by the Authority as allowed by statute and the replacement with current service costs and past service costs.

#### *Within Other Income and Expenditure*

- Records the net interest on the defined benefit liability charged to the CIES.

### **Adjustments for Other Differences**

Other differences between amounts debited/credited to the Comprehensive Income and Expenditure Statement and amounts payable/receivable to be recognised under statute

#### *Within Cost of Services*

- Statutory adjustment for a financial instrument relating to a decision to issue a soft loan (below market rates)
- Accounting for the employee accumulated absence liability

#### *Within Other Income and Expenditure*

- adjustments to the General Fund for the timing differences for premiums and discounts.
- The difference between what is chargeable under statutory regulations for council tax and NDR that was projected to be received at the start of the year and the income recognised under generally accepted accounting practices in the Code. This is a timing difference as any difference will be brought forward in future Surpluses or Deficits on the Collection Fund.

### 1c. Expenditure and Income Analysed by Nature

This represents a subjective analysis of the Surplus/Deficit on the Provision of Services as reported in the CIES.

	2015/16 £000	2016/17 £000
Employee expenses	12,663	11,380
Other service expenses	38,719	36,490
Depreciation, amortisation and impairment	(5,695)	(34,664)
Interest Payments	3,102	3,012
Precepts & Levies	523	541
Payments to Housing Capital Receipts Pool	413	582
(Gain) or Loss on Disposal of Non-current Assets	2,395	2,691
<b>Total Expenditure</b>	<b>52,120</b>	<b>20,032</b>
Fees, charges & other service income	(26,265)	(25,698)
Profit on Financial Instruments valuation	(26)	(328)
Income from Council Tax	(5,690)	(5,872)
Income from Business Rates	(2,879)	(3,061)
Interest and Investment Income	(199)	(127)
Government grants and contributions	(25,628)	(23,534)
Capital Grants and Contributions	(309)	(678)
<b>Total Income</b>	<b>(60,996)</b>	<b>(59,298)</b>
<b>(Surplus) or deficit on the provision of services</b>	<b>(8,876)</b>	<b>(39,266)</b>

### 1d. Segmental Analysis

This table shows which services generated the Fees, Charges and Other Income reported at 1c.

2015/16 £000	Fees, Charges and Other Income	2016/17 £000
0	Alliance Management	(1)
(3)	Audit	0
(190)	ICT	(200)
(66)	Member Services	(51)
(204)	Property Services	(283)
(215)	Benefits	(255)
(380)	Planning Applications	(535)
(184)	Building Control	(88)
(281)	Customer Services	(51)
(90)	Legal Services	(17)
(12)	Electoral Services	(30)
(421)	Licensing and Land Charges	(419)
0	Regeneration	(10)
(71)	Communities and Cultural	0
(26)	Housing Strategy	(585)
(12)	Transformation	0
(9)	Community Safety and Enforcement	(8)
(989)	Finance and Procurement	(312)
(1,115)	Corporate Finance	(1,134)
(1,135)	Waste	(1,164)
(198)	Street Scene	(320)
(941)	Leisure Services	(954)
(1,204)	Horticulture	(1,108)
(2,937)	Visitor Services	(2,835)
(76)	Environmental Health	(76)
(15,506)	Local Authority Housing (Housing Revenue Account)	(15,262)
<b>(26,265)</b>	<b>Total Income Analysed on a Segmental Basis</b>	<b>(25,698)</b>

## 2. Net Cost of Services

The following transactions, included in the Cost of Services in the Comprehensive Income & Expenditure Statement, are considered in more detail:

- a. Trading Operations
- b. Member Allowances
- c. Officer Remuneration
- d. Related Party Transactions
- e. Audit Costs
- f. Joint Arrangements

### 2a. Trading Operations

The Council operates the following trading accounts and their financial performance is shown in the table below.

		2015/16		2016/17	
		£000	£000	£000	£000
<b>Trade Waste</b>					
The provision of commercial waste collection service	Turnover	(668)		(643)	
	Expenditure	528		474	
	Net Deficit/ (Surplus)		(140)		(169)
<b>Markets</b>					
The overriding objective of the Market service is to support the local economy and attract tourism	Turnover	(161)		(140)	
	Expenditure	122		141	
	Net Deficit/ (Surplus)		(39)		1
<b>Pavilion Gardens</b>					
Includes café, bar, restaurant, and events provision. The overriding objective is to support the local economy and attract tourism	Turnover	(1,573)		(1,362)	
	Expenditure	1,902		1,766	
	Net Deficit/ (Surplus)		329		404

### 2b. Members' Allowances

The Council paid the following amounts to members of the Council during the year

	2015/16	2016/17
	£	£
Allowances	172,786	174,373
Expenses	15,225	14,492
<b>Total</b>	<b>188,011</b>	<b>188,865</b>

## 2c. Officer Remuneration

Remuneration paid to the Authority's senior employees:

Under the management arrangements for the Alliance, costs and responsibilities for senior posts are shared between High Peak Borough Council and Staffordshire Moorlands District Council based on proportion of time allocated to the two Authorities, including Housing Revenue Account responsibilities at High Peak. In line with the regulations, the remuneration of these officers is included in the disclosure within the Statement of Accounts of the Authority by whom they are employed and paid.

Senior Officers with salary between £50,000 and £150,000 during 2016/17:

2016/17	Salary, Fees and Allowances	Expenses Allowances	Total (excl Pension cont)	Pension Contribution	Total (inc Pension cont)	Proportion of Total charged to SMDC	Net Charge to HPBC
	£	£	£	£	£	£	£
Executive Director	96,579	963	97,542	11,976	109,518	60,235	49,283
Head of Service - Customer Services *	55,168	811	55,979	6,841	62,820	18,846	43,974
Head of Service - Regulatory Services **	49,230	727	49,957	6,167	56,124	28,062	28,062
Visitor Services Manager	60,474	963	61,437	0	61,437	24,575	36,862
Asset Manager	58,206	963	59,169	7,218	66,387	21,908	44,479
Operational Manager - Planning & Building Control	50,940	963	51,903	6,316	58,219	29,110	29,109
Operational Manager - Customer Services	51,773	963	52,736	6,420	59,156	26,620	32,536
	<b>422,370</b>	<b>6,353</b>	<b>428,723</b>	<b>44,938</b>	<b>473,661</b>	<b>209,356</b>	<b>264,305</b>

\* Left February 2017

\*\* Left December 2016

As can be seen from the table above, there is a recharge to Staffordshire Moorlands DC of £209,356 for the posts paid by High Peak BC. However, as the Joint Chief Executive and a number of Directors and Senior Officers are employed and paid by Staffordshire Moorlands DC, there is a recharge back to High Peak BC of £591,521 as detailed in the following two tables.

2016/17	Salary, Fees and Allowances	Expenses Allowances	Total (excl Pension cont)	Pension Contribution	Total (inc Pension cont)	Proportion of Total charged to HPBC	Net Charge to SMDC
	£	£	£	£	£	£	£
Executive Director & Chief Financial Officer	124,078	6,069	130,147	20,218	150,365	82,701	67,664
Executive Director & Monitoring Officer	118,987	1,330	120,317	19,347	139,664	83,798	55,866
Organisational Development & Transformation Manager	66,237	963	67,200	10,995	78,195	46,917	31,278
Head of Operational Services	67,726	963	68,689	11,242	79,931	43,962	35,969
Audit Services Manager	54,140	4,015	58,155	8,987	67,142	40,285	26,857
Democratic & Community Services Manager	56,323	963	57,286	9,350	66,636	33,318	33,318
Finance & Procurement Manager	54,140	963	55,103	8,987	64,090	32,045	32,045
Regeneration Manager	54,140	963	55,103	8,987	64,090	28,841	35,249
Operations Manager Environmental Services	51,773	3,617	55,390	0	55,390	27,695	27,695
Operations Manager Contract Management	51,773	963	52,736	8,594	61,330	33,732	27,598
Operations Manager Direct Services	52,207	963	53,170	8,666	61,836	24,734	37,102
	<b>751,524</b>	<b>21,772</b>	<b>773,296</b>	<b>115,373</b>	<b>888,669</b>	<b>478,028</b>	<b>410,641</b>

Senior Officer over £150,000 during 2016/17:

2016/17	Salary, Fees and Allowances	Expenses Allowances	Total (excl Pension cont)	Pension Contribution	Total (inc Pension cont)	Proportion of Total charged to HPBC	Net Charge to SMDC
	£	£	£	£	£	£	£
Chief Executive Officer S Baker	160,448	20,874	181,322	26,453	207,775	113,493	94,282

**2015/16 Comparatives**

Senior Officers with salary between £50,000 and £150,000 during 2015/16:

2015/16	Salary, Fees and Allowances	Expenses Allowances	Total (excl Pension cont)	Pension Contribution	Total (inc Pension cont)	Proportion of Total charged to SMDC	Net Charge to HPBC
	£	£	£	£	£	£	£
Executive Director	96,272	963	97,235	11,705	108,940	54,470	54,470
Head of Regulatory Service	62,932	963	63,895	7,803	71,698	35,849	35,849
Visitor Services Manager	60,169	963	61,132	0	61,132	24,453	36,679
Asset Manager	57,913	963	58,876	7,108	65,984	21,775	44,209
	<b>277,286</b>	<b>3,852</b>	<b>281,138</b>	<b>26,616</b>	<b>307,754</b>	<b>136,547</b>	<b>171,207</b>

Recharge from Staffordshire Moorlands D.C:

2015/16	Salary, Fees and Allowances	Expenses Allowances	Total (excl Pension cont)	Pension Contribution	Total (inc Pension cont)	Proportion of Total charged to HPBC	Net Charge to SMDC
	£	£	£	£	£	£	£
Executive Director & Chief Financial Officer	120,798	6,188	126,986	20,052	147,038	73,519	73,519
Executive Director & Monitoring Officer	115,562	3,373	118,935	19,181	138,116	69,058	69,058
Organisational Development & Transformation Manager	65,510	964	66,474	10,874	77,348	38,674	38,674
Head of Operational Services	65,497	964	66,461	10,873	77,334	38,667	38,667
Audit Services Manager	51,686	3,354	55,040	8,580	63,620	31,810	31,810
Democratic & Community Services Manager	53,856	1,032	54,888	8,940	63,828	31,914	31,914
Finance & Procurement Manager	51,700	964	52,664	8,572	61,236	30,618	30,618
Legal Services Manager**	97,128	964	98,092	7,280	105,372	52,686	52,686
	<b>621,737</b>	<b>17,803</b>	<b>639,540</b>	<b>94,352</b>	<b>733,892</b>	<b>366,946</b>	<b>366,946</b>

\*\* Legal Services Manager post was made redundant during 2015/16 with termination payments of £53,277 included in the above. A further £39,896 is payable to the Pension Fund, in respect of this redundancy, in the form of additional future contributions, £19,948 of which is recoverable from High Peak BC.

Senior Officer over £150,000 during 2015/16

2015/16	Salary, Fees and Allowances	Expenses Allowances	Total (excl Pension cont)	Pension Contribution	Total (inc Pension cont)	Proportion of Total charged to HPBC	Net Charge to SMDC
	£	£	£	£	£	£	£
Chief Executive Officer S Baker	157,775	33,220	190,995	26,191	217,186	107,992	109,194

### Termination benefits paid to the Authority's non-senior employees:

The Authority, in conjunction with Staffordshire Moorlands DC, entered into a joint Voluntary Redundancy process during 2010/11, whereby the contracts of a number of employees were approved for termination. Although many of those affected left the Authority during 2011/12, further departures have occurred each year since then. There were three such departures in 2016/17; this is reflected in the table below:

Exit package cost band (including special payments)	Number of compulsory redundancies		Number of other departures agreed		Total number of exit packages by cost band		Total cost of exit packages in each band £000	
	2015/16	2016/17	2015/16	2016/17	2015/16	2016/17	2015/16	2016/17
£0-£20,000	0	0	11	3	11	3	150	30
£20,001 - £40,000	0	0	4	0	4	0	116	0
£40,001 - £60,000	0	0	2	0	2	0	97	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>17</b>	<b>3</b>	<b>17</b>	<b>3</b>	<b>363</b>	<b>30</b>

Of the total exit package costs referred to above, £47,990 was paid in 2015/16 by Staffordshire Moorlands DC in respect of redundancies involving shared employees. No shared employees left High Peak in 2016/17, consequently, no equivalent payment has been made.

High Peak BC is also liable for £8,726 in redundancy costs incurred in 2016/17 by Staffordshire Moorlands DC (£52,163 in 2015/16) and £196,584 in associated future pension fund costs.

### 2d. Related Party Transactions

The Council is required to disclose material transactions with related parties - bodies or individuals that have the potential to control or influence the Council or to be controlled or influenced by the Council. Disclosure of these transactions allows readers to assess the extent to which the Council might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the Council.

#### Related Parties:

*Central Government* - has effective control over general operations of the Council. It provides the statutory framework, provides the majority of funding and prescribes the terms of many transactions with other parties (such as housing benefit).

*Local Authorities* – such as Derbyshire County Council, Derbyshire Fire Authority, the Office of the Police & Crime Commissioner - Derbyshire, and local Town and Parish Councils issue precepts on the Council which are shown in the Collection Fund. The



County administers the Authority's pension fund. There are other transactions with these authorities involving service provision and funding.

*Subsidiary, associated companies or joint ventures.*

– The Strategic Alliance with Staffordshire Moorlands District Council involves development of joint working at all levels including shared resources and staff. The two Authorities however retain their political and financial independence and accountability.

*Members* - have direct control over the Council's financial and operating policies. The Council also nominates Members to sit on outside bodies. Several Council Members are also Members of Derbyshire County Council, local parish councils, or various local voluntary organisations, which the Council supports financially such as High Peak Theatre Trust.

Three charitable organisations, where Members have declared an interest, received Authority funding that could be considered a material proportion of their total turnover;

Charity	Funding £000
High Peak Citizens Advice Bureau	75
High Peak Theatre Trust	54
Crossroads Derbyshire	23

Council members make disclosures of relevant interests to the Council's Monitoring Officer, and also have to make declarations on individual committee decisions. The Register of Member Interests is open to public inspection, subject to prior notice, at The Glossop One Stop Shop at the Municipal Buildings, Glossop.

*Officers* – have scope, in some circumstances, to influence Authority policy. The Chief Executive Officer maintains a record of officer interests, which together with the Authority's standards and procedures, acts as a guard against undue influence.

**Related Party Transactions:**

Material transactions with Central and other Local Government organisations are separately reported throughout the Statements, including the analyses of precepts, grants and pension contributions. There are no material transactions or evidence suggesting undue influence in relation to Members or Officers.

## 2e. External Audit Costs

The costs set out below have been incurred in relation to the audit of the Statement of Accounts, certification of grant claims and statutory inspections and to non-audit services provided by the Authority's external auditors.

	2016/17 £000	2015/16 £000
Fees payable to the appointed auditors for external audit services carried out for the year	47	47
Fees payable to the external auditor for the certification of grants claims and returns for the year	11	9
Fees payable in respect of other services provided by the external auditors during the year	23	16
<b>Total</b>	<b>81</b>	<b>72</b>

## 2f. Joint Arrangements

The Council actively pursues working in partnership with other organisations where this can improve efficiency and effectiveness in achieving key priorities. Some of the more significant joint arrangements are detailed below:

### Staffordshire Moorlands District Council - Strategic Alliance

On 11<sup>th</sup> June 2008, the strategic Alliance between High Peak Borough Council and Staffordshire Moorlands District Council was formally sealed at a signing ceremony in the presence of both Council leaders. The aim of the Alliance is not only to produce savings through joint procurement and working, but to draw on the expertise of both Authorities to improve service provision.

Any costs and savings, incurred and accruing in an accounting period, are accounted for by the relevant Authority. The Alliance related expenditure of HPBC amounted to £3,537,956 in 2016/17 (£2,344,243 in 2015/16). The corresponding income received from SMDC was £3,262,845 in 2016/17 (£2,949,610 in 2015/16).

	Paid by HPBC to SMDC £000	Paid by SMDC to HPBC £000
Contribution to Employee Costs	2,499	2,212
Contribution to Other Costs	1,039	1,051
<b>Total</b>	<b>3,538</b>	<b>3,263</b>

### 3. Corporate Income and Expenditure

The following transactions, included in the Comprehensive Income & Expenditure Statement, are considered in more detail:

- a. Other Operating Expenditure
- b. Financing & Investment Income & Expenditure
- c. Taxation and non-specific grant income
- d. Grant income

#### 3a. Other Operating Expenditure –

2015/16 £'000		2016/17 £'000
523	Parish Council Precepts	541
413	Payments to the Government Housing Capital Receipts Pool	582
2,396	(Gains)/Losses on asset disposal or capital derecognition	2,691
<b>3,332</b>	<b>Total</b>	<b>3,814</b>

#### 3b. Financing and Investment Income and Expenditure –

2015/16 £'000		2016/17 £'000
3,102	Interest payable and similar charges	3,012
1,493	Pensions interest cost and expected return on pensions assets	1,308
(199)	Interest receivable and similar income	(127)
(26)	Changes in the fair value of Investment Properties	(328)
<b>4,370</b>	<b>Total</b>	<b>3,865</b>

#### 3c. Taxation and Non-Specific Grant income –

2015/16 £'000		2016/17 £'000
(5,690)	Council Tax income	(5,871)
(2,014)	Business Rates Retention	(2,436)
(3,289)	Non ringfenced Government Grants	(2,561)
(44)	Capital Grants and Contributions	(121)
<b>(11,037)</b>	<b>Total</b>	<b>(10,989)</b>

### 3d. Grant Income

The Authority credited the following grants and contributions to the Comprehensive Income and Expenditure Statement:

	2016/17	2015/16
	£000	£000
<b>Credited to Taxation and Non-specific Grant Income</b>		
Revenue Support Grant	(1,156)	(1,962)
Council Tax Freeze Grant	0	(59)
New Homes Bonus	(779)	(617)
Business Rates Grants	(626)	(651)
<b>Total</b>	<b>(2,561)</b>	<b>(3,289)</b>
<b>Capital Grants</b>		
Whaley Bridge Memorial Park	(37)	(44)
Other Grants & Contributions	(84)	0
<b>Total</b>	<b>(121)</b>	<b>(44)</b>
<b>Credited to Services</b>		
Housing Benefits	(20,953)	(22,277)
Decent Homes/Private Sector & Disabled Facilities Grant	(389)	(238)
New Burdens Grant	(42)	(50)
Domestic Abuse Grant	0	(89)
Shared Amenities	(81)	(80)
Local Strategic Partnership	(100)	(110)
LCTRS Admin Grant	(109)	(92)
IER Section 31 Grant	(28)	(39)
Second Homes Grant	(65)	(115)
Other Third Party Funds	(389)	(381)
<b>Total</b>	<b>(22,156)</b>	<b>(23,471)</b>

### 4. Termination Benefits

Now included within Note 2c (Officer Remuneration) above.

## **5. Retirement Benefits**

The impact of accounting for retirement benefits on the Council's Statement of Accounts is considered in the following sections;

- a. Participation in Pension Schemes
- b. Transactions relating to retirement benefits
- c. Assets and Liabilities in relation to retirement benefits
- d. Scheme history
- e. Basis for estimating assets and liabilities
- f. Sensitivity to changes in actuarial assumptions

### **5a. Participation in Pension Scheme**

As part of the terms and conditions of employment of its officers and other employees, the Council offers retirement benefits. Although these benefits will not actually be payable until employees retire, the Council has a commitment to make the payments that needs to be disclosed at the time that employees earn their future entitlements. Employees of High Peak Borough Council are admitted to the Derbyshire County Council Pension Fund, which is administered by Derbyshire County Council under the Regulations governing the Local Government Pension Scheme (LGPS). Decisions relating to the administration of the Fund are delegated to the Pensions Committee, a body made up of elected members. Further information can be found in the Pension Fund section of the County Council's website ([www.derbyshire.gov.uk](http://www.derbyshire.gov.uk))

The LGPS is a funded as well as a defined benefit scheme. This means that the Council and employees pay contributions into a fund, calculated at a level intended to balance the pension liabilities with investment assets. The employer contribution rates are set by Hymans Robertson LLP, the Pension Fund's professionally qualified and independent actuary, and are based on triennial valuations of the Fund. The Fund underwent a valuation as at 31<sup>st</sup> March 2016 which has set the required employer contribution rates for the 3 years commencing 1<sup>st</sup> April 2017. As the Fund is effectively underwritten by the employers, any deterioration in performance can have serious long term financial consequences for the Council. Steps have been taken nationally to mitigate this risk to the local taxpayer, by reforming the LGPS and introducing a greater element of future cost sharing between the scheme employers and the scheme beneficiaries.

### **5b. Transactions relating to post-retirement benefits**

The Council recognises the cost of retirement benefits in the reported cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge we are required to make against council tax is based on the cash payable in the year, so the real cost of post employment/retirement benefits is reversed out of the General Fund via the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the General Fund Balance via the Movement in Reserves Statement during the year:

<b>Local Government Pension Scheme</b>		
	<b>£000</b>	<b>£000</b>
	<b>2016/17</b>	<b>2015/16</b>
<i>Cost of Services:</i>		
Current service cost	(1,692)	(1,983)
Past service costs (incl curtailments)	0	(51)
<i>Net Interest</i>		
Interest cost on defined benefit obligation	(3,637)	(3,637)
Interest income on plan assets	2,329	2,144
<b>Total post employment benefit charged to the Surplus or Deficit on the Provision of Services</b>	<b>(3,000)</b>	<b>(3,527)</b>
<i>Remeasurements of the net defined benefit comprising:</i>		
Changes in demographic assumptions	1,410	0
Changes in financial assumptions	(22,830)	10,174
Other experience	2,923	1,856
Return on assets excluding amounts included in net interest	11,107	(2,083)
<b>Total post employment benefit charged to the Comprehensive Income &amp; Expenditure Statement</b>	<b>(10,390)</b>	<b>6,420</b>
<i>Movement in Reserve Statement:</i>		
• reversal of net charges made to the surplus or deficit for the Provision of Services for post-employment benefits in accordance with the Code	3,000	3,527
<b>Actual amount charged against the General Fund Balance for pensions in the year:</b>		
• employers contributions payable to scheme	<b>2,700</b>	<b>2,617</b>

### 5c. Assets and Liabilities in Relation to Retirement Benefits

The pension liability reported on the Balance Sheet shows the Council's projected liability on its share of the Derbyshire Pension Fund. This represents the underlying commitment to pay retirement benefits in the long run. It is actually a net figure comprising the following overall assets and liabilities for the Council's share of the Scheme.

High Peak Borough Council share of Pension Fund assets and liabilities:

<b>Year Ended</b>	<b>31-Mar-17</b>	<b>31-Mar-16</b>
	<b>£'000</b>	<b>£'000</b>
Present Value of Defined Benefit Obligation	(125,402)	(104,704)
Fair Value of Employer Assets	79,810	66,802
<b>Net Asset / (Liability) arising from Defined Benefit Obligation</b>	<b>(45,592)</b>	<b>(37,902)</b>

The £7.690 million increase in the net liability between years is mainly due to a significant decrease in the net discount rate used to value scheme liabilities. The impact of this has been partially offset by much greater than expected asset returns. The relative movement in individual asset and liability valuations are set out in the following two tables.

#### Reconciliation of Liabilities (obligations):

Year Ended	31-Mar-17	31-Mar-16
	£'000	£'000
<b>Opening Defined Benefit Obligation</b>	<b>104,704</b>	<b>114,201</b>
Current service cost	1,692	1,983
Interest cost on defined benefit obligation	3,637	3,637
Plan participants' contributions	401	391
Changes in demographic assumptions	(1,410)	0
Changes in financial assumptions	22,830	(10,174)
Other Experience	(2,923)	(1,856)
Unfunded benefits paid	(130)	(130)
Benefits paid	(3,399)	(3,399)
Past service cost (incl curtailments)	0	51
<b>Closing Balance at 31 March</b>	<b>125,402</b>	<b>104,704</b>

#### Reconciliation of fair value of Employer Assets:

Year Ended	31-Mar-17	31-Mar-16
	£'000	£'000
<b>Opening Fair Value of Scheme Assets</b>	<b>66,802</b>	<b>67,262</b>
Interest on plan assets	2,329	2,144
Plan participants' contributions	401	391
Contributions by the employer	2,570	2,487
Contributions in respect of unfunded benefits	130	130
Return on Assets (excl amounts included in net interest)	11,107	(2,083)
Unfunded benefits paid	(130)	(130)
Benefits paid	(3,399)	(3,399)
<b>Closing balance at 31 March</b>	<b>79,810</b>	<b>66,802</b>

The profile of the scheme's liabilities is summarised in the table below:

Profile of Liabilities	Liability split	Weighted Average Duration
	31.3.2017	
Active members	29.20%	23.2
Deferred members	26.00%	22.8
Pensioner members	44.80%	11.6
<b>Total</b>	<b>100.00%</b>	<b>17.0</b>

\* The Weighted Average Duration is a reflection of the average time until payment of all expected future discounted cash flows. It is determined based on membership and the

financial and demographic assumptions used in the most recent actuarial valuation. The shorter the duration, the more 'mature' the employer.

#### 5d. Scheme History

	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000	2016/17 £000
<b>Present value of liabilities:</b>					
Present value of defined benefit obligations	(81,078)	(98,020)	(114,201)	(104,704)	(125,402)
Fair value of employer assets	44,279	60,614	67,262	66,802	79,810
<b>Surplus / (Deficit)</b>	<b>(36,799)</b>	<b>(37,406)</b>	<b>(46,939)</b>	<b>(37,902)</b>	<b>(45,592)</b>

The liabilities show the underlying commitments that the Council has in the long run to pay retirement benefits. The total liability of £45.592 million has a substantial impact on the net worth of the Council as recorded in the Balance Sheet, which now stands, after taking into account these pension costs, at an overall balance of £110.389million.

However, statutory arrangements for funding the deficit mean that the financial position of the Council remains healthy. The deficit in the scheme will be made good by increased contributions over the remaining working life of employees, as assessed by the scheme actuary.

In the year ending 31 March 2018, the Council expects to make a contribution of £2,585,000 into the Fund

#### 5e. Basis for estimating assets and liabilities

Liabilities have been assessed on an actuarial basis using the projected unit method, an estimate of the pensions that will be payable in future years dependant on assumptions about salary levels, mortality rates, etc.

The scheme liabilities have been assessed by Hymans Robertson LLP, an independent firm of actuaries. Their estimates for the County Council Fund are based on the latest full valuation of the scheme as at 31<sup>st</sup> March 2016.

The principal assumptions used by the actuary have been:

#### Financial Assumptions

Financial Assumptions as at	31 <sup>st</sup> March 2016 (% per annum)	31 <sup>st</sup> March 2017 (% per annum)
Salary Increase Rate	3.20%	2.90%
Pension Increase Rate	2.20%	2.40%
Discount Rate	3.50%	2.50%

#### Mortality Assumptions

Longevity beyond age 65	31 <sup>st</sup> March 2016		31 <sup>st</sup> March 2017	
	Males	Females	Males	Females
Current Pensioners	22.0 Years	24.2 Years	21.9 Years	24.4 Years
Future Pensioners	24.1 Years	26.6 Years	23.9 Years	26.5 Years



## Commutation Assumptions

An allowance is included for 50% (50% in 2015/16) of future retirements to elect to take additional tax-free cash up to HMRC limits and 75% of the maximum tax-free cash for post- April 2008 service.

The Pension Scheme's assets consist of the following categories, by proportion of the total assets held:

Asset category	Fund Value £'000	Asset Distribution %	Fund Value £'000	Asset Distribution %
<b>Equity Securities</b>				
Consumer	5,493	8	6,084	8
Manufacturing	6,231	10	7,147	9
Energy & Utilities	3,807	6	4,819	6
Financial Instruments	5,238	8	5,719	7
Health & Care	2,898	4	3,175	4
Information Technology	1,865	3	2,030	3
Other	6,834	10	8,782	11
<b>Debt Securities</b>				
Corporate Bonds (investment grade)*	3,698	6	4,834	6
UK Government	7,483	11	8,392	10
Other	1,333	2	1,461	2
<b>Private Equity</b>				
All	906	1	1,098	1
All*	274	0	265	0
<b>Real Estate</b>				
UK Property*	3,983	6	5,108	6
<b>Investment Funds and Unit Trusts</b>				
Equities	12,691	19	15,813	20
Equities *	181	0	0	0
Infrastructure	762	1	915	1
Infrastructure *	386	1	489	1
<b>Cash and Cash Equivalents</b>				
All	2,739	4	3,679	5
<b>Total</b>	<b>66,802</b>	<b>100</b>	<b>79,810</b>	<b>100</b>

\* denotes asset prices not quoted in an active market

## 5f. Sensitivity to Changes in Actuarial Assumptions

The assumptions made by the actuary are subject to change between valuation dates as a result of variations in such factors as longevity, investment return and inflation. The table below illustrates the sensitivity to such changes and the consequent impact on the employer liability:

Sensitivity Analysis -change in assumptions at 31/3/2017	Approximate % increase to Employer Liability	Approximate monetary amount (£000)
0.5% decrease in Real Discount Rate	9.00%	11,768
0.5% increase in the Salary Increase Rate	1.00%	1,322
0.5% Increase in the Pension Increase Rate	8.00%	10,300

## 6. Adjustments Between Accounting Basis And Funding Basis Under Regulations

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the Authority in the year in accordance with proper accounting practice, to the resources that are specified by statutory provisions as being available to the Authority to meet future capital and revenue expenditure.

2016/17	General Fund Balance £000	Housing Revenue Account £000	Capital Receipts Reserve £000	Major Repair Reserve £000	Capital Grants Unapplied £000	Movement in Unusable Reserves £000
<b>Reversal of items debited or credited to the Comprehensive Income and Expenditure Statement:</b>						
Charges for depreciation - GF	(2,207)	0	0	0	0	2,207
Charges for depreciation - HRA	0	(1,976)	0	0	0	1,976
Impairment / Revaluation losses charged to CIES	0	(434)	0	0	0	434
Impairment Written Back - Revaluation Gain	64	39,133	0	0	0	(39,197)
Movements in the fair value of Investment Properties	328	0	0	0	0	(328)
Amortisation of intangible assets	(9)	0	0	0	0	9
Capital Grants and contributions applied to capital	639	0	0	0	0	(639)
Revenue expenditure funded from capital under statute	(733)	(29)	0	0	0	762
Amounts of non-current assets written off on disposal or sale	0	(1,397)	0	0	0	1,397
Derecognition of non-current assets written off on disposal or sale	(119)	(2,854)	0	0	0	2,973
Transfer to MRR	0	1,976	0	(1,976)	0	0
Use of Major Repairs Reserve to finance new capital expenditure	0	0	0	2,034	0	(2,034)
<b>Insertion of items not debited or credited to the Comprehensive Income and Expenditure Statement:</b>						
Statutory provision for the financing of capital investment	708	0	0	0	0	(708)
Voluntary provision for the financing of capital investment	145	1,249	0	0	0	(1,394)
Capital Grants and contributions unapplied credited to the CIES	39	0	0	0	(39)	0
Employers Contribution to pension schemes	2,760	(101)	0	0	0	(2,659)
<b>Adjustments primarily involving the Capital Grants unapplied Account</b>						
Application of grants to capital financing transferred to the Capital Adjustment Account	0	0	0	0	176	(176)
Capital Expenditure from the unapplied capital grants account	0	0	0	0	0	0
Use of Earmarked Capital Reserve to fund capital expenditure	23	910	0	0	0	(933)
<b>Adjustments primarily involving the Capital Receipts Reserve</b>						
Transfers of cash sale proceeds credited as part of the gain/loss on disposal to the CIES	0	1,721	(1,721)	0	0	0
Use of Capital Receipts Reserve to finance new capital expenditure	0	0	343	0	0	(343)
Contribution from the Capital Receipts Reserve towards administrative costs of non-current assets disposals	0	(42)	42	0	0	0
Contribution from the Capital Receipts Reserve to finance payments to the Government capital receipts pool	(582)	0	582	0	0	0
<b>Adjustments primarily involving the Financial Instruments Adjustment</b>						
Amount by which finance costs charged to the CIES are different from finance costs chargeable in the year in accordance with statutory requirements	(46)	70	0	0	0	(24)
<b>Adjustments primarily involving the Pension Reserve</b>						
Reversal of items relating to retirement benefits debited or credited to the CIES	(3,000)	0	0	0	0	3,000
<b>Adjustments primarily involving the Collection Fund</b>						
Amount by which council tax income credited to the CIES is different from council tax and business rates income calculated for the year in accordance with statutory requirements	756	0	0	0	0	(756)
<b>Adjustments primarily involving the Accumulated Absence Account</b>						
Amount by which officer remuneration charged to CIES on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirement	2	0	0	0	0	(2)
<b>Total Adjustments</b>	<b>(1,232)</b>	<b>38,226</b>	<b>(754)</b>	<b>58</b>	<b>137</b>	<b>(36,435)</b>

2015/16 Comparative Figures	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repair Reserve	Capital Grants Unapplied	Movement in Unusable Reserves
	£000	£000	£000	£000	£000	£000
<b>Reversal of items debited or credited to the Comprehensive Income and Expenditure Statement:</b>						
Charges for depreciation - GF	(1,904)	0	0	0	0	1,904
Charges for depreciation - HRA	0	(1,555)	0	0	0	1,555
Impairment / Revaluation losses charged to CIES	(32)	(1,032)	0	0	0	1,064
Impairment Written Back - Revaluation Gain	160	9,746	0	0	0	(9,906)
Movements in the fair value of Investment Properties	26	0	0	0	0	(26)
Amortisation of intangible assets	(19)	0	0	0	0	19
Capital Grants and contributions applied to capital	309	9	0	0	0	(318)
Revenue expenditure funded from capital under statute	(555)	(39)	0	0	0	594
Amounts of non-current assets written off on disposal or sale	0	(702)	0	0	0	702
Derecognition of non-current assets written off on disposal or sale	(100)	(2,736)	0	0	0	2,836
Transfer to MRR	0	1,555	0	(1,556)	0	1
Use of Major Repairs Reserve to finance new capital expenditure	0	0	0	1,556	0	(1,556)
<b>Insertion of items not debited or credited to the Comprehensive Income and Expenditure Statement:</b>						
Statutory provision for the financing of capital investment	726	0	0	0	0	(726)
Voluntary provision for the financing of capital investment	134	1,249	0	0	0	(1,383)
Employers Contribution to pension schemes	3,065	(380)	0	0	0	(2,685)
<b>Adjustments primarily involving the Capital Grants unapplied Account</b>						
Application of grants to capital financing, transferred to Capital Adjustment Account	0	0	0	0	62	(62)
Capital Expenditure from the unapplied capital grants account	0	0	0	0	0	0
Use of Earmark Capital Reserve to fund capital expenditure	742	1,442	0	0	0	(2,184)
<b>Adjustments primarily involving the Capital Receipts Reserve</b>						
Transfers of cash sale proceeds credited as part of the gain/loss on disposal to the CIES	0	1,166	(1,166)	0	0	0
Use of Capital Receipts Reserve to finance new capital expenditure	0	0	30	0	0	(30)
Contribution from the Capital Receipts Reserve towards administrative costs of non-current assets disposals	0	(25)	25	0	0	0
Contribution from the Capital Receipts Reserve to finance payments to the Government capital receipts pool	(412)	0	413	0	0	(1)
<b>Adjustments primarily involving the Financial Instruments Adjustment</b>						
Amount by which finance costs charged to the CIES are different from finance costs chargeable in the year in accordance with statutory requirements	(58)	63	0	0	0	(5)
<b>Adjustments primarily involving the Pension Reserve</b>						
Reversal of items relating to retirement benefits debited or credited to the CIES	(3,527)	0	0	0	0	3,527
<b>Adjustments primarily involving the Collection Fund</b>						
Amount by which council tax income credited to the CIES is different from council tax income calculated for the year in accordance with statutory requirements	(270)	0	0	0	0	270
<b>Adjustments primarily involving the Accumulated Absence Account</b>						
Amount by which officer remuneration charged to CIES on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirement	22	10	0	0	0	(32)
<b>Total Adjustments</b>	<b>(1,693)</b>	<b>8,771</b>	<b>(698)</b>	<b>0</b>	<b>62</b>	<b>(6,442)</b>

## 7. Capital

This note is broken down into a number of sections covering:

- |                                    |   |
|------------------------------------|---|
| a. Property, Plant & Equipment     | g. Commitments on capital contracts             |
| b. Investment Properties           | h. Assets Held under Leases—Authority as Lessee |
| c. Assets Held for Sale            | i. Assets Held for Leases – Authority as Lessor |
| d. Valuation information           |   |
| e. Capital expenditure & financing |   |
| f. Information on assets held      |   |

### 7a. Property, Plant & Equipment

The table below analyses capital expenditure, disposals, revaluations and depreciation charged on the property, plant and equipment assets of the Council.

Movements in 2016/17	Council Dwellings £000	Other Land and Buildings £000	Vehicles, Plant, Furniture & Equipment £000	Community Assets £000	Surplus Assets £000	Assets Under Construction £000	Total Property, Plant & Equipment £000
<b>Cost or Valuation</b>							
<b>At April 2016</b>	124,593	40,065	3,609	2,106	6,456	3,044	179,873
Additions	3,210	107	376	57	0	531	4,281
Revaluation Increases/(decreases) recognised in the Revaluation Reserve	5,428	98	0	0	0	0	5,526
Revaluation increases/(decreases) recognised in the Surplus/Deficit on the Provision of Services	35,102	(73)	0	0	0	0	35,029
Derecognition - Disposals	(1,414)	0	0	0	0	0	(1,414)
Derecognition - Other *	(2,855)	(103)	(106)	0	0	0	(3,064)
Other movements in Cost or Valuation	0	(145)	72	96	0	(23)	0
<b>At 31 March 2017</b>	<b>164,064</b>	<b>39,949</b>	<b>3,951</b>	<b>2,259</b>	<b>6,456</b>	<b>3,552</b>	<b>220,231</b>
<b>Accumulated Depreciation &amp; Impairment</b>							
<b>At April 2016</b>	(1,725)	(706)	(1,918)	(7)	1	(387)	(4,742)
Depreciation Charge	(1,889)	(1,957)	(335)	0	(1)	0	(4,182)
Depreciation written out to the Revaluation Reserve	0	304	0	0	0	0	304
Depreciation written out to the Surplus/Deficit on the Provision of Services	3,334	137	0	0	0	0	3,471
Impairment losses/(reversals) recognised in the Revaluation Reserve	0	0	0	0	0	0	0
Impairment losses/(reversals) recognised in the Surplus/Deficit on the Provision of Services	263	0	0	0	0	0	263
Derecognition - Disposals	17	0	0	0	0	0	17
Derecognition - Other	0	12	97	0	0	0	109
Other movements in Depreciation & Impairment	0	23	0	0	0	(23)	0
<b>At 31 March 2017</b>	<b>0</b>	<b>(2,187)</b>	<b>(2,156)</b>	<b>(7)</b>	<b>0</b>	<b>(410)</b>	<b>(4,760)</b>
<b>Net Book Value</b>							
<b>at 31st March 2017</b>	<b>164,064</b>	<b>37,762</b>	<b>1,795</b>	<b>2,252</b>	<b>6,456</b>	<b>3,142</b>	<b>215,471</b>
<b>at 31st March 2016</b>	<b>122,868</b>	<b>39,359</b>	<b>1,691</b>	<b>2,099</b>	<b>6,457</b>	<b>2,657</b>	<b>175,131</b>

\* *De-recognition Other* – this represents the value of capital expenditure in the year which has been written out in accordance with the Council's de-recognition accounting policy because it is deemed to have had no impact on the value of assets as reported in the balance sheet.

The Property, Plant & Equipment 2015/16 comparative figures are illustrated below:-

Movements in 2015/16	Council Dwellings £000	Other Land and Buildings £000	Vehicles, Plant, Furniture & Equipment £000	Community Assets £000	Surplus Assets £000	Assets Under Construction £000	Total Property, Plant & Equipment £000
<b>Cost or Valuation</b>							
<b>At April 2015</b>	<b>117,608</b>	<b>37,875</b>	<b>3,740</b>	<b>2,062</b>	<b>4,117</b>	<b>2,598</b>	<b>168,000</b>
Additions	2,999	10	75	44	0	407	3,535
Revaluation Increases/(decreases) recognised in the Revaluation Reserve	103	2,311	0	0	2,419	0	4,833
Revaluation increases/(decreases) recognised in the Surplus/Deficit on the Provision of Services	7,329	(33)	0	0	0	0	7,296
Derecognition - Disposals	(710)	0	0	0	0	0	(710)
Derecognition - Other*	(2,736)	(83)	(206)	0	(56)	0	(3,081)
Other movements in Cost or Valuation	0	(15)	0	0	(24)	39	0
<b>At 31 March 2016</b>	<b>124,593</b>	<b>40,065</b>	<b>3,609</b>	<b>2,106</b>	<b>6,456</b>	<b>3,044</b>	<b>179,873</b>
<b>Accumulated Depreciation &amp; Impairment</b>							
<b>At April 2015</b>	<b>(1,646)</b>	<b>(3,859)</b>	<b>(1,726)</b>	<b>(7)</b>	<b>(44)</b>	<b>(387)</b>	<b>(7,669)</b>
Depreciation Charge	(1,470)	(1,586)	(392)	0	(11)	0	(3,459)
Depreciation written out to the Revaluation Reserve	0	4,532	0	0	57	0	4,589
Depreciation written out to the Surplus/Deficit on the Provision of Services	1,378	161	0	0	0	0	1,539
Impairment losses/(reversals) recognised in the Revaluation Reserve	0	0	0	0	0	0	0
Impairment losses/(reversals) recognised in the Surplus/Deficit on the Provision of Services	5	0	0	0	0	0	5
Derecognition - Disposals	0	0	0	0	0	0	0
Derecognition - Other	8	45	200	0	0	0	253
Other movements in Depreciation & Impairment	0	1	0	0	(1)	0	0
<b>At 31 March 2016</b>	<b>(1,725)</b>	<b>(706)</b>	<b>(1,918)</b>	<b>(7)</b>	<b>1</b>	<b>(387)</b>	<b>(4,742)</b>
<b>Net Book Value</b>							
at 31st March 2016	122,868	39,359	1,691	2,099	6,457	2,657	175,131
at 31st March 2015	115,962	34,016	2,014	2,055	4,073	2,211	160,331

## Depreciation

The following useful lives have been used in the calculation of depreciation:

- Council Dwellings - 50 to 70 years
- Buildings - Up to 50 years
- Vehicles, Plant, Furniture & Equipment - 3 to 15 years
- Infrastructure - 25 years

## 7b. Investment Properties

The following table summarises the movement in the fair value of investment properties over the year:

	2016/17 £000	2015/16 £000
Balance at start of the year	(715)	(690)
Net (gain) /loss from fair value adjustments	(328)	(25)
<b>Balance at end of year</b>	<b>(1,043)</b>	<b>(715)</b>

## Fair Value Hierarchy

All the Council's investment property portfolio has been assessed as Level 3 (unobservable inputs) for valuation purposes (see accounting policy 23 for an explanation of fair value levels). There were no transfers between levels 1, 2 and 3 during the year.

## Valuation Techniques used to determine level 3 Fair Values for Investment Properties

The fair value of investment property has been measured using the Investment Method of Valuation. The valuers have used a desktop valuation relying on data sourced from the Council's property records. Valuations have taken account of the following factors: existing lease terms and rentals taken from the tenancy schedule, independent research into market evidence including Market rentals and yields, and then adjusted to reflect the nature of each business tenancy or void and the covenant strength for existing tenants.

There has been no change in the valuation techniques used during the year for investment properties. The table below sets out the basis for the level 3 unobservable inputs applied in the valuation process:-

Investment Properties	As at March 2017	Valuation Technique Used to Measure Fair Value	Unobservable inputs	Range (weighted average used)	Sensitivity
Land	£'000s 253	Market & Income Approach	Adjusted market evidence of rental lettings and sales of similar properties and investment yields	Rental range c. £7.50 to £19 per sq foot. Investment Yields c.5.5% -15% Land Values £2.5k per acre	Significant changes to the individual inputs in rental growth; vacancy levels and investment yields could affect the reported value
Building	790				

## Highest and best use of Investment Properties

In estimating the fair value of the Authority's investment properties, the highest and best use of the properties is deemed to be their current use.

### 7c. Assets Held for Sale

The Council does not currently have any assets classified as 'assets held for sale'.

### 7d. Valuation Information

The Council carries out a rolling programme that ensures that all Property required to be measured at current value or fair value as appropriate is revalued at least every five years. All valuations were carried out by Urban Vision Partnership Limited, the Council's valuing agents. Valuations of land and buildings were carried out in accordance with the methodologies and bases for estimation set out in the professional standards of the Royal Institution of Chartered Surveyors. The effective date of each revaluation was 31<sup>st</sup> March 2017.

The significant assumptions applied in estimating the valuations are:

- that good title can be shown and all valid planning permissions and statutory approvals are in place;
- that the property is connected and has a right to use mains services and that sewers, main services and roads giving access to it have been adopted;
- that an inspection of those parts not inspected would not reveal defects that would affect the valuation;
- that the testing of electrical or other services would not reveal defects that would cause the valuation to alter; and
- that there are no deleterious or hazardous materials or existing or potential environmental factors that would affect the valuation.

The valuation report and annual assessment for “indications” of impairment have been undertaken by Stephen Gwatkin MRICS (Senior principal surveyor), Urban Vision. There was no evidence of individual assets that had been impaired due to fire or other event consequently there was no requirement for an impairment review.

In addition to those assets which fell due for revaluation within the rolling programme a specific review on potential valuation changes was undertaken. – A number of the more significant general fund assets held by the Council were revalued in 2015/16; including Pavilion Gardens, Buxton Opera House and all Leisure Centres and Swimming Pools. These assets are valued at Depreciated Replacement Cost basis. The Valuer reported that based on BCIS indices, there had been a negligible change over the last 12 months and it was not considered significant enough to bring forward any formal asset valuations.

Following the adoption of IFRS 13 all surplus assets were re-valued at 31st March 2016. These assets were previously valued at existing use ignoring any value attributable to alternative use of the land and/or property; assessment is now made at fair value, highest and best use at level 3 (under fair value hierarchy- see accounting policy 23 for fair value explanations). There were no transfers between levels 1, 2 and 3 during the year. The table below sets out the basis for the level 3 unobservable inputs applied in the valuation process:-

Surplus Assets	As at March 2017	Valuation Technique Used to Measure Fair Value	Unobservable inputs	Range (weighted average used)	Sensitivity
Land	£'000s 6,443	Market & Income Approach	Adjusted market evidence of rental lettings and sales of similar properties and investment yields	Rental range c. £11 per sq foot. Investment Yields c. 9% Land Values £2.8k to £500k per acre	Significant changes to the individual inputs in rental growth; vacancy levels and investment yields could affect the reported value
Building	13				

The value of surplus assets increased as a result of the change in valuation to what is in effect market value. After consideration of current market conditions no changes to current valuations were recommended.

There were no general fund asset disposals during the year.

Vehicles, plant, furniture and equipment are carried at depreciated historic cost as a proxy for current value.

The table below shows the profile of valuations supporting the Gross Book Value reported as at 31<sup>st</sup> March 2017.

	Council Dwellings £'000	Other Land & Buildings £'000	Vehicles, Plant, Equipment £'000	Surplus Assets £'000	Community Assets £'000	Total £'000
Carried at Historic cost			3,951		2,259	6,210
Valued at Current Value as at:						
31st March 2017	164,064	3,253	0	0	0	167,317
31st March 2016	0	34,671	0	6,456	0	41,127
31st March 2015	0	1,789	0	0	0	1,789
31st March 2014	0	236	0	0	0	236
31st March 2013	0	0	0	0	0	0
<b>Total Net Book Value</b>	<b>164,064</b>	<b>39,949</b>	<b>3,951</b>	<b>6,456</b>	<b>2,259</b>	<b>216,679</b>

The value of the Authority's dwelling stock above is net of the nationally set vacant possession discount factor of 42% – see note 4 of the HRA supplementary statement (page 82).



## 7e. Capital Expenditure and Financing

The amount of capital expenditure incurred in the year was £5,092,000. Details are shown in the table below, together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue as assets are used by the Authority, the expenditure results in an increase in the Capital Financing Requirement (CFR), a measure of the capital expenditure incurred historically by the Authority that has yet to be financed.

	2016/17	2015/16
	£000	£000
<b>Opening Capital Financing Requirement</b>	<b>79,921</b>	<b>82,030</b>
Capital Investment		
Property, Plant and Equipment	4,281	3,535
Intangible Assets	49	23
Revenue Expenditure Funded from Capital under Statute	762	594
	<b>5,092</b>	<b>4,152</b>
<i>Sources of Finance</i>		
Capital Receipts	(344)	(31)
Government grant and other contributions	(815)	(381)
<i>Sums set aside from revenue:</i>		
Capital General Fund Reserves	(23)	(742)
Housing Revenue Balances	(2,944)	(2,998)
Minimum Revenue Provision	(2,103)	(2,109)
	<b>(6,229)</b>	<b>(6,261)</b>
<b>Closing Capital Financing Requirement</b>	<b>78,784</b>	<b>79,921</b>
<i>Explanation of movements in year</i>		
Increase in underlying need to borrow (supported by government financial assistance)	966	0
Minimum Revenue Provision	(2,103)	(2,109)
<b>Increase/ (Decrease) in Capital Financing Requirement</b>	<b>(1,137)</b>	<b>(2,109)</b>
<i>Net capital investment in year excluding finance leases added to Balance Sheet</i>	<i>5,092</i>	<i>4,152</i>

### **Minimum Revenue Provision (MRP)**

The Council is obliged to make an annual charge to revenue for un-financed capital expenditure. The charge is known as Minimum Revenue Provision (MRP). The requirement is based on a simple duty for an authority to make an amount of MRP, which it considers to be "prudent". In 2016/17 the Council made MRP of £2,103,154. This is inclusive of £1,249,367 relating to housing debt liabilities taken on by the Council following the introduction in April 2012 of the new Self Financing regime; and £145,342 relating to the Council's liability to repay the principal element on vehicles acquired under finance leases.

## 7f. Information on Assets Held

The main assets held by the Council are:

Fixed Asset	31-Mar 2017 (Number)	31-Mar 2016 (Number)
Council Dwellings	3,989	4,021
HRA Garages	582	582
Sports Centres and Pools	4	4
Offices and Admin Buildings	3	3
Depots	6	6
Car Parks	24	24
Public Conveniences	22	22
Principal Parks	7	7
Recreation / Play Areas	29	29
Cemeteries	4	4
Industrial / Commercial Sites	8	8
Markets	5	5
Historic Buildings	4	4
	4,687	4,719

## 7g. Construction Contracts & Capital Commitments

At 31 March 2017, the Council had no construction contracts in progress.

At 31 March 2017 the Council had entered into two contracts for the construction or enhancement of Property, Plant and Equipment in 2017/18 and future years. These are shown in the table below. At 31 March 2016, commitments of this nature amounted to nil.

Scheme	Estimated Values £000	Period Investment will Take Place
Pavilion Gardens	2,400	2017/18
Hadfield Hall	46	2017/18

In addition, there are four significant projects committed in the capital programme with contracts yet to be agreed:

Scheme	Estimated Values £000	Period Investment will Take Place
Glossop Leisure Centre	200	2017/18
Sylvan Car Park	120	2017/18
Buxton Opera House	430	2017/18
Serpentine & Warmbrook Water Courses	180	2017/18

## **7h. Assets Held under Leases - Authority as the Lessee:**

### **Operating Leases**

As well as some land and property held on operating lease the Authority contract hires its fleet of vehicles and leases certain items of equipment. The associated Operating Lease and Contract Hire rentals paid in 2016/17 amounted to £0.155m (£0.165m in 2015/16).

The minimum lease payments due under operating leases in future years are:

	31 March 2017	31 March 2016
	£000	£000
Not later than one year	130	144
Later than one year and not later than five	284	376
Later than five years	989	999
	<b>1,403</b>	<b>1,519</b>

## **7i. Assets Held under Leases - Authority as the Lessor:**

### **Operating Leases**

The Authority leases out assets under operating leases.

The Council acts as a lessor of commercial property, shops and market stalls. Income from these sources in 2016/17 totalled £0.192m (£0.189m in 2015/16).

The future minimum lease payments receivable under operating leases in future years are:

	31 March 2017	31 March 2016
	£000	£000
Not later than one year	62	54
Later than one year and not later than five years	227	214
Later than five years	3,420	3,465
	<b>3,709</b>	<b>3,733</b>

The minimum lease payments receivable are at current rental levels.

## 8. Cash and Cash Equivalents

The balance of Cash and Cash Equivalents is made up of the following elements:

	31 March 2017	31 March 2016
	£000	£000
Cash held by the Council	5	5
Bank Current Accounts	1,065	2,350
Short-term deposits	8,502	8,017
<b>Cash and Cash Equivalents Current Assets</b>	<b>9,572</b>	<b>10,372</b>
Bank Overdraft	(46)	(54)
<b>Cash and Cash Equivalents Current Liabilities</b>	<b>(46)</b>	<b>(54)</b>
<b>Total Cash and Cash Equivalents</b>	<b>9,526</b>	<b>10,318</b>

## 9. Debtors

An analysis of the bodies and individuals owing money to the Council is as below:

	31 March 2017	31 March 2016
	£000	£000
Central Government bodies	60	972
Other Local Authorities	1,389	1,653
Other entities and individuals	3,280	3,044
LESS Bad Debt Provisions	(876)	(823)
<b>Total Short Term Debtors</b>	<b>3,853</b>	<b>4,846</b>

## 10. Creditors

An analysis of the bodies and individuals to whom the Council owes money is as below:

	31 March 2017	31 March 2016
	£000	£000
Central Government bodies	(734)	(628)
Other local authorities	(2,300)	(2,117)
Other entities and individuals	(2,567)	(3,063)
<b>Total Short Term Creditors</b>	<b>(5,601)</b>	<b>(5,808)</b>

## 11. Usable Reserves

This note sets out the amounts included in Usable Reserves:

	Balance at 1 April 2015 £'000	Transfers out 2015/16 £'000	Transfers In 2015/16 £'000	Balance at 31 March 2016 £'000	Transfers out 2016/17 £'000	Transfers in 2016/17 £'000	Balance at 31 March 2017 £'000
<b>General Fund Contingency Reserve</b>	2,784	0	44	2,828	0	4	2,832
<b>General Fund Earmarked Reserve:</b>							
Capital Investment Reserve	850	(742)	0	108	(24)	0	84
Business Grant Incentive - Crescent Contingency	1,000	0	0	1,000	0	0	1,000
Election Reserve	214	(133)	40	121	0	40	161
Local Plan Initiatives	50	(50)	0	0	0	0	0
LDF Inquiry Costs	14	(14)	0	0	0	0	0
Insurance Reserve	525	0	0	525	0	0	525
Pension Reserve	220	0	0	220	0	0	220
Land Charges	84	0	21	105	(105)	0	0
Planning Appeals	100	(22)	0	78	(78)	0	0
Efficiency and Rationalisation Reserve	350	(350)	100	100	0	0	100
Localising Council Tax Support	85	0	0	85	0	0	85
IT Strategy & Infrastructure	100	0	0	100	0	96	196
Regeneration Growth Project Support	0	0	70	70	0	0	70
Asset Health & Safety Requirements	0	0	120	120	(23)	0	97
WW1 Commemorations	0	0	9	9	0	0	9
Staff Conference	0	0	10	10	0	0	10
Other Earmarked Reserves	680	(145)	202	737	0	3	740
<b>Total</b>	<b>4,272</b>	<b>(1,456)</b>	<b>572</b>	<b>3,388</b>	<b>(230)</b>	<b>139</b>	<b>3,297</b>
<b>HRA Reserves</b>							
Housing Revenue Account	6,273	0	2,637	8,910	0	2,358	11,268
Major Repairs Reserve	58	0	0	58	(58)	0	0
<b>Total HRA</b>	<b>6,331</b>	<b>0</b>	<b>2,637</b>	<b>8,968</b>	<b>(58)</b>	<b>2,358</b>	<b>11,268</b>
<b>Capital Reserves</b>							
Capital Receipts Reserve	1,068	(30)	730	1,768	(344)	1,098	2,522
Capital Grants Unapplied	416	(62)	0	354	(176)	39	217
<b>Total Capital Reserves</b>	<b>1,484</b>	<b>(92)</b>	<b>730</b>	<b>2,122</b>	<b>(520)</b>	<b>1,137</b>	<b>2,739</b>
<b>Total Usable Reserves</b>	<b>14,871</b>	<b>(1,548)</b>	<b>3,983</b>	<b>17,306</b>	<b>(808)</b>	<b>3,638</b>	<b>20,136</b>

The Council's Revenue Reserves are either held as a contingency or are earmarked for specific purposes. A brief description of the significant reserves is given below:

Reserve	Nature of Reserve
Earmarked Reserves – Other	These are revenue reserves established on a short term basis for Council and Third Party funds to support future initiatives
Capital Investment Fund	To fund the cost of prudential borrowing.
Business Grant Incentive -Crescent Indemnity Fund	To ensure that the Council has adequate funds to support business development and meet any potential liability, such as that arising out of the works at Buxton Crescent.
Insurance Fund	To cover the cost of uninsured losses, to reduce risks, and to smooth out fluctuations in premium costs.
General Fund Contingency	Both as a contingency and to hold temporary balances to be fed back into the short term budgetary process.
Housing Revenue Account	Resources available to meet future running costs for council houses
IT Strategy and Infrastructure	To support the implementation of the Authority's IT Strategy and Infrastructure
Pensions Fund	Towards future pension liabilities
Localising Council Tax Benefits	To support the potential costs of localising Council Tax Benefit
Land Charges and Planning Appeals	To cover costs incurred as a result of appeals against Land Charge fees and Planning decisions
Efficiency and Rationalisation	To support the on-going efficiency programme
Local Plan Initiatives	Resources available to expedite the development of the Authority's Local Plan.
Regeneration Growth Project Support	Resources available to support projects to enhance Economic Development within the Borough
Asset Health & Safety Requirements	To help meet the Borough's Health & Safety commitments
WW1 Commemorations	To fund events marking the anniversary of WW1
Staff Conference	To meet the bi-annual costs

## 12. Unusable Reserves

The total unusable reserves included on the balance sheet are shown in the table below:

31 March 2016		31 March 2017
£000		£000
20,978	Revaluation Reserve	25,654
75,374	Capital Adjustment Account	112,525
(2,361)	Financial Instruments Adjustment Account	(2,338)
4	Deferred Capital Receipts Reserve	3
(37,902)	Pensions Reserve	(45,592)
(652)	Collection Fund Adjustment Account	103
(104)	Accumulated Absences Account	(102)
55,337	<b>Total Unusable Reserves</b>	<b>90,253</b>

## Revaluation Reserve

The Revaluation Reserve contains the gains made by the Authority arising from increases in the value of its Property, Plant and Equipment [and Intangible Assets]. The balance is reduced when assets with accumulated gains are:

- revalued downwards or impaired and the gains are lost
- used in the provision of services and the gains are consumed through depreciation, or
- disposed of and the gains are realised.

The Reserve contains only revaluation gains accumulated since 1 April 2007, the date that the Reserve was created. Accumulated gains arising before that date are consolidated into the balance on the Capital Adjustment Account.

2015/16 £000	Revaluation Reserve	2016/17 £000
12,181	<b>Balance at 1 April</b>	<b>20,978</b>
9,432	Upward revaluations of assets	5,894
(12)	Downward revaluation of assets and impairment losses not charged to the Surplus/Deficit on the Provision of Services	(64)
9,420	Surplus or (deficit) on revaluation of non-current assets not posted to the Surplus or Deficit on the Provision of Services	5,830
(622)	Increase(decrease) in asset values	5,830
(1)	Difference between fair value depreciation and historical cost depreciation	(1,068)
(623)	Accumulated gains on assets sold/scrapped/Other Movements	(86)
(623)	Amount written off to the Capital Adjustment Account	(1,154)
<b>20,978</b>	<b>Balance at 31 March</b>	<b>25,654</b>

## Capital Adjustment Account

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. The Account is debited with the cost of acquisition, construction or enhancement as depreciation, impairment losses and amortisations are charged to the Comprehensive Income and Expenditure Statement (with reconciling postings from the Revaluation Reserve to convert fair value figures to a historic cost basis). The Account is credited with the amounts set aside by the Authority as finance for the costs of acquisition, construction and enhancement.

The Account contains accumulated gains and losses on Investment Properties and gains recognised on donated assets that have yet to be consumed by the Authority.

The Account also contains revaluation gains accumulated on Property, Plant and Equipment before 1<sup>st</sup> April 2007, the date that the Revaluation Reserve was created to hold such gains.

2015/16 £000	Capital Adjustment Account	2016/17 GF	2016/17 HRA	2016/17 Total
67,232	<b>Balance at 1 April</b>			<b>75,374</b>
	<i>Reversal of items relating to capital expenditure debited or credited to the CIES</i>			
(3,459)	• Charges for depreciation of non-current assets	(2,207)	(1,976)	<b>(4,183)</b>
(263)	• Impairment	0	(404)	<b>(404)</b>
(801)	• Revaluation losses on Property, Plant and Equipment	0	(30)	<b>(30)</b>
9,906	• Impairment Reversal - Revaluation Gain	64	39,133	<b>39,197</b>
(19)	• Amortisation of intangible assets	(9)	0	<b>(9)</b>
(593)	• Revenue expenditure funded from capital under statute	(733)	(29)	<b>(762)</b>
(702)	• Amounts of non-current assets written off on disposal or sale	0	(1,397)	<b>(1,397)</b>
(2,836)	• Derecognition of non current assets	(119)	(2,854)	<b>(2,973)</b>
<b>1,233</b>				<b>29,439</b>
623	Adjusting amounts written out of the Revaluation Reserve	954	200	<b>1,154</b>
<b>1,856</b>	Net written out amount of the cost of non-current assets consumed in the year			<b>30,593</b>
	<i>Capital financing applied in the year:</i>			
30	• Use of capital Receipts Reserve to finance new capital expenditure	0	344	<b>344</b>
1,556	• Use of Major Repairs Reserve to finance new capital expenditure	0	2,034	<b>2,034</b>
318	• Capital grants and contributions credited to the CIES that have been applied to capital financing	639	0	<b>639</b>
62	• Applications of grants to capital financing from the Capital Grant Unapplied Account	177	0	<b>177</b>
742	• Use of earmarked capital Receipts Reserve to finance new capital expenditure	23	0	<b>23</b>
2,109	• Statutory provision for the financing of capital investment charged against the General Fund and HRA balances	854	1,249	<b>2,103</b>
1,443	• Use of HRA Balances to finance new capital	0	910	<b>910</b>
<b>6,260</b>				<b>6,230</b>
26	Movements in the market value of Investment Properties debited or credited to the CIES	328	0	<b>328</b>
<b>75,374</b>	<b>Balance at 31 March</b>			<b>112,525</b>

### Financial Instruments Adjustment Account

The Financial Instruments Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for income and expenses relating to certain financial instruments and for bearing losses or benefiting from gains per statutory provisions.

The Authority uses the Account to manage premiums paid on the early redemption of loans. Premiums are debited to the Comprehensive Income and Expenditure Statement when they are incurred, but reversed out of the General Fund Balance to the Account in the Movement in Reserves Statement. Over time, the expense is posted back to the General Fund Balance in accordance with statutory arrangements for spreading the burden on council tax. In the Authority's case, this period is the unexpired term outstanding on the new loan.



2015/16 £000	<b>Financial Instrument Adjustment Account</b>	2016/17 £000
(2,365)	<b>Balance at 1 April</b>	<b>(2,361)</b>
	4 Proportion of premiums incurred in previous financial years to be charged against the General Fund Balance in accordance with statutory requirements	23
	4 Amount by which finance costs charged to the CIES are different from finance costs chargeable in the year in accordance with statutory requirements	23
<b>(2,361)</b>	<b>Balance at 31 March</b>	<b>(2,338)</b>

### **Pensions Reserve**

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post employment benefits and for funding benefits in accordance with statutory provisions. The Authority accounts for post employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs.

However, statutory arrangements require any benefits earned to be financed as the employer makes contributions to the pension fund (or eventually pays any pensions for which it is directly responsible). The debit balance on the Pensions Reserve therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources the Authority has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.

2015/16 £000	<b>Pension Reserve</b>	2016/17 £000
(46,939)	<b>Balance at 1 April</b>	<b>(37,902)</b>
9,947	Remeasurement of the net defined benefit liability	(7,390)
(3,527)	Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of Services in the CIES	(3,000)
2,617	Employer's pension contributions and direct payments to pensioners payable in the year	2,700
<b>(37,902)</b>	<b>Balance at 31 March</b>	<b>(45,592)</b>

### 13. Financial Instruments

The Council has carried out an analysis of all its financial assets and liabilities with regard to the Code and the results are set out in the following sections:

- a. Categories of Financial Instruments
- b. Re-classification
- c. Fair Value of Assets and Liabilities
- d. Income, Expense, Gains and Losses
- e. Impairment Review
- f. Risk Analysis

#### 13a. Categories of Financial Instruments

Accounting regulations require that “financial instruments” (investment, borrowing, debtors and creditors of the Council) shown on the Balance Sheet are further analysed into various defined categories. The following categories of financial instrument are carried in the Balance Sheet (inclusive of accrued interest where applicable):

	Long Term		Current	
	31 March 2017 £000	31 March 2016 £000	31 March 2017 £000	31 March 2016 £000
<b>Investments</b>				
Loans and Receivables				
Fixed Deposits	0	0	4,155	7,972
Cash	0	0	9,572	10,372
<b>Total Investments</b>	<b>0</b>	<b>0</b>	<b>13,727</b>	<b>18,344</b>
<b>Debtors</b>				
Loans and Receivables	75	102	3,071 *	3,132 *
<b>Total Debtors</b>	<b>75</b>	<b>102</b>	<b>3,071</b>	<b>3,132</b>
<b>Borrowings</b>				
Financial liabilities at amortised cost				
Fixed Loans	72,181	72,183	0	9,777
Cash (overdrawn)	0	0	46	54
<b>Total borrowings</b>	<b>72,181</b>	<b>72,183</b>	<b>46</b>	<b>9,831</b>
<b>Other Long-Term Liabilities</b>				
PFI and finance lease liabilities	287	411	124 **	145 **
<b>Total other long-term liabilities</b>	<b>287</b>	<b>411</b>	<b>124</b>	<b>145</b>
<b>Creditors</b>				
Financial liabilities at amortised cost	0	0	2,953 *	3,597 *
<b>Total Creditors</b>	<b>0</b>	<b>0</b>	<b>2,953</b>	<b>3,597</b>

\* Current Debtors/ Creditors: the above table includes ‘trade’ debtors/creditors only, statutory debtors of £1.66m (£2.54m in 15/16) and statutory creditors of £2.52m (£2.07m in 15/16) are excluded. The current debtors figure is also gross of the bad debt provision of £0.9m (£0.8m in 15/16), which is included in the balance sheet.

\*\* Current Deferred Liabilities – are included within the creditors figure on the balance sheet.

**13b. Reclassification**

No financial instruments were reclassified during 2016/17.

**13c. Fair Value of Assets and Liabilities**

There are no financial assets or liabilities carried in the balance sheet at fair value on a recurring basis. Therefore, all financial liabilities and financial assets represented by loans and receivables and long-term debtors and creditors are carried on the balance sheet at amortised cost. Their fair values can be assessed by calculating the present value of the cash flows that take place over the remaining life of the instruments, using the following assumptions:

- For loans from the PWLB new borrowing rates from the PWLB have been applied to provide the fair value under PWLB redemption procedures.
- For other market debt and investments prevailing market rates have been used to provide the fair value, i.e. the rate available for an instrument with the same terms from a comparable lender.
- No early repayment or impairment is recognised.
- Where an instrument has a maturity of less than 12 months or is a trade or other receivable the fair value is taken to be the carrying amount or the billed amount.
- For the valuation and disclosure of fair values of financial assets and liabilities the rates quoted were obtained from Capita Asset Services (the Council's Advisors) using Level 2 Valuations.
- There were no transfers between input levels 1 and 2 during the year.
- There has been no change in the valuation technique used during the year for the financial instruments.

The fair values are calculated as follows:

	Fair Value Hierarchy	31-Mar-17		31-Mar-16	
		Carrying Amount £000	Fair Value £000	Carrying Amount £000	Fair Value £000
<b>Loans and Receivables</b>					
Cash		9,572	9,572	10,372	10,372
Fixed Term deposits excluding CDs	Level 2	4,155	4,157	5,460	5,464
Fixed Term deposits CDs	Level 1	0	0	2,512	2,513
Debtors		3,071	3,071	3,132	3,132
<b>Total</b>		<b>16,798</b>	<b>16,800</b>	<b>21,476</b>	<b>21,481</b>
<b>Long Term Debtors</b>		75	75	102	102
<b>Total</b>		<b>16,873</b>	<b>16,875</b>	<b>21,578</b>	<b>21,583</b>
<b>Financial Liabilities at Amortised Cost</b>					
PWLB - maturity	Level 2	54,134	70,087	63,911	73,671
Market Loans	Level 2	12,997	20,597	12,999	17,661
Local Authority Loans	Level 2	5,050	5,178	5,050	5,225
Bank overdraft		46	46	54	54
Creditors		2,953	2,953	3,597	3,597
Finance Lease Liability (short-term)		124	124	145	145
<b>Total</b>		<b>75,304</b>	<b>98,985</b>	<b>85,756</b>	<b>100,353</b>
<b>Long Term Creditors</b>		287	287	411	411
<b>Total</b>		<b>75,591</b>	<b>99,272</b>	<b>86,167</b>	<b>100,764</b>

The fair value of the loans and receivables is £2,091 higher than the carrying amount because the Council's portfolio of investments includes a number of fixed rate loans where the interest rate receivable is higher than the rates available for similar loans in the market at the Balance Sheet date. This represents the notional future gain (based on economic conditions at 31 March 2017) attributable to the commitment to receive interest above current market rates.

The fair value of the financial liabilities is £23.7m higher than the carrying amount because the Council's portfolio of loans includes a number of fixed rate loans where the interest rate payable is more than the rates available for similar loans at the Balance Sheet date. This shows a notional future loss (based on economic conditions at 31 March 2017) arising from a commitment to pay interest to lenders above current market rates.

The fair value of the Public Works Loan Board (PWLB) loans of £70.1million measures the economic effect of the terms agreed with the PWLB compared with estimates of the terms that would be offered for market transactions undertaken at the Balance Sheet date. The difference between the carrying amount and the fair value measures the additional interest that the Authority will pay over the remaining terms of the loans under the agreements with the PWLB, against what would be paid if the loans were at prevailing rates.

However, the Authority has a continuing ability to borrow at concessionary rates from the PWLB rather than from markets. A supplementary measure of the additional interest that the Authority will pay as a result of its PWLB commitments for fixed rate loans is to compare the terms of these loans with the new borrowing rates available from the PWLB. If a value is calculated on this basis, the carrying amount of £54.1million would be valued at £70.1million. But, if the Authority were to seek to avoid the projected loss by repaying the loans to the PWLB, the PWLB would raise a penalty charge for early redemption in addition to charging a premium for the additional interest that will not now be paid. The exit price for the PWLB loans including the penalty charge would be £83.8million.

The Market loans carrying value on the balance sheet includes an adjustment of £55,000. This is in relation to two of the market loans: both included an initial lower interest rate payable for the first two years of the loan period. The adjustment equalises the interest payable over the entire loan period.

#### ***Long-term Debtors***

Long-term Debtors include payments due from mortgaged properties and employee car loans. Interest is charged on the principal outstanding on mortgaged properties. This is set according to the Department of Communities and Local Government Standard National rate, consequently the fair value and carrying value are considered equal. The Authority provides loans for car purchase to 16 employees in the Authority who are in posts that require them to drive regularly on council business. No interest is charged on the loans. Car loans are carried in the balance sheet at carrying value and no adjustment to the fair value has been made in the table above due to immateriality.

#### ***Long-term Creditors***

Long-term creditors relate to the future lease payments due on the Council's finance leases.

#### ***13d. Income, Expense, Gains and Losses***

The total gains and losses recognised in the Comprehensive Income and Expenditure Statement in relation to financial instruments are illustrated below. The figures include the interest receivable and payable on investments and borrowings in 2016/17.

	2016/17				2015/16			
	Financial Liabilities	Financial Assets		Total	Financial Liabilities	Financial Assets		Total
	Liabilities measured at amortised cost £000	Loan & receivables £000	Available for Sale £000		Liabilities measured at amortised cost £000	Loan & receivables £000	Available for Sale £000	
Interest Expense	(3,012)	0	0	(3,012)	(3,102)	0	0	(3,102)
<b>Total expense in Surplus or Deficit on the Provision of Services</b>	<b>(3,012)</b>	<b>0</b>	<b>0</b>	<b>(3,012)</b>	<b>(3,102)</b>	<b>0</b>	<b>0</b>	<b>(3,102)</b>
Interest Income	0	127	0	127	0	199	0	199
<b>Total Income in Surplus or Deficit on the Provision of Services</b>	<b>0</b>	<b>127</b>	<b>0</b>	<b>127</b>	<b>0</b>	<b>199</b>	<b>0</b>	<b>199</b>
<b>Surplus/Deficit arising on revaluation of financial assets in Other CIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net gain/(loss) for the year</b>	<b>(3,012)</b>	<b>127</b>	<b>0</b>	<b>(2,885)</b>	<b>(3,102)</b>	<b>199</b>	<b>0</b>	<b>(2,903)</b>

Included within the £3.0million interest expense incurred on financial liabilities at amortised cost is the interest payable on finance leases of £45,000. Assets obtained under finance leases are capitalised in the balance sheet and depreciated over the shorter of the lease term and their useful economic lives. The annual lease payments are then allocated between the finance cost and the repayment of the liability so as to produce a constant rate of interest.

### **13e. Impairment Review**

An impairment review has been carried out on the Authority's financial assets to assess the likelihood of repayment. The only asset category where impairment has been applied is general trade receivables. The result of which is included in the accounts as the allowance for bad debts (see Note 9). This is based on historical data and an analysis of individual debtors. Current and prior year outstanding debtors are impaired by a determined percentage, except where 100% non-payment is assumed. The allowance is allocated to services based on Debtors outstanding at 31<sup>st</sup> March 2017 and historical write offs.

### **13f. Risk Analysis**

The Authority's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the resources available to fund services. Treasury Management and Risk management within the Council is overseen by the Audit & Regulatory Committee.

The Council's central treasury team implements the approved Treasury Strategy and maintains written Treasury Management Practices (TMP) covering specific areas, such as interest rate risk, credit risk and the investment of surplus cash. The Council also has

a Treasury Management Policy in place, which defines the policies and objectives of its treasury activities. The policy statement refers to the identification, monitoring and control of risk as the prime criteria by which the effectiveness of the Council's treasury management activities will be measured. Accordingly, the analysis and reporting of treasury management activities will focus on the risk implications for the Authority.

Exposure to financial risks are discussed in more detail below:

- **Credit risk** – the possibility that other parties might fail to pay amounts due to the Authority
- **Liquidity risk** – the possibility that the Authority might not have funds available to meet its commitments to make payments
- **Market risk**– the possibility that financial loss might arise for the Authority as a result of changes in such measures as interest rates
- **Foreign Exchange risk** – the possibility of exposure to loss arising from movements in exchange rates

### Credit Risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the Authority's customers. The following analysis summarises the Authority's potential maximum exposure to credit risk, based on experience of default and non-collection, adjusted to reflect current market conditions.

	Amount at 31st March 2017	Historical Experience of Default		Historical Experience adjusted for Market conditions at 31st March 2017		Estimated maximum exposure to default and non-collectability		Estimated maximum exposure at 31st March 2017	
	£'000	%	%	%	%	£'000	£'000	£'000	£'000
Deposits with Banks and Financial Institutions	13,772	0.00%	0.00%	0.00%	0.00%	0	0	0	0
Customers (non-statutory sundry debtors)	3,071	11.00%	11.00%	11.00%	11.00%	331	331	331	331

The Authority's exposure to credit risk in relation to deposits with banks and financial institutions cannot be assessed generally as the risk of any institution failing to make repayments will be specific to individual institutions. A risk of irrecoverability applies to all the Authority's deposits, but there was no evidence at 31<sup>st</sup> March 2017 that this was likely to crystallise.

Customers are assessed, taking into account their financial position, past experience and other factors, with individual credit limits being set in accordance with parameters set by the Council. The overdue (greater than 28 days) amount from customers can be analysed by age as follows:

Period Overdue	£	Default Exposure	
Less than three months	17,466	2%	349
Three to six months	58,341	17%	9,933
Six months to one year	55,756	17%	9,479
More than one year	214,882	70%	150,417
<b>TOTAL</b>	<b>346,445</b>		<b>170,178</b>

### **Treasury Management – lending criteria**

The Council uses the creditworthiness methodology recommended by the Council's Treasury advisors. This has been incorporated into the Annual Investment Strategy, which outlines the minimum criteria, as established by three of the main credit ratings agencies also including current market data. The Strategy also establishes group limits and recognises only institutions in international countries with a 'AAA' (the maximum available) sovereignty rating (excludes the UK).

All investments outstanding as at 31<sup>st</sup> March 2017 are shown below:

Institution	Country of Domicile	Group / Parent	Principle Amount Invested
National Westminster Bank Plc	UK	Royal Bank of Scotland Group	1,065,031
Lloyds Bank Plc	UK	Lloyds Banking Group Plc	2,150,000
Money Market Fund	UK	Money Market Fund	4,500,000
Santander UK Plc	UK	Santander UK Plc	4,000,000
Coventry Building Society	UK	Coventry Building Society	2,000,000
<b>Total Principal Invested</b>			<b>13,715,031</b>
<b>Accrued Interest</b>			<b>6,898</b>

### **Liquidity Risk**

#### **Investments**

The Authority holds £12.65million in investments as at 31<sup>st</sup> March 2017. The Treasury Management Strategy establishes limits on investments that can be placed greater than one year, based on the core cash flow forecast. This is to ensure there are sufficient funds available to meet future capital commitments should the Council wish to fund using internal resources.

The in-house treasury team also monitor short-term liquidity on a daily basis to ensure there are adequate funds easily accessible to cover in-year payments such as precepts, salaries, payments to suppliers and central government. The Council has access to short-term funds via an overdraft facility with the NatWest. The maturity analysis of investments held at 31<sup>st</sup> March 2017 was as follows:

	£
Less than one year	13,715,031
Greater than one year	0
<b>TOTAL</b>	<b>13,715,031</b>

#### **Borrowings**

The Council has access to a facility to borrow from the Public Works Loans Board and can also borrow from market lenders for longer-term commitments.

The Council has limits in place to ensure that a significant proportion of its borrowing does not mature for repayment at any one time in the future to reduce the financial



impact of re-borrowing at a time of unfavourable interest rates. The maturity structure of financial liabilities is as follows (original principal invested):

<b>Loans Outstanding</b>	<b>On 31 March 2016 £'000</b>	<b>On 31 March 2017 £'000</b>
Public Works Loans Board	63,774	54,025
Market Debt/ LOBO's	12,800	12,800
Local Authority Loans	5,000	5,000
<b>Total</b>	<b>81,574</b>	<b>71,825</b>
<b>Maturity Profile:-</b>		
Less than 1 year	9,748	0
Between 1 and 5 years	5,000	8,748
Between 6 and 10 years	4,748	4,748
Between 11 and 20 years	7,496	7,496
Between 21 and 30 years	7,496	7,496
Between 31 and 40 years	26,889	26,889
Between 41 and 50 years	17,697	16,448
Greater than 50 years	2,500	0
<b>Total</b>	<b>81,574</b>	<b>71,825</b>

### **Market Risk**

The Authority is exposed to significant risk in terms of its exposure to interest rate movements on its investments and borrowings. Movements in interest rates have a significant impact on the Authority. For example, a rise in interest rates would have the following effect:

- Investments at variable rates – the interest income credited to the Comprehensive Income & Expenditure Statement would increase
- Investment at fixed rates – the fair value of the assets will fall (no impact on the Balance Sheet as all investments carried at carrying value)
- Borrowing at variable rates – the interest payable charged to the Comprehensive Income & Expenditure Statement would increase
- Borrowing at fixed rates - the fair value of fixed rate financial liabilities will fall (no impact on Balance Sheet as held at amortised cost)

The Council carries out its borrowing and investment function within the parameters set in its Treasury Management Strategy, which establishes interest rate exposure. The Council uses the services of a treasury advisor, who issue regular interest rate forecasts to aid decision making when placing investments, undertaking borrowing, and setting the annual investment income and financing costs budget for the following year. Forecasts are updated and reported to the Audit & Regulatory Committee, which allow any significant changes in interest rates to be reflected in current budget projections.

At 31<sup>st</sup> March 2017, if interest rates had been 1% higher with all other variables held constant, the financial effect would be:

	£'000
Increase in interest receivable on variable rate investments	(125)
Increase in interest payable on variable rate borrowings	0
<b>Impact on Other Comprehensive Income &amp; Expenditure</b>	<b>(125)</b>
<i>Decrease in Fair Value of Fixed Rate Borrowings</i>	<i>(15,620)</i>
<i>Decrease in Fair Value of Fixed Rate Investments</i>	<i>(10)</i>

The impact of a 1% fall in interest rates would be as above but with the movements being reversed.

### **Price Risk**

The Authority does not invest in equity shares and is therefore not exposed to losses arising from movements in the price of shares.

### **Foreign Exchange Risk**

The Authority has no financial assets or liabilities denominated in foreign currencies and thus no exposure to loss arising from movements in exchange rates.

## **14. Contingent Assets & Liabilities**

The disclosures made here are based on FRS12 definitions of contingent assets and liabilities quoted in the Code:

- a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence of one or more uncertain future events not wholly within the organisation's control, or
- a present obligation that arises from past events but is not recognised because:
  - it is not probable that a transfer of economic benefits will be required to settle the obligation, or
  - the amount of the obligation cannot be measured with sufficient reliability.

### ***Contingent Liabilities***

#### **Municipal Mutual Insurance – Scheme of Arrangement**

Prior to 1992 the Council was insured by Municipal Mutual Insurance (MMI). When MMI ceased accepting new business in 1992/93 the Council was entered into a Scheme of Arrangement (SOA) under Section 425 of the Companies Act 1985. The SOA was triggered on 13 November 2012 following the conclusion of long running legal proceedings. From that date Ernst & Young LLP became responsible for the management of the company's business, affairs and assets. An initial levy of 15% (£70,539) was paid in 2013/14. The levy was reviewed in 2015 with the result that a further payment equivalent to 10% (£48,387) is to be made in 2016/17.

Annual review of the levy rate is required under the terms of the Scheme and this could lead to the rate being further amended in future, either up or down.

Under the terms of the SOA, the Council now has to meet 25% of any new insurance settlements, relating to its claims, made by MMI. To date, payments of £1,953 have been made under this part of the Scheme.

An earmarked Insurance reserve, with a balance of £524,767, is currently available to mitigate the financial pressure created by the MMI levy and any other uninsured losses, which might occur in the future.

At 31 March 2017 the Council's outstanding liability under the SOA stood at £483,517.

### **Buxton Crescent and Spa**

The Buxton Crescent Hotel and Thermal Spa construction contracts have commenced – which involves refurbishing the Crescent, Natural Baths and Pump Room in Buxton to create a 5-star spa hotel, boutique scale shops and visitor attraction. The project is funded via a combination of public and private funds; the Authority is not liable to contribute to any additional funding requirement.

Under the terms of the scheme, most of the financial risk associated with the (remote) risk of water contamination has now passed to the developer, Buxton Crescent Hotel & Thermal Spa Co Limited. However, the Council would still be financially liable in the event of water contamination due to works undertaken outside the agreed method statements. Such risks are managed through appropriate mitigation measures.

If the scheme was jeopardised in some way and did not proceed, it is estimated that there would be a potential financial risk of £2,057,500 to the Council over a 5 year period. Estimated costs relate to mothballing costs and ongoing maintenance requirements of the building over the next 5 years (the estimated time to end the current project, procure a new partner, design and develop to the point of starting on site).

### **Planning – Public Inquiries / Judicial Reviews**

The Council is involved in a number of planning-related legal proceedings. The modest cost involved in these to date, has been absorbed in the in-year revenue costs of the Authority. There is, however, potential for these costs to escalate in the future, as the legal process develops. It is too early to quantify the likely costs involved, which can be significantly increased if the Council is unsuccessful in defending a Public Inquiry and is held liable for the developers' costs.

### **Contingent Assets**

There are no contingent assets.

## **15. Events after the Balance Sheet Date**

This Statement of Accounts was authorised for issue on 27<sup>th</sup> September 2017 by Andrew Stokes, Executive Director & Chief Finance Officer. Events after the Balance Sheet date have been considered up to this date.

Where events taking place before this date provided information about conditions existing at 31 March 2017, the figures in the financial statements and notes have been adjusted in all material respects to reflect the impact of this information.

Enquiries with the Council's Senior Management Team have confirmed that there are no other outstanding legal issues, insurance claims or ombudsman complaints, which are likely to have a significant impact on these financial statements.

## 16. Notes Relating to the Cash Flow Statement

This note provides further analysis of certain figures used in the Cash Flow Statement;

- a. Net Cash Flows from Operating Activities
- b. Operating Activities (relating to Interest)
- c. Investing Activities
- d. Financing Activities

### 16a. Net cash flows from Operating Activities

2015/16 £'000		2016/17 £'000
8,876	<b>Net Surplus or (Deficit) on the Provision of Services</b>	<b>39,265</b>
	<u><b>Adjust net surplus or deficit on the provision of services for non cash movements</b></u>	
3,459	Depreciation	4,183
(6,007)	Impairment and downward valuations	(35,790)
19	Amortisation	9
1,085	Increase/(Decrease) in Creditors	(1,086)
4	(Increase)/Decrease in Interest and Dividend Debtors	17
2,544	(Increase)/Decrease in Debtors	967
3	(Increase)/Decrease in Inventories	(7)
842	Pension Liability	341
197	Contributions to/(from) Provisions	(43)
702	Carrying amount of non-current assets sold [property plant and equipment, investment property and intangible assets]	1,397
(26)	Carrying amount of short and long term investments sold	(328)
<b>2,822</b>		<b>(30,340)</b>
	<u><b>Adjust for items included in the net surplus or deficit on the provision of services that are investing or financing activities</b></u>	
(318)	Capital Grants credited to surplus or deficit on the provision of services	(678)
(1,141)	Proceeds from the sale of property plant and equipment, investment property and intangible assets	(1,678)
<b>(1,459)</b>		<b>(2,356)</b>
<b>10,239</b>	<b>Net Cash Flows from Operating Activities</b>	<b>6,569</b>

### 16b. Operating Activities (relating to Interest)

The cash flows for operating activities include the following items:-

2015/16 £'000		2016/17 £'000
203	Interest received	144
(3,102)	Interest paid	(2,981)

### 16c. Investing Activities

2015/16		2016/17
£'000		£'000
(4,072)	Purchase of property, plant and equipment, investment property and intangible assets	(4,332)
(17,500)	Purchase of short-term and long-term investments	(13,000)
(93)	Other payments for investing activities	0
1,187	Proceeds from the sale of property, plant and equipment, investment property and intangible asset	1,679
16,550	Proceeds from short-term and long-term investments	16,800
285	Other receipts from investing activities	567
<b>(3,643)</b>	<b>Net cash flows from investing activities</b>	<b>1,714</b>

### 16d. Financing Activities

2015/16		2016/17
£'000		£'000
(2,431)	Billing Authorities - Council Tax and NNDR Adjustments	818
(134)	Cash payments for the reduction of the outstanding liabilities relating to Finance leases	(145)
0	Repayments of short and long-term borrowing	(9,748)
<b>(2,565)</b>	<b>Net cash flows from financing activities</b>	<b>(9,075)</b>

## 17. Prior Period Restatement of Service Expenditure and Income

Expenditure on services and income relating to or derived from those services is classified in the Comprehensive Income and Expenditure Statement in accordance with the CIPFA Code of Local Authority Accounting in the UK. The 2016/17 Code requires that an authority present expenditure and income on services on the basis of its reporting segments. These reportable segments are based on the Authority's internal management structure. This is a change from the previous requirement to present expenditure and income in accordance with the Service Expenditure Code of Practice. This note shows how the net expenditure as reported in the 2015/16 Statements has been restated to provide a meaningful comparison for the current year.

Net Expenditure (£000)	Central Services	Cultural & Related Services	Environmental & Regulatory Services	Planning Services	Highways	HRA	Housing	Corporate & Democratic	Non Distribution Costs	Total Cost of Service
<b>As per 1516 Statements</b>	289	3,344	4,279	2,359	(775)	(16,620)	789	782	12	<b>(5,541)</b>
Remove Recharges	2,882	(272)	(1,132)	(591)	(111)	0	(461)	3	0	318
Remove Accommodation Charge	(120)	(24)	(2)	(64)	0	0	(44)	(64)	0	(318)
Remove Staff Reallocation	141	(59)	(45)	163	0	0	0	(200)	0	0
<b>New Base 1516</b>	<b>3,192</b>	<b>2,989</b>	<b>3,100</b>	<b>1,867</b>	<b>(886)</b>	<b>(16,620)</b>	<b>284</b>	<b>521</b>	<b>12</b>	<b>(5,541)</b>
Alliance Management	637							27		664
Audit	113									113
ICT	734									734
Human Resources	93									93
Member Services								228		228
Property Services	374	1,702	348	455	194					3,073
Benefits							16			16
Planning Applications				153						153
Building Control				75						75
Customer Services	650									650
Legal Services	299									299
Electoral Services								124		124
Licensing and Land Charges	(113)		(260)							(373)
Regeneration				791						791
Communities and Cultural			10	415				18		443
Housing Strategy							177			177
Transformation	153									153
Community Safety & Enforcement			127							127
Finance and Performance	(68)				(1)			489		420
Corporate Finance								(365)	12	(353)
Waste Collection			2,097							2,097
Street Scene			673		(9)					664
Leisure Services		438								438
Horticulture		777	(182)							595
Visitor Services	115	72		(47)	(1,070)					(930)
Environmental Health	205		287	25			91			608
Local Authority Housing (Housing Revenue Account)						(16,620)				(16,620)
<b>Reallocation Total</b>	<b>3,192</b>	<b>2,989</b>	<b>3,100</b>	<b>1,867</b>	<b>(886)</b>	<b>(16,620)</b>	<b>284</b>	<b>521</b>	<b>12</b>	<b>(5,541)</b>
Variance	0	0	0	0	0	0	0	0	0	0

# Supplementary Statements

## Housing Revenue Account Income and Expenditure Statement

2015/16 £000	HRA Income and Expenditure Statement	2016/17	
		£000	£000
	<b>Expenditure</b>		
3,012	Repairs and Maintenance	3,496	
2,942	Supervision and Management	2,310	
114	Rents, Rates, Taxes and Other Charges	131	
(7,163)	Depreciation and Impairment of Non-Current Assets *	(36,723)	
54	Debt Management Costs	54	
40	Movement in the allowance for bad debts	24	
<b>(1,001)</b>	<b>Total Expenditure</b>		<b>(30,708)</b>
	<b>Income</b>		
(14,978)	Dwelling Rents	(14,728)	
(226)	Non Dwelling Rents	(225)	
(305)	Charges for Services and Facilities	(297)	
(110)	Contributions towards expenditure	(122)	
<b>(15,619)</b>	<b>Total Income</b>		<b>(15,372)</b>
<b>(16,620)</b>	<b>Net Expenditure or Income of HRA Services as included in the whole authority Comprehensive Income and</b>		<b>(46,080)</b>
299	HRA Services share of Corporate and Democratic Core		272
459	HRA share of other amounts included in whole authority Net Expenditure of Continuing Operations but not allocated to specific services		523
<b>(15,862)</b>	<b>Net Income/Expenditure of HRA Services</b>		<b>(45,285)</b>
	<b>HRA share of the operating income and expenditure included in the Comprehensive Income and Expenditure Statement:</b>		
2,295	(Gain) or loss on sale/disposal of HRA non-current assets		2,573
2,201	Interest payable and similar changes		2,173
(41)	HRA Interest and investment income		(45)
<b>(11,407)</b>	<b>(Surplus)/Deficit for the year on HRA services</b>		<b>(40,584)</b>

\* There was a material reversal of £39.133 million of revaluation losses previously charged to the HRA. £33.870 million of this reversal related to a change in the nationally dictated regional discount factor applied to the value of all dwelling stock from 34% in 2015/16 to 42% in 2016/17.



## Movement on the HRA Statement

2015/16 £000	Movement on the HRA Statement	2016/17	
		£000	£000
6,273	Balance on the HRA at the end of the previous reporting period		8,909
11,407	Surplus or (Deficit) for the year on the HRA income and Expenditure Statement	40,584	
(8,771)	Adjustments between accounting basis and funding basis under the legislative framework	(38,226)	
2,636	Net increase or (Decrease) before transfers to or from reserves	2,358	
2,636	Increase or (Decrease) in year on the HRA		2,358
8,909	Balance on the HRA at the end of the current year		11,267

## Notes to the Housing Revenue Account

### 1. Background

The Housing Revenue Account (HRA) is a record of revenue expenditure and income relating to the Council's housing stock. Its primary purpose is to ensure that expenditure on managing tenancies and maintaining dwellings is balanced by rents charged to tenants. Consequently, the HRA is a statutory account, ring-fenced from the rest of the General Fund, so that rents cannot be subsidised from council tax (or vice versa).

The ring-fence is controlled by Schedule 4 to the Local Government and Housing Act 1989, which specifies the debits and credits to be made to the HRA and excludes any other postings. 2012/13 marked the commencement of the new Self-Financing Regime for the Housing Revenue Account which was introduced by the Localism Act in 2011 and the suite of self-financing determinations issued by the Department of Communities and Local Government in February 2012. This suite of self-financing determinations includes the Item 8 Determination, which sets out capital accounting and capital finance entries under the 1989 Act.

The transactions relating to the HRA have been separated into the two statements reported above:

- The HRA Income and Expenditure Statement shows the economic cost in the year of providing housing services in accordance with generally accepted accounting practices, rather than the amount to be funded from rents and government grants. Authorities charge rents to cover expenditure in accordance with the legislative framework; this may be different from the accounting cost. The increase or decrease in the year, on the basis on which rents are raised, is shown in the Movement on the Housing Revenue Account Statement.
- Movement on the HRA Statement - the overall objectives are the same as those for the Movement in Reserves Statement. The statement takes the outturn on the HRA Income and Expenditure Account and reconciles it to the surplus or

deficit for the year on the HRA Balance, calculated in accordance with the requirements of the Local Government and Housing Act 1989.

## 2. Reconciling items for the Movement on the HRA Statement

2015/16 £000	Note to Statement of Movement on HRA Balance	2016/17 £000
	<b>Adjustments between accounting basis and funding basis under the legislative framework</b>	
63	Difference between interest payable and similar charges including amortisation of premiums & discounts determined in accordance with the code and those determined in accordance with statute	70
8,693	Difference between any other item of income and expenditure determined in accordance with the Code and those determined in accordance with statutory HRA requirements	38,671
(2,295)	Gain/(Loss) on Disposal of Assets	(2,573)
(382)	HRA share of contributions to or from Pension Reserve	(101)
1,442	Capital Expenditure funded by HRA	910
1,556	Transfer to Major Repairs Reserve	1,975
(306)	Transfer to Capital Adjustment Account	(726)
<b>8,771</b>	<b>Net additional amount required by statute</b>	<b>38,226</b>

## 3. Housing Stock

Total 2015/16		Pre 1945	1945- 1964	1965- 1974	After 1974	Total 2016/17
1,410	<u>Traditional</u> Houses and Bungalows	393	816	119	63	1,391
1,449	<u>Non Traditional</u> Houses and Bungalows	5	329	966	139	1,439
991	<u>Flats</u> Low Rise (1-2 storeys)	46	382	272	288	988
171	Medium Rise (3-5 storeys)	14	24	49	84	171
<b>4,021</b>	<b>Total</b>	<b>458</b>	<b>1,551</b>	<b>1,406</b>	<b>574</b>	<b>3,989</b>

#### 4. Housing Revenue Account Assets

Movements in 2016/17	Council Dwellings	Other Land and Buildings - HRA	Vehicle, Plant, Furniture & Equipment	Surplus Assets - HRA	Total HRA
	£000	£000	£000	£000	£000
<b>Cost or Valuation</b>					
<b>At April 2016</b>	<b>124,593</b>	<b>2,030</b>	<b>37</b>	<b>961</b>	<b>127,621</b>
Additions	3,210	49	0	0	3,259
Revaluation Increases/(decreases) recognised in the Revaluation Reserve	5,428	83	0	0	5,511
Revaluation increases/(decreases) recognised in the Surplus/Deficit on the Provision of Services	35,102	(114)	0	0	34,988
Derecognition - Disposals	(1,414)	0	0	0	(1,414)
Derecognition - Other	(2,855)	0	(37)	0	(2,892)
<b>At 31 March 2017</b>	<b>164,064</b>	<b>2,048</b>	<b>0</b>	<b>961</b>	<b>167,073</b>
<b>Accumulated Depreciation &amp; Impairment</b>					
<b>At April 2016</b>	<b>(1,725)</b>	<b>(106)</b>	<b>(37)</b>	<b>0</b>	<b>(1,868)</b>
Depreciation Charge	(1,889)	(86)	0	0	(1,975)
Depreciation written out to the Revaluation Reserve	0	0	0	0	0
Depreciation written out to the Surplus/Deficit on the Provision of Services	3,334	114	0	0	3,448
Impairment losses/(reversals) recognised in the Revaluation Reserve	0	0	0	0	0
Impairment losses recognised in the Surplus/Deficit on the Provision of Services	0	0	0	0	0
Impairment reversals recognised in the Surplus/Deficit on the Provision of Services	263	0	0	0	263
Derecognition- Disposals	17	0	0	0	17
Derecognition- Other	0	0	37	0	37
<b>At 31 March 2017</b>	<b>0</b>	<b>(78)</b>	<b>0</b>	<b>0</b>	<b>(78)</b>
<b>Net Book Value</b>					
<b>at 31st March 2017</b>	<b>164,064</b>	<b>1,970</b>	<b>0</b>	<b>961</b>	<b>166,995</b>
<b>at 31st March 2016</b>	<b>122,868</b>	<b>1,924</b>	<b>0</b>	<b>961</b>	<b>125,753</b>

Comparative Movements in 2015/16	Council Dwellings	Other Land and Buildings - HRA	Vehicle, Plant, Furniture & Equipment	Surplus Assets -HRA	Total HRA
	£000	£000	£000	£000	£000
<b>At April 2015</b>	<b>117,608</b>	<b>1,921</b>	<b>37</b>	<b>517</b>	<b>120,083</b>
Additions	2,999	0	0	0	2,999
Revaluation Increases/(decreases) recognised in the Revaluation Reserve	103	156	0	444	703
Revaluation increases/(decreases) recognised in the Surplus/Deficit on the Provision of Services	7,329	(47)	0	0	7,282
Derecognition - Disposals	(710)	0	0	0	(710)
Derecognition - Other	(2,736)	0	0	0	(2,736)
<b>At 31 March 2016</b>	<b>124,593</b>	<b>2,030</b>	<b>37</b>	<b>961</b>	<b>127,621</b>
<b>Accumulated Depreciation &amp; Impairment</b>					
<b>At April 2015</b>	<b>(1,646)</b>	<b>(73)</b>	<b>(32)</b>	<b>0</b>	<b>(1,751)</b>
Depreciation Charge	(1,470)	(80)	(5)	0	(1,555)
Depreciation written out to the Revaluation Reserve	0	0	0	0	0
Depreciation written out to the Surplus/Deficit on the Provision of Services	1,378	47	0	0	1,425
Impairment losses/(reversals) recognised in the Revaluation Reserve	268	0	0	0	268
Impairment losses/(reversals) recognised in the Surplus/Deficit on the Provision of Services	(263)	0	0	0	(263)
Derecognition- Disposals	8	0	0	0	8
<b>At 31 March 2016</b>	<b>(1,725)</b>	<b>(106)</b>	<b>(37)</b>	<b>0</b>	<b>(1,868)</b>
<b>Net Book Value</b>					
<b>at 31st March 2016</b>	<b>122,868</b>	<b>1,924</b>	<b>0</b>	<b>961</b>	<b>125,753</b>
<b>at 31st March 2015</b>	<b>115,962</b>	<b>1,848</b>	<b>5</b>	<b>517</b>	<b>118,332</b>

The Vacant Possession Value (Open Market Value) of council dwellings as at 1st April 2016 was £383.021 million (£367.775 at 1<sup>st</sup> April 2015). In accordance with government guidance, the valuation of council dwellings have been reduced by a regional adjustment factor in recognition of their status as social housing. This reduced factor was 42% (34% in 2015/16). As a consequence the Council recognises council dwellings at a value of £160.869 million (£125.044 million at 1 April 2015) The lower figure shown in the accounts recognises the economic cost to the Government of providing council housing at less than open market rents. The revaluation was in accordance with the Government's resource accounting policy, at Existing Use Value Social Housing. The balance sheet value reflects sales of dwellings and depreciation. Council buildings, including council dwellings, are depreciated over the remaining useful life of the buildings. Depreciation of £1.975 million has been charged. This figure is made up of £1.889 million for council dwellings; £0.086 million for council garages, shops and other buildings.

2015/16		2016/17
£000		£000
1,470	Depreciation on Housing Revenue Account Dwellings	1,889
80	Depreciation on Housing Revenue Account Other Land and Property	86
5	Depreciation on Housing Revenue Account Vehicle, Plant, Furniture & Equipment	0
<b>1,555</b>	<b>Total</b>	<b>1,975</b>

The carrying value of the Authority's dwelling stock significantly increased in the year owing to a material reversal of £39.133 million revaluation losses previously charged to the HRA. £33.870 million reflected the impact of the change in the regional vacant possession factor applied to all housing dwelling stock from 34% in 2015/16 to 42% in 2016/17. Revaluation losses of £0.029 million and an impairment charge of £0.405 million which were charged to the HRA. Under statutory requirements, so as not to impact on the surplus or deficit generated by the Authority, the charges were reversed out of the accounts through the Movement on the HRA Statement.

## 5. Major Repairs Reserve (MRR)

The Major Repairs Reserve is an earmarked fund to which the Council transfers an amount annually to support capital spending on council dwellings. The reserve is only available for funding major repairs to the housing stock or for repayment of debt. Any sums unspent are carried forward for use in future years.

2015/16		2016/17
£000		£000
58	<b>Balance as at 1 April 2016</b>	57
1,555	Amount transferred to the Major Repairs Reserve During the year	1,975
(1,556)	Financing in respect of capital expenditure on land, houses and other property within the Authority's HRA	(2,032)
<b>57</b>	<b>Balance as at 31 March 2017</b>	<b>0</b>

## 6. HRA Capital Expenditure and Financing

2015/16		2016/17
£000		£000
	<b>Capital Expenditure</b>	
39	Revenue Expenditure Funded from Capital Under Statute	28
2,999	Council House Repair & Modernisation	3,259
<b>3,038</b>		<b>3,287</b>
	<b>HRA Capital Expenditure Financed by :</b>	
9	Grants and Contributions	0
31	Usable Capital Receipts	343
1,442	Revenue Contributions	910
1,556	Major Repairs Reserve	2,034
<b>3,038</b>	<b>Total</b>	<b>3,287</b>

## 7. Housing Capital Receipts

2015/16		2016/17
£000		£000
1,143	Right to Buy Council Sales	1,704
1	Council Mortgages	1
24	Right to Buy Council Sales - Release of Covenant	16
<b>1,168</b>	<b>Total Receipts</b>	<b>1,721</b>

The Authority has to pay a portion of the receipts from the sale of council houses into a government housing pool on the basis that the original cost of the housing would have been partly paid by government grant. In 2016/17, the pooling payment made was £0.394 million. New guidance in 2012/13 enabled local authorities to retain further amounts of right to buy receipts upon agreement with Department of Communities and Local Government (DCLG). These funds must be spent on the provision of new build dwellings and repaid if not utilised. During 2016/17 £28,000 was spent; £0.188 million was repaid leaving a balance remaining at the end of 2016/17 of £1.039 million

## 8. HRA Revenue Funded from Capital Under Statute

Revenue Funded from Capital Under Statute is created when expenditure has been incurred on items that are not capitalised as non-current assets and have been financed from capital resources. Revenue Expenditure Funded from Capital Under Statute is written down to the Housing Revenue Account over an appropriate period, usually in the same year in which the expenditure has been incurred. There was £0.028 million of expenditure of this nature in 2016/17.

## 9. Housing Revenue Account Subsidy

In April 2012, following Government legislation (Localism Act 2011), a new self-financing regime for the Housing Revenue Account was introduced. As a result the Housing subsidy system was terminated and the Council took on £37.481 million in new loans to settle its liability to the Government. No further payments in respect of housing subsidy will therefore be made by the Council

Under the self-financing regime the Council now maintains a rolling thirty year financial plan for its social housing stock to ensure that the stock portfolio remains financially viable.

## 10. Gross Rent Income

This is the total rent income due for the year after allowance is made for voids etc. During the year, void properties equated to 1.341% of the gross rent debit. Average rents were £71.47 (exclusive of other charges) a week in 2016/17, a decrease of £0.75 or 1.04% over the previous year.

## 11. Rent Arrears and Provisions for Bad Debts

During the year 2016/17 gross rent arrears as a proportion of gross debit have increased from 1.93% of the amount due to 2.21%.

Former tenants' arrears of £12,013 were written off during the year. A contribution of £24,553 to the Provision for Bad Debts was made during the year.

Balances at 31 March are as follows:

2015/16		2016/17
£000		£000
307	Rent Arrears	346
101	Provision for Bad Debt- Rents	114

## Collection Fund Account

The Collection Fund Account is an agent's statement that reflects the statutory obligation for billing authorities to maintain a separate Collection Fund. The statement shows the transactions of the billing authorities in relation to the collection from taxpayers and distribution to local authorities and the Government of council tax and non-domestic rates.

2015/16			2016/17		
Council Tax £000	Business Rates £000	Total £000	Council Tax £000	Business Rates £000	Total £000
			<b>Income</b>		
(46,137)	(24,246)			(24,889)	
			(48,314)		
(46,137)	(24,246)	(70,383)	(48,314)	(24,889)	(73,203)
			<b>Expenditure</b>		
			<b>Preceptors</b>		
	12,220			12,179	
32,692	2,200		34,552	2,192	
5,065			5,251		
2,036	244		2,111	244	
5,611	9,776		5,812	9,743	
	<u>69,844</u>			<u>72,084</u>	
			<b>Distribution of Previous Year Surplus /(Deficit)</b>		
	(88)			(733)	
153	(16)		333	(132)	
24			52		
9	(2)		21	(14)	
27	(70)		57	(587)	
	<u>37</u>			<u>(1,003)</u>	
			<b>Charges to the Collection Fund</b>		
	5			2	
95	333		114	7	
5	(256)		(20)	74	
	(141)			(169)	
	713			65	
	135			135	
	<u>889</u>			<u>208</u>	
45,717	25,053	70,770	48,283	23,006	71,289
(420)	807	387	(31)	(1,883)	(1,914)
37	944	981	(383)	1,751	1,368
(383)	1,751	1,368	(414)	(132)	(546)



## Notes to the Collection Fund Accounts

### 1. Non-Domestic Rates (NDR)

From 1st April 2013 Central Government introduced the Business Rates Retention Scheme. Where previously business rates collected by local authorities were paid over to Central Government as part of a National Pool, under the retention scheme 40% of the business rates is now retained by the Council; 50% is paid to Central Government, 9% to the County Council, and 1% to the Fire & Rescue Authority.

Central Government continues to set a National Non-Domestic Rate Multiplier and, subject to the effects of transitional arrangements, local businesses pay rates calculated by multiplying their Rateable Value by that amount, adjusted by any applicable reliefs or exemptions.

2015/16		2016/17
£60,772,277	Total Non- Domestic Rateable Value at Year	£61,057,866
49.3p	National Non-Domestic Rate Multiplier	49.7p

### 2. Council Tax Base

Council tax income derives from charges raised according to the value of residential properties that have been classified into 8 bands, based on valuations as at 1 April 1991. Individual charges are calculated by estimating the amount of income required from the Collection Fund by County Council, Police Authority, Fire & Rescue Authority and this Council, and dividing this total figure by the council tax base. The council tax base for the year was calculated as follows:

Valuation Band	Proportion of Band D Charge (ninths)	Number of Dwellings in Valuation List		Number of Band D Equivalent Dwellings	
		2015/16	2016/17	2015/16	2016/17
Band A	6	8,426	8,440	3,134	3,242
Band B	7	12,718	12,776	7,427	7,566
Band C	8	8,630	8,707	6,530	6,637
Band D	9	4,693	4,709	4,210	4,270
Band E	11	3,615	3,644	4,084	4,133
Band F	13	2,069	2,072	2,785	2,795
Band G	15	822	826	1,267	1,275
Band H	18	47	47	65	66
<b>Total</b>		<b>41,020</b>	<b>41,221</b>	<b>29,502</b>	<b>29,984</b>
Deduction for non-collection				(325)	(330)
Additional properties and adjustments during the year				0	0
<b>Council Tax Base (Band D equivalent)</b>				<b>29,177</b>	<b>29,654</b>

### 3. The Fund Balance

Prior to the end of each year, the year-end surplus or deficit on the Collection Fund for both council tax and business rates is estimated in order that it can be distributed amongst the billing and precepting authorities along with the precepts for the coming year. The declaration has to be made on 15 January each year for council tax and 31 January for business rates. The estimated surplus/deficits declared for the 2015/16 year were a £463,000 surplus for council tax and a deficit of £1,467,000 for business rates, both of which have been distributed in 2016/17.

For council tax, the estimated surplus was apportioned amongst the preceptors in proportion to the value of their respective demands and precepts made on the Collection Fund for 2016/17. For business rates, the estimated deficit was apportioned using the prescribed proportions of 50% (Central Government), 40% (Billing Authority), 9% (County Council), and 1% (Fire Authority).

2015/16 Council Tax	2015/16 Business Rates		2016/17 Precept		Distribution of Estimated Surplus / (Deficit)		2016/17 Total	
			Council Tax	Business Rates	Council Tax	Business Rates	Council Tax	Business Rates
£000	£000		£000	£000	£000	£000	£000	£000
		<b>Precepting Authorities</b>						
	12,132	Central Government		12,179		(733)		11,446
32,845	2,184	Derbyshire County Council	34,552	2,192	333	(132)	34,885	2,060
5,089		Derbyshire Police Authority	5,251		52		5,303	
2,045	242	Derbyshire Fire & Rescue Authority	2,111	244	21	(15)	2,132	229
<b>39,979</b>	<b>14,558</b>		<b>41,914</b>	<b>14,615</b>	<b>406</b>	<b>(880)</b>	<b>42,320</b>	<b>13,735</b>
		<b>District &amp; Town/ Parish Councils</b>						
5,120	9,706	High Peak Borough Council	5,271	9,743	57	(587)	5,328	9,156
181		New Mills Town Council	184				184	
103		Chapel-en-le-Frith Parish Council	106				106	
234		Parish Councils	251				251	
<b>5,638</b>	<b>9,706</b>		<b>5,812</b>	<b>9,743</b>	<b>57</b>	<b>(587)</b>	<b>5,869</b>	<b>9,156</b>
<b>45,617</b>	<b>24,264</b>		<b>47,726</b>	<b>24,358</b>	<b>463</b>	<b>(1,467)</b>	<b>48,189</b>	<b>22,891</b>

On the 2016/17 Collection Fund, the accounts record an in-year surplus of £29,000 for council tax and an in-year surplus of £1,882,000 for business rates. The balance at 31 March 2017 has been disaggregated for the purpose of these Accounts to attribute relevant amounts to the precepting authorities' debtor and creditor accounts and those of the billing council as follows:

2015/16			2016/17		2016/17	
Council Tax Cummulative Surplus /(Deficit)	Business Rate Cummulative Surplus /(Deficit)		Council Tax In Year Surplus/ (Deficit)	Business Rate In Year Surplus/ (Deficit)	Council Tax Cummulative Surplus/(Deficit)	Business Rate Cummulative Surplus/(Deficit)
£000	£000	£000	£000	£000	£000	
	(875)		941	0	66	
275	(158)	Derbyshire County Council	24	170	299	12
44		Derbyshire Police Authority	2		46	
18	(18)	Derbyshire Fire & Rescue Authority	0	19	18	1
48	(699)	High Peak Borough Council	3	752	51	53
<b>385</b>	<b>(1,750)</b>	<b>Balance at 31 March</b>	<b>29</b>	<b>1,882</b>	<b>414</b>	<b>132</b>

The council tax cumulative surplus amounts attributable to the County Council, Police Authority and Fire & Rescue Authority above are shown as creditors in the 2016/17 Balance Sheet; the business rates cumulative surplus amounts attributable to Central Government, the County Council and Fire & Rescue Authority above are shown as creditors in the 2016/17 Balance Sheet.

#### 4. Council Tax & Non-Domestic Rates Income reported on the Comprehensive Income & Expenditure Statement

The Comprehensive Income & Expenditure Statement includes income from Council Tax & Non-Domestic Rates in "Taxation and Non-Specific Grant Income & Expenditure"; this is further detailed in Note 3c in the Notes to the Financial Statements. A reconciliation between the income reported in the Collection Fund Statement and Notes and that shown in Note 3c follows.

2015/16			2016/17	
Council Tax	Business Rates		Council Tax	Business Rates
£000s	£000s	<b>Note 3c Taxation and Non-Specific Grant Income</b>	£000s	£000s
(5,690)	(2,014)	Council Tax Income	(5,871)	
		Non-Domestic Rates Retention		(2,436)
(5,611)	(9,776)	HPBC Precept	(5,811)	(9,743)
(27)	70	HPBC Share of (Surplus)/ Deficit Distributed in the Year	(57)	587
(52)	323	HPBC Share of actual (Surplus)/ Deficit recorded at 31st March	(3)	(752)
	180	NDR Levy paid to the Business Rates Pool lead, Derby City Council*		225
	7,189	NDR Tariff **		7,247
<b>(5,690)</b>	<b>(2,014)</b>	<b>Total</b>	<b>(5,871)</b>	<b>(2,436)</b>
<b>0</b>	<b>0</b>	<b>Variance</b>	<b>0</b>	<b>0</b>

\* Under the Business Rates Retention system, the NDR levy is a charge on a proportion of growth above the Business Rates Funding Baseline in the year. This is a charge to the General Fund and as such does not feature in the Collection Fund Statement. As a member of a Business Rates Pool, the Council does not have to pay this levy to Central Government, but instead pays the levy to Derby City Council as the Lead of the Business Rates Pool for redistribution according to the Pool agreement.

\*\* The NDR Tariff is the difference between the NDR Baseline and the Funding Baseline, which are set by Central Government as part of the Budget. It is paid to Central Government during the year out of the General Fund and as such does not feature in the Collection Fund Statement.

#### 5. Community Charge

It should be noted that outstanding arrears in respect of Community Charge are still being collected and these amounts are credited directly to the Council's General Fund.

# Accounting Policies

## 1. General Principles

The Statement of Accounts summarises the Authority's transactions for the 2016/17 financial year and its position at the year-end of 31 March 2017. The Authority is required to prepare an annual Statement of Accounts by the Accounts and Audit Regulations 2015. Those Regulations require the Statement of Accounts to be prepared in accordance with proper accounting practices.

These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2016/17 supported by International Financial Reporting Standards (IFRS).

The accounting convention adopted in the Statement of Accounts is principally historical cost, modified by the revaluation of certain categories of non-current assets and financial instruments.

## 2. Accruals of Income and Expenditure

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- Revenue from the sale of goods is recognised when the Authority transfers the significant risks and rewards of ownership to the purchaser and it is probable that economic benefits or service potential associated with the transaction will flow to the Authority.
- Revenue from the provision of services is recognised when the Authority can measure reliably the percentage of completion of the transaction and it is probable that economic benefits or service potential associated with the transaction will flow to the Authority.
- Supplies are recorded as expenditure when they are consumed – where there is a gap between the date supplies are received and their consumption, they are carried as inventories on the Balance Sheet.
- Expenses in relation to services received (including services provided by employees) are recorded as expenditure when the services are received rather than when payments are made.
- Interest receivable on investments and payable on borrowings is accounted for respectively as income and expenditure on the basis of the effective interest rate for the relevant financial instrument rather than the cash flows fixed or determined by the contract.
- Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where debts may not be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.
- The resources available are concentrated on identifying and accruing individual transactions of £5,000 and above.
- An Accumulated Absences creditor balance is maintained to reflect the value of time owed to

employees for accrued holidays, TOIL (time off in lieu) and flexitime. This balance is based on an historic value subject to annual review and amendment where there have been significant changes in staff numbers or working patterns.

## 3. Cash and Cash Equivalents

Cash is represented by cash in hand and deposits with financial instruments repayable without penalty on notice of not more than 24 hours.

Cash equivalents are highly liquid investments that mature in no more than three months or less from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Cash Flow Statement, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Authority's cash management.

## 4. Prior Period Adjustments, Changes in Accounting Policies and Estimates and Errors

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error. Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment.

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Authority's financial position or financial performance.

Where a change is made, it is applied retrospectively (unless stated otherwise) by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied. Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

## 5. Charges to Revenue for Non-Current Assets

Services, support services and trading accounts are debited with the following amounts to record the cost of holding assets during the year:

- depreciation attributable to the assets used by the relevant service;
- revaluation and impairment losses on assets used by the service where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off;
- amortisation of intangible assets attributable to the service.

The Authority is not required to raise council tax to fund depreciation, revaluation and impairment losses or amortisation. However, it is required to make an annual contribution from revenue towards the reduction in its overall borrowing requirement equal to an amount calculated on a prudent basis determined

by the Authority in accordance with statutory guidance.

Depreciation, revaluation and impairment losses and amortisation are therefore replaced by the contribution in the General Fund Balance [MRP], by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

## 6. Employee Benefits

### Benefits Payable during Employment

Short-term employee benefits are those due to be settled wholly within 12 months of the year-end. They include such benefits as salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits (e.g. cars) for current employees and are recognised as an expense for services in the year in which employees render service to the Authority. An accrual is made for the cost of holiday entitlements (or any form of leave, e.g. time off in lieu) earned by employees but not taken before the year-end which employees can carry forward into the next financial year. The accrual is made at the wage and salary rates applicable in the following accounting year, being the period in which the employee takes the benefit. The accrual is charged to Surplus or Deficit on the Provision of Services, but then reversed out through the Movement in Reserves Statement so that holiday entitlements are charged to revenue in the financial year in which the holiday absence occurs.

### Termination Benefits

Termination benefits are amounts payable as a result of a decision by the Authority to terminate an officer's employment before the normal retirement date or an officer's decision to accept voluntary redundancy in exchange for those benefits and are charged on an accruals basis to the appropriate service segment or, where applicable, to a corporate service segment at the earlier of when the Authority can no longer withdraw the offer of those benefits or when the Authority recognises costs for restructuring.

Where termination benefits involve the enhancement of pensions, statutory provisions require the General Fund balance to be charged with the amount payable by the Authority to the pension fund or pensioner in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, appropriations are required to and from the Pensions Reserve to remove the notional debits and credits for pension enhancement termination benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end.

### Post-Employment Benefits

Employees of the Authority are members of The Local Government Pensions Scheme, administered by Derbyshire County Council.

The scheme provided defined benefits to members (retirement lump sums and pensions), earned as employees worked for the Authority.

### The Local Government Pension Scheme

The Derbyshire Pension Fund is part of the Local Government Scheme, and is accounted for as a defined benefits scheme:

- The liabilities of the Derbyshire pension fund attributable to the Authority are included in the Balance Sheet on an actuarial basis using the projected unit method – i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates, etc., and projections of future earnings for current employees.
- Liabilities are discounted to their value at current prices, using a discount rate determined by the actuary (based on the indicative rate of return on high quality corporate bond).
- The assets of Derbyshire Pension Fund attributable to the Authority are included in the Balance Sheet at fair value:
  - quoted securities – current bid price
  - unquoted securities – professional estimate
  - unlisted securities – current bid price
  - property – market value.

The change in the net pensions liability is analysed into the following components:

- Service cost comprising:
  - current service cost – the increase in liabilities as a result of years of service earned this year – allocated in the Comprehensive Income and Expenditure Statement to the services for which the employees worked
  - past service cost – the increase as a result of a scheme amendment or curtailment whose effect relates to years of service earned in earlier years – debited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs.
  - net interest on the net defined benefit liability (asset) – i.e. the net interest expense for the Authority – the change during the period in the net defined benefit liability (asset) that arises from the passage of time charged to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement – this is calculated by applying the discount rate used to measure the defined benefit obligation at the beginning of the period to the net defined benefit liability (asset) at the beginning of the period – taking into account any changes in the net defined benefit liability (asset) during the period as a result of contribution and benefit payments.
- Remeasurements comprising:
  - the return on plan assets – excluding amounts included in the net interest on the net defined liability (asset) – charged to the Pensions Reserve as Other Comprehensive Income and Expenditure
  - actuarial gains and losses – changes in the net pensions liability that arise because events have not coincided with assumptions

made at the last actuarial valuation or because the actuaries have updated their assumptions – charged to the Pensions Reserve as Other Comprehensive Income and Expenditure.

- Contributions paid to the Derbyshire Pension Fund – cash paid as employer's contributions to the pension fund in settlement of liabilities; not accounted for as an expense.

In relation to retirement benefits, statutory provisions require the General Fund balance to be charged with the amount payable by the Authority to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards.

In the Movement in Reserves Statement, this means that there are transfers to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact to the General Fund of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

#### **Discretionary Benefits**

The Authority also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

#### **7. Events after the Reporting Period**

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such events.
- those that are indicative of conditions that arose after the reporting period – the Statement of Accounts is not adjusted to reflect such events, but where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

#### **8. Financial Instruments**

##### **Financial Liabilities**

Financial liabilities are recognised on the Balance Sheet when the Authority becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value and are carried at their amortised cost. Annual charges to the Financing

and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest. The effective interest rate is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised.

For most of the borrowings that the Authority has, this means that the amount presented in the Balance Sheet is the outstanding principal repayable (plus accrued interest); and interest charged to the Comprehensive Income and Expenditure Statement is the amount payable for the year according to the loan agreement.

Gains and losses on the repurchase or early settlement of borrowing are credited and debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement in the year of repurchase/settlement. However, where repurchase has taken place as part of a restructuring of the loan portfolio that involves the modification or exchange of existing instruments, the premium or discount is respectively deducted from or added to the amortised cost of the new or modified loan and the write-down to the Comprehensive Income and Expenditure Statement is spread over the life of the loan by an adjustment to the effective interest rate.

Where premiums and discounts have been charged to the Comprehensive Income and Expenditure Statement, regulations allow the impact on the General Fund Balance to be spread over future years. The Authority has a policy of spreading the gain or loss over the term that was remaining on the loan against which the premium was payable or discount receivable when it was repaid. The reconciliation of amounts charged to the Comprehensive Income and Expenditure Statement to the net charge required against the General Fund Balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement.

##### **Financial Assets**

Financial assets are classified into two types:

- loans and receivables – assets that have fixed or determinable payments but are not quoted in an active market
- available-for-sale assets – assets that have a quoted market price and/or do not have fixed or determinable payments.

##### **Loans and Receivables**

Loans and receivables are recognised on the Balance Sheet when the Authority becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. They are subsequently measured at their amortised cost. Annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for the instrument. For most of the loans that the Authority has made, this means that the amount presented in

the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credited to the Comprehensive Income and Expenditure Statement is the amount receivable for the year in the loan agreement.

When soft loans are made, a loss is recorded in the Comprehensive Income and Expenditure Statement (debited to the appropriate service) for the present value of the interest that will be foregone over the life of the instrument, resulting in a lower amortised cost than the outstanding principal. Interest is credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement at a marginally higher effective rate of interest than the rate receivable from the voluntary organisations, with the difference serving to increase the amortised cost of the loan in the Balance Sheet. Statutory provisions require that the impact of soft loans on the General Fund Balance is the interest receivable for the financial year – the reconciliation of amounts debited and credited to the Comprehensive Income and Expenditure Statement to the net gain required against the General Fund Balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made, the asset is written down and a charge made to the relevant service (for receivables specific to that service) or the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

The impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate.

Any gains and losses that arise on the de-recognition of an asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

#### **Available-for-Sale Assets**

Available-for-sale assets are recognised on the Balance Sheet when the Authority becomes a party to the contractual provisions of a financial instrument and are initially measured and carried at fair value.

Where the asset has fixed or determinable payments, annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the amortised cost of the asset multiplied by the effective rate of interest for the instrument. Where there are no fixed or determinable payments, income (e.g. dividends) is credited to the Comprehensive Income and Expenditure Statement when it becomes receivable by the Authority.

Assets are maintained in the Balance Sheet at fair value. Values are based on the following principles:

- instruments with quoted market prices – the market price

- other instruments with fixed and determinable payments – discounted cash flow analysis;
- equity shares with no quoted market prices – multiple valuation techniques (which include market approach, income approach and cost approach).

The inputs to the measurement techniques are categorised in accordance with the following three levels:

- Level 1 inputs – quoted prices (unadjusted) in active markets for identical assets that the Authority can access at the measurement date.
- Level 2 inputs – inputs other than quoted prices included within Level 1 that are observable for the asset, either directly or indirectly.
- Level 3 inputs – unobservable inputs for the asset.

Changes in fair value are balanced by an entry in the Available-for-Sale Reserve and the gain/loss is recognised in the Surplus or Deficit on Revaluation of Available-for-Sale Financial Assets. The exception is where impairment losses have been incurred – these are debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any net gain or loss for the asset accumulated in the Available-for-Sale Reserve.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made (fixed or determinable payments) or fair value falls below cost, the asset is written down and a charge made to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. If the asset has fixed or determinable payments, the impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate. Otherwise, the impairment loss is measured as any shortfall of fair value against the acquisition cost of the instrument (net of any principal repayment and amortisation).

Any gains and losses that arise on the derecognition of the asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any accumulated gains or losses previously recognised in the Available-for-Sale Reserve.

Where fair value cannot be measured reliably, the instrument is carried at cost (less any impairment losses).

#### **Foreign Currency Translation**

Where the Authority has entered into a transaction denominated in a foreign currency, the transaction is converted into sterling at the exchange rate applicable on the date the transaction was effective. Where amounts in foreign currency are outstanding at the year-end, they are reconverted at the spot exchange rate at 31 March. Resulting gains or losses are recognised in the Financing and investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

## 9. Government Grants and Contributions

Whether paid on account, by instalments or in arrears, government grants and third party contributions and donations are recognised as due to the Authority when there is reasonable assurance that:

- the Authority will comply with the conditions attached to the payments, and
- the grants or contributions will be received.

Amounts recognised as due to the Council are not credited to the Comprehensive Income and Expenditure Statement until conditions attached to the grant or contribution have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset in the form of the grant or contribution are required to be consumed by the recipient as specified, or future economic benefits or service potential must be returned to the transferor.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the relevant service line (attributable revenue grants and contributions) or Taxation and Non-Specific Grant Income and Expenditure (non-ringfenced revenue grants and all capital grants) in the Comprehensive Income and Expenditure Statement.

Where capital grants are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund Balance in the Movement in Reserves Statement. Where the grant has yet to be used to finance capital expenditure, it is posted to the Capital Grants Unapplied reserve. Where it has been applied, it is posted to the Capital Adjustment Account. Amounts in the Capital Grants Unapplied reserve are transferred to the Capital Adjustment Account once they have been applied to fund capital expenditure.

## 10. Intangible Assets

Expenditure on non-monetary assets that do not have physical substance but are controlled by the Authority as a result of past events (e.g. software licences) is capitalised when it is expected that future economic benefits or service potential will flow from the intangible asset to the Authority.

Internally generated assets are capitalised where it is demonstrable that the project is technically feasible and is intended to be completed (with adequate resources being available) and the Authority will be able to generate future economic benefits or deliver service potential by being able to sell or use the asset. Expenditure is capitalised where it can be measured reliably as attributable to the asset and is restricted to that incurred during the development phase (research expenditure cannot be capitalised).

Expenditure on the development of websites is not capitalised if the website is solely or primarily intended to promote or advertise the Authority's goods or services.

Intangible assets are measured initially at cost. Amounts are only revalued where the fair value of the assets held by the Authority can be determined by reference to an active market. In practice, no intangible asset held by the Authority meets this criterion, and they are therefore carried at amortised cost.

The depreciable amount of an intangible asset is amortised over its useful life to the relevant service line(s) in the Comprehensive Income and Expenditure Statement. An asset is tested for impairment whenever there is an indication that the asset might be impaired – any losses recognised are posted to the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

Any gain or loss arising on the disposal or abandonment of an intangible asset is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement.

Where expenditure on intangible assets qualifies as capital expenditure for statutory purposes, amortisation, impairment losses and disposal gains and losses are not permitted to have an impact on the General Fund Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and (for any sale proceeds greater than £10,000) the Capital Receipts Reserve.

## 11. Interests in Companies and Other Entities

The Council has no interests in any companies and other entities.

## 12. Inventories and Long Term Contracts

Inventories are included in the Balance Sheet at the lower of cost and net realisable value.

The cost of inventories is assigned using the First In First Out [FIFO] costing formula.

Long-term contracts are accounted for on the basis of charging the Surplus or Deficit on the Provision of Services with the value of works and services received under the contract during the financial year.

## 13. Investment Property

Investment properties are those that are used solely to earn rentals and/ or for capital appreciation. The definition is not met if the property is used in any way to facilitate the delivery of services or production of goods or is held for sale.

Investment properties are measured initially at cost and subsequently at fair value, being the price that would be received to sell such an asset in an orderly transaction between market participants at the measurement date. As a non-financial asset, investment properties are measured at highest and best use. Properties are not depreciated but are revalued annually according to market conditions at the year-end. Gains and losses on revaluation are posted to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The same treatment is applied to gains and losses on disposal.



Rentals received in relation to investment properties are credited to the Financing and Investment Income line and result in a gain for the General Fund Balance. However, revaluation and disposal gains and losses are not permitted by statutory arrangements to have an impact on the General Fund Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and (for any sale proceeds greater than £10,000) the Capital Receipts Reserve.

#### **14. Leases**

Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the property, plant or equipment from the lessor to the lessee. All other leases are classified as operating leases.

Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification.

Arrangements that do not have the legal status of a lease but convey a right to use an asset in return for payment are accounted for under this policy where fulfilment of the arrangement is dependent on the use of specific assets.

#### **The Authority as Lessee:**

##### **Finance Leases**

Property, plant and equipment held under finance leases is recognised on the Balance Sheet at the commencement of the lease at its fair value measured at the lease's inception (or the present value of the minimum lease payments, if lower). The asset recognised is matched by a liability for the obligation to pay the lessor. Initial direct costs of the Authority are added to the carrying amount of the asset. Premiums paid on entry into a lease are applied to writing down the lease liability. Contingent rents are charged as expenses in the periods in which they are incurred.

Lease payments are apportioned between:

- a charge for the acquisition of the interest in the property, plant or equipment – applied to write down the lease liability, and
- a finance charge debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement (where applicable—may not be a finance charge e.g. leases in regard to land.)

Property, Plant and Equipment recognised under finance leases is accounted for using the policies applied generally to such assets, subject to depreciation being charged over the lease term if this is shorter than the asset's estimated useful life (where ownership of the asset does not transfer to the Authority at the end of the lease period).

The Authority is not required to raise council tax to cover depreciation or revaluation and impairment losses arising on leased assets. Instead, a prudent annual contribution is made from revenue funds towards the deemed capital investment in accordance with statutory requirements. Depreciation and

revaluation and impairment losses are therefore substituted by a revenue contribution in the General Fund Balance, by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

#### **Operating Leases**

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefitting from use of the leased property, plant or equipment. Charges are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a rent-free period at the commencement of the lease).

#### **The Authority as Lessor:**

##### **Finance Leases**

Where the Authority grants a finance lease over a property or an item of plant or equipment, the relevant asset is written out of the Balance Sheet as a disposal. At the commencement of the lease, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. A gain, representing the Authority's net investment in the lease, is credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal), matched by a lease (long-term debtor) asset in the Balance Sheet.

Lease rentals receivable are apportioned between:

- a charge for the acquisition of the interest in the property – applied to write down the lease debtor (together with any premiums received); and
- finance income (credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement).

The gain credited to the Comprehensive Income and Expenditure Statement on disposal is not permitted by statute to increase the General Fund Balance and is required to be treated as a capital receipt. Where a premium has been received, this is posted out of the General Fund Balance to the Capital Receipts Reserve in the Movement in Reserves Statement. Where the amount due in relation to the lease asset is to be settled by the payment of rentals in future financial years, this is posted out of the General Fund Balance to the Deferred Capital Receipts Reserve in the Movement in Reserves Statement. When the future rentals are received, the element for the capital receipt for the disposal of the asset is used to write down the lease debtor. At this point, the deferred capital receipts are transferred to the Capital Receipts Reserve.

The written-off value of disposals is not a charge against council tax, as the cost of non-current assets is fully provided for under separate arrangements for capital financing. Amounts are therefore appropriated

to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

### **Operating Leases**

Where the Authority grants an operating lease over a property or an item of plant or equipment, the asset is retained in the Balance Sheet. Rental income is credited to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Credits are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a premium paid at the commencement of the lease). Initial direct costs incurred in negotiating and arranging the lease are added to the carrying amount of the relevant asset and charged as an expense over the lease term on the same basis as rental income.

### **15. Overheads and Support Services**

The costs of overheads and support services are charged to service segments in accordance with the Authority's arrangements for accountability and financial performance.

### **16. Property, Plant and Equipment**

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others, or for administrative purposes and that are expected to be used during more than one financial year are classified as Property, Plant and Equipment.

#### **Recognition**

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Authority and the cost of the item can be measured reliably. Expenditure that maintains but does not add to an asset's potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as an expense when it is incurred.

#### **Measurement**

Assets are initially measured at cost, comprising:

- the purchase price
- any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management
- the initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located.

The Authority does not capitalise borrowing costs incurred whilst assets are under construction.

The cost of assets acquired other than by purchase is deemed to be its fair value, unless the acquisition does not have commercial substance (i.e. it will not lead to a variation in the cash flows of the Authority). In the latter case, where an asset is acquired via an exchange, the cost of the acquisition is the carrying amount of the asset given up by the Authority.

Donated assets are measured initially at fair value. The difference between fair value and any consideration paid is credited to the Taxation and Non-Specific Grant Income and Expenditure line of the Comprehensive Income and Expenditure Statement, unless the donation has been made conditionally. Until conditions are satisfied, the gain is held in the Donated Assets Account. Where gains are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund Balance to the Capital Adjustment Account in the Movement in Reserves Statement.

Assets are then carried in the Balance Sheet using the following measurement bases:

- infrastructure, community assets and assets under construction – depreciated historic cost
- dwellings – current value, determined using the basis of existing use value for social housing (EUV-SH)
- surplus assets – the current value measurement base is fair value, estimated at highest and best use from a market participant's perspective
- all other assets – current value, determined as the amount that would be paid for the asset in its existing use (existing use value – EUV).

Where there is no market-based evidence of current value because of the specialist nature of an asset, depreciated replacement cost (DRC) is used as an estimate of current value.

Where non-property assets that have short useful lives or low values (or both), depreciated historic cost basis is used as a proxy for current value.

Assets included in the Balance Sheet at current value are revalued sufficiently regularly to ensure that their carrying amount is not materially different from their current value at the year-end, but as a minimum every five years. Increases in valuations are matched by credits to the Revaluation Reserve to recognise unrealised gains. Exceptionally, gains might be credited to the Surplus or Deficit on the Provision of Services where they arise from the reversal of a loss previously charged to a service

Where decreases in value are identified, they are accounted for by:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains)
- where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

#### **Impairment**

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified, they are accounted for by:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains)
- where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

Where an impairment loss is reversed subsequently, the reversal is credited to the relevant service line(s) in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the loss had not been recognised.

#### **Depreciation**

Depreciation is provided for on all Property, Plant and Equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets without a determinable finite useful life (i.e. freehold land and certain Community Assets) and assets that are not yet available for use (i.e. assets under construction).

Depreciation is calculated on the following bases:

- dwellings and other buildings – straight-line allocation over the useful life of the property as estimated by the valuer
- vehicles, plant, furniture and equipment – a percentage of the value of each class of assets in the Balance Sheet, as advised by a suitably qualified officer
- infrastructure – straight-line allocation over 25 years.

Where a Property, Plant and Equipment asset has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately. (see Componentisation below)

Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

#### **Disposals and Non-current Assets Held for Sale**

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an Asset Held for Sale. The asset is

revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any losses previously recognised in the Surplus or Deficit on Provision of Services. Depreciation is not charged on Assets Held for Sale.

If assets no longer meet the criteria to be classified as Assets Held for Sale, they are reclassified back to non-current assets and valued at the lower of their carrying amount before they were classified as held for sale; adjusted for depreciation, amortisation or revaluations that would have been recognised had they not been classified as Held for Sale, and their recoverable amount at the date of the decision not to sell.

Assets that are to be abandoned or scrapped are not reclassified as Assets Held for Sale.

When an asset is disposed of or decommissioned, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposals (if any) are credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account.

Amounts received for a disposal in excess of £10,000 are categorised as capital receipts. A proportion of capital receipts relating to housing disposals is payable to the Government. The balance of receipts remains within the Capital Receipts Reserve, and can then only be used for new capital investment or set aside to reduce the Authority's underlying need to borrow (the capital financing requirement). Receipts are appropriated to the Reserve from the General Fund Balance in the Movement in Reserves Statement.

The written-off value of disposals is not a charge against council tax, as the cost of non-current assets is fully provided for under separate arrangements for capital financing. Amounts are appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

#### **Componentisation**

A formal Componentisation policy has been adopted in accordance with the requirements of International Reporting Standards effective from 2010/11. The policy applies to all categories of Property, Plant and Equipment which meet the following criteria:

- Individual assets and groups of similar assets, whether held at historic cost or current cost, with a gross carrying value of £800,000 and above will be considered for the purposes of componentisation.

- Items below this level will be disregarded as the impact upon the total cost of service is not considered material.
- Assets that are above the £800,000 threshold will be 'componentised' where the cost of the component is significant in relation to the overall cost of the asset. A component will be deemed significant where it represents 20% of the total cost of the overall asset at the time of acquisition or construction and where the component element has a significantly different useful life and/or method of depreciation to the main asset.

#### **Derecognition**

When a component is replaced or restored the old component should be "derecognised" (written off) to avoid double counting. Under the Code, derecognition is required to ensure the asset carrying values are not materially overstated. To this end the following principles will be applied when calculating derecognition values:

#### **Council Dwellings**

For valuation purposes the housing stock has been separated into 90 "Beacon" Groups with each having a property that has been identified as representative of the rest. An annual valuation of the housing stock is performed using the Beacon properties as representative of the entire population. The Council owns around 4,000 such dwellings, representing an average individual Carrying Value of £30,000.

As the average carrying value of housing stock is both small and not calculated by individual property, there is no practical benefit in separately identifying and valuing the components that make up each individual house. Council dwellings will therefore only be valued with Land and Buildings identified as separate components.

#### **General Fund Assets (GF)**

- The component does not need to have been separately identified under the above policy
- All spending on assets valued at over £800,000 will be considered for de-recognition
- On assets valued at under £800,000, only capital spending greater than £160,000 (20%) will be considered for de-recognition
- On all assets, capital spending lower than £160,000 will be treated as an enhancement without any de-recognition.

#### **Council Dwellings (HRA)**

- The HRA Capital Programme will be reviewed to identify any instances when all dwellings in a Beacon Group have been modified or enhanced in the year so that de-recognition can be considered.
- In all other cases, capital spending will be regarded as maintaining the average values across all Beacon Groups and will be 100% de-recognised at cost.

#### **Determining De-Recognition Values (GF and HRA)**

- De-recognition will be based on valuations of the replaced component provided by Property Services; or

- Where no valuations are readily available, replacement cost will be used, adjusted for appropriate levels of depreciation and impairment.

Note: all assets will be considered separately for an Impairment Review in accordance with the Code.

#### **De-minimis**

Where the gross value of a Property asset is £10,000 or less it is included on the Balance Sheet at its carrying value without further revaluation, depreciation or impairment. These assets are subjected to an annual internal review. Where this identifies the potential for a significant increase that would take carrying values above £10,000, a formal valuation will be triggered.

### **17. Provisions, Contingent Liabilities and Contingent Assets**

#### **Provisions**

Provisions are made where an event has taken place that gives the Authority a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation. For instance, the Authority may be involved in a court case that could eventually result in the making of a settlement or the payment of compensation.

Provisions are charged as an expense to the appropriate service line in the Comprehensive Income and Expenditure Statement when the Authority has an obligation, and are measured at the best estimate at the balance sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year – where it becomes less than probable that a transfer of economic benefits will now be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service.

Where some or all of the payment required to settle a provision is expected to be recovered from another party (e.g. from an insurance claim), this is only recognised as income for the relevant service if it is virtually certain that reimbursement will be received if the Authority settles the obligation.

#### **Contingent Liabilities**

A contingent liability arises where an event has taken place that gives the Authority a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Authority. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Contingent liabilities are not recognised in the Balance Sheet but disclosed in a note to the accounts.

### **Contingent Assets**

A contingent asset arises where an event has taken place that gives the Authority a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Authority.

Contingent assets are not recognised in the Balance Sheet but disclosed in a note to the accounts where it is probable that there will be an inflow of economic benefits or service potential.

### **18. Reserves**

Equate to the residual value of the Authority's assets after deducting all its liabilities. They are reported on the Balance Sheet under two categories:

#### **Usable Reserve**

The Authority sets aside specific amounts as reserves for future policy purposes or to cover contingencies. Reserves are created by appropriating amounts out of the General Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service in that year to score against the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The reserve is then appropriated back into the General Fund Balance in the Movement in Reserves Statement so that there is no net charge against council tax for the expenditure.

#### **Unusable Reserves**

Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments, retirement and employee benefits and do not represent usable resources for the Authority. They are of two kinds:

- a) Those that hold unrealised gains and losses. Arising from changes in Asset or Liability valuation, where gains/ losses will only be released once the Asset/ Liability is disposed of.
- b) Adjustment accounts that carry a balance reflecting the timing difference between income and expenditure as recognised under accounting standards and that required under statute.

These reserves, explained in the relevant policies and Statement notes, are Revaluation Reserve [(a) *capital*]; Deferred Capital Receipts Reserve [(b) *capital*]; Capital Adjustment Account [(b) *capital*]; Pensions Reserve [(b) *employees*]; Accumulated Absences Account (b); *Financial Instrument* Adjustment Account (b); Collection Fund Adjustment Account (b).

### **19. Revenue Expenditure Funded from Capital under Statute**

Expenditure incurred during the year that may be capitalised under statutory provisions but that does not result in the creation of a non-current asset has been charged as expenditure to the relevant service in the Comprehensive Income and Expenditure Statement in the year. Where the Authority has determined to meet the cost of this expenditure from existing capital resources or by borrowing, a transfer

in the Movement in Reserves Statement from the General Fund Balance to the Capital Adjustment Account then reverses out the amounts charged so that there is no impact on the level of council tax.

### **20. VAT**

VAT payable is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income.

### **21. Heritage Assets**

Heritage Assets are assets with historical, artistic, scientific, technological, geophysical or environmental qualities held and maintained for their contribution to knowledge and culture.

The Council holds a range of Heritage Assets;

- Civic Regalia – comprises the various chains of office associated with the ceremonial functions of the Council and the office of Mayor (including deputies and consorts).
- Art Collection - a small collection, which has been donated from various sources over a number of years.
- Civic Memorabilia – items, commemorative in nature, that have been donated to the Council.
- Legal Documents – a number of historical legal documents.
- Monuments, Memorials, Statues and Other Assets – the Council either owns or is custodian for a range of items (e.g. fountains, wells etc.) considered significant to the heritage of the borough.

Heritage Assets are recognised and measured (including the treatment of revaluation gains and losses) in accordance with the Authority's accounting policies on property, plant and equipment. However, some of the measurement rules are relaxed in relation to Heritage Assets as detailed below.

Both the Civic Regalia and Art collections are held on the Balance Sheet at Insurance Value which is based on market value. It is considered that they have an indefinite life and therefore Depreciation is not charged. The Art Collection is specifically maintained and preserved in its original condition.

In addition, both collections are annually reviewed in order to establish if carrying values remain current and if impairment is required. For security reasons, the Council does not publicly reveal precise details of either its Civic Regalia or the Art Collection.

Information on cost or value is not usually held on the remaining Heritage Assets and the Council considers that the cost of obtaining valuations tend not to be commensurate with the potential benefits to the users of the Statement of Accounts. Therefore these assets are rarely included on the face of the Balance Sheet. However, an annual review of such assets is undertaken to ensure that this assumption remains valid.

### **22. Council Tax and Non-Domestic Rates**

Billing authorities act as agents, collecting council tax and non-domestic rates (NDR) on behalf of the major preceptors (including government for NDR) and, as principals, collecting council tax and NDR for

themselves. Billing authorities are required by statute to maintain a separate fund (i.e. the Collection Fund) for the collection and distribution of amounts due in respect of council tax and NDR. Under the legislative framework for the Collection Fund, billing authorities, major preceptors and central government share proportionally the risks and rewards that the amount of council tax and NDR collected could be less or more than predicted.

#### **Accounting for Council Tax and NDR**

The council tax and NDR income included in the Comprehensive Income and Expenditure Statement is the Authority's share of accrued income for the year. However, regulations determine the amount of council tax and NDR that must be included in the Authority's General Fund. Therefore, the difference between the income included in the Comprehensive Income and Expenditure Statement and the amount required by regulation to be credited to the General Fund is taken to the Collection Fund Adjustment Account and included as a reconciling item in the Movement in Reserves Statement.

The Balance Sheet included the Authority's share of the end of year balances in respect of council tax and NDR relating to arrears, impairment allowances for doubtful debts, overpayments and prepayments and appeals.

#### **23. Fair Value Measurement**

The Authority measures some of its assets and liabilities at fair value at the end of the reporting period. Fair value is the price that would be received to sell an asset or paid to transfer a liability between market participants at the measurement date. The fair value measurement assumes that the transaction to sell the asset or transfer the liability takes place either:

- a) in the principal market for the asset or liability, or
- b) in the absence of a principal market, in the most advantageous market for the asset or liability.

The Authority measures the fair value of an asset or liability using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

When measuring the fair value of a non-financial asset, the Authority takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Authority uses valuation techniques that are appropriate in the circumstances and for which sufficient data is available, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

Inputs to the valuation techniques in respect of assets and liabilities for which fair value is measured or disclosed in the Authority's financial statements are categorised within the fair value hierarchy, as follows:

- Level 1 – quoted prices (unadjusted) in active markets for identical assets or liabilities that the Authority can access at the measurement date.
- Level 2 – inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
- Level 3 – unobservable inputs for the asset or liability.

#### **24. Presentation of Items in Other Comprehensive Income & Expenditure**

The Authority does not have any transactions in Other Comprehensive Income and Expenditure which are reclassifiable to the Surplus or Deficit on the Provision of Services and has therefore not split Other Comprehensive Income and Expenditure into those items that will, or will not, be reclassified subsequently to the Surplus or Deficit on the Provision of Services when specific conditions are met.

# Glossary of Financial Terms

## **Accounting Period**

This is the length of time covered by the accounts. It is normally a period of 12 months commencing 1st April. The end of the accounting period is the reporting date.

## **Accounting Policies**

Accounting policies and estimation techniques are the principles, bases, conventions, rules and practices applied by the Council that specify how the effects of transactions and other events are to be reflected in its financial statement.

## **Accruals**

The accruals basis of accounting requires the non-cash effects of transactions to be reflected in the financial statements for the accounting period in which they were earned or incurred, and not in the period in which any cash is received or paid.

## **Actuarial Gains and Losses**

For a defined benefit scheme, the changes in actuarial deficits or surpluses that arise because:

- Events have not coincided with the actuarial assumptions made for the last valuation; or
- The actuarial assumptions have changed.

## **Asset**

An asset is something that the Council owns that has a monetary value. Assets are either 'current' or 'non-current'. A current asset will be used by the end of the next financial year, whereas a non-current asset provides benefits for a period of more than one year.

## **Balance Sheet**

A snapshot of the overall financial position of the Council at the reporting date.

## **Balances**

Reserves held in Council funds at the reporting date.

## **Capital Adjustment Account**

Provides a balancing mechanism between the cost of non-current assets consumed and the capital financing set aside to pay for them. (Introduced by the 2007 SORP (Statement of Recommended Practice), it replaced the Capital Financing Account.)

## **Capital Charges**

The depreciation charge covering non-current assets used in the provision of services.

## **Capital Expenditure**

Spend on the acquisition of non-current assets or expenditure which adds to and does not merely maintain existing assets.

## **Capital Receipts**

Income received from the sale of capital assets, a specified proportion of which may be used to finance new capital expenditure and the remainder is set-aside and may only be used for paying off debt.

## **Carrying Value**

The value at which an asset or liability is held on the Balance Sheet.

## **Cash Flow Statement**

This statement summarises the inflows and outflows of cash arising from transactions with third parties for revenue and capital purposes.

## **Chartered Institute of Public Finance and Accountancy (CIPFA)**

The professional accountancy body concerned with local authorities and the public sector.

## **Collection Fund**

Fund indicating the level of council tax and non-domestic rates received by the Council and the payments which are made from these funds including precepts to Central Government, other authorities and the Council's own demand.

## **Community Assets**

Assets which the Council intends to hold in perpetuity, that have no determinable useful life and that may have restrictions on their disposal. Examples of community assets are parks and historic buildings.

## **Consistency**

Accounting concept applied in the preparation of the accounts, ensuring that the accounting treatment of like items within a period and from one period to the next is the same.

## **Contingent Assets & Liabilities**

Possible asset or obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Authority.

## **Creditors (Payables)**

Amounts owed by the Council for goods and services, where payments have not been made at the reporting date.

## **Current Assets**

Items that can be easily converted into cash.

## **Current Liabilities**

Items due immediately or in the short-term.

**Debtors (Receivables)**

Amounts owed to the Council for goods and services, where the income has not been received at the end of the financial year.

**Depreciated Replacement Cost (DRC)**

A method of valuation which provides the current cost of replacing an asset with its modern equivalent asset less deductions for all physical deterioration and all the relevant forms of obsolescence and optimisation.

**Depreciation**

Measure of the wearing out, consumption, or other reduction in the useful economic life of a non-current asset, whether arising from use over time or obsolescence through technological or other changes.

**Earmarked Reserves**

Reserves set aside for a specific purpose, a particular service, or type of expenditure.

**Events after the Reporting Period**

Events, both favourable and unfavourable, which occur between the reporting date and the date on which the Statement of Accounts is signed by the responsible financial officer.

**Extraordinary Items**

Material items, possessing a high degree of abnormality, which derive from events or transactions that fall outside the ordinary activities of the Authority and which are not expected to recur. They do not include exceptional items nor do they include any prior period items merely because they relate to a prior period.

**Fair Value**

The fair value of an asset is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

**Fees and Charges**

Income earned arising from the provision of services.

**Finance Lease**

A lease that transfers substantially all of the risks and rewards of ownership of a non-current asset to the lessee from the lessor. Such a transfer of risks and rewards may be presumed to occur if at the inception of the lease the present value of the minimum lease payments, including any initial payment, amount to substantially all of the fair value of the leased asset.

**Financial Instrument**

These are contracts that give rise to a financial asset of one entity and a financial liability of another. Examples

include trade payables and receivables, borrowings, investments, loans and bank deposits.

**Financial Year**

A period of time to which a Statement of Accounts relates. The financial year of the Council runs from 1st April to 31st March.

**General Fund (GF)**

The main revenue fund of a billing authority. Day-to-day spending on services is met from the fund. Spending on the provision of housing, however, must be charged to a separate Housing Revenue Account (HRA).

**Going Concern**

The accounting concept that assumes the Council will remain in operational existence for the foreseeable future. This means in particular that the income & expenditure accounts and balance sheet assume no intention to curtail significantly the scale of operations.

**Government Grants**

Assistance by government and its agencies and similar bodies, in the form of cash or transfer of assets to an authority in return for past or future compliance with certain conditions relating to the activities of the Authority.

**Heritage Asset**

An asset with historical, artistic, scientific, technological, geophysical or environmental qualities that is held and maintained principally for its contribution to knowledge and culture.

**Housing Revenue Account (HRA)**

Local authorities are required to maintain this separate account to record the expenditure and income arising from the provision of housing. All other services are charged to the General Fund.

**Impairment**

The writing down in the value of an asset, owing to a change in market value use of resource.

**Income & Expenditure Account**

Summarises the resources that have been generated and consumed in providing services and managing the Council during the year.

**Infrastructure Assets**

Inalienable assets, expenditure on which is only recoverable by continued use of the asset created, i.e. there is no prospect of sale or alternative use. Examples of such assets are highways and footpaths.



**Intangible Assets**

Non-financial non-current assets that do not have physical substance but are identifiable and are controlled by the Authority through custom or legal rights. Examples of such assets are software licences.

**International Financial Reporting Standards (IFRSs)**

A suite of accounting standards used across the world and prepared by the International Accounting Standards Board (IASB). IFRS is the international equivalent of the Financial Reporting Standards (FRSs) formerly used in the UK. IFRSs apply to local authorities and any departure from these must be disclosed in the published accounts.

**Investment Properties**

Property (land or a building, or part of a building, or both) held solely to earn rentals or for capital appreciation or both rather than the use in the production or supply of goods or services or for administrative purposes; or the sale in the ordinary course of operations.

**Joint Venture**

Arrangement under which two or more parties have contractually agreed to share control, such that decisions about activities that significantly affect returns require the unanimous consent of the parties sharing control, and joint venturers have the rights to the net assets of the arrangement.

**Leasing**

Method of financing the provision of various capital assets, usually in the form of operating leases which tend not to provide for property in the asset to transfer to the Authority.

**Liability**

A present obligation of the Authority, settlement of which is expected to require the outflow of resources such as cash or the provision of a service.

**Long-Term Debtors**

Monies due to the Council which are unlikely to be recovered within a 12-month period, for example mortgage debts.

**Long-Term Investments**

An investment intended to be held for the medium- or long-term and will not be capable of realisation within a year of the reporting date.

**Minimum Revenue Provision (MRP)**

Minimum amount which must be charged to an authority's revenue account each year for the repayment of principal and set aside as a provision for credit liabilities.

**Net Book Value**

Amount at which non-current assets are included in the balance sheet, i.e. their historic cost or current value less the cumulative amounts provided for depreciation.

**Net Current Replacement Cost**

Cost of replacing or recreating the particular asset in its existing condition and in its existing use, i.e. the cost of its replacement or of the nearest equivalent asset, adjusted to reflect the current condition of the existing asset.

**Net Realisable Value**

Open market value of the asset in its existing use (or open market value in the case of non-operational assets), less the expenses to be incurred in realising the asset.

**New Homes Bonus**

A reward grant paid to authorities based on the number of new homes built or brought back into occupation. A premium is paid for affordable homes included in these numbers.

**Non-Current Assets**

Asset that yields benefits to the Authority and the services it provides for a period of more than one year.

**Non-Domestic Rates (NDR)**

Amounts payable to local authorities from non-domestic properties: 50% is distributed to Central Government; 9% to the County Council; 1% to the Fire Authority; and 40% is retained by the Council.

**Non-Operational Assets**

Non-current assets held by the Authority but not directly occupied, used or consumed in the delivery of services. Examples are investment properties and assets that are surplus to requirements, pending sale or redevelopment.

**Operating Leases**

A lease other than a finance lease.

**Operational Assets**

Non-current assets held and occupied, used or consumed by the Authority in the direct delivery of those services for which it has either a statutory or discretionary responsibility.

**Precept**

Demands made upon the collection fund by Central Government and other authorities (Derbyshire County Council, Derbyshire Police Authority, Derbyshire Fire Authority and Town & Parish Councils) for the services they provide.

**Provisions**

Amounts set aside where an event has taken place that gives the Authority a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential. The best estimate at the reporting date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

**Prudence**

An accounting concept that revenue is not anticipated but is recognised only when realised in the form of either cash or of other assets, the ultimate cash realisation of which can be assessed with reasonable certainty.

**Prudential Framework**

The Prudential Framework replaced the credit approval mechanism previously used by central government to control borrowing for capital expenditure. Local authorities are now allowed to determine their own capital programmes according to prudent assessments of affordability. Authorities must set their spending plans in accordance with the CIPFA Prudential Code.

**Reserves**

Sums set aside to meet future expenditure on specific purposes.

**Revaluation Reserve**

A capital reserve that records net gains (if any) from revaluations of assets made after 1 April 2007. (Introduced by the 2007 SORP, it replaced the Fixed Asset Restatement Account).

**Revenue Expenditure**

Expenditure on the day-to-day running of the Council, including employee costs, running expenses and capital financing costs.

**Revenue Expenditure Funded from Capital Under Statute (REFCUS)**

Expenditure classified as capital which does not result in a non-current asset being carried on the Balance Sheet. This would include capital grants or renovation grants to private persons.

**Revenue Support Grant (RSG)**

Grant paid to local authorities by Central Government to help finance its general expenditure, becoming less significant as its level is reduced year-on-year.

**Section 106 (S106)**

This section of the Town and Country Planning Act 1990 enables legal agreements between planning authorities and a developer where, on being granted a

planning application, the latter may be obliged to provide additional funding for specified services.

**Service Reporting Code of Practice (SeRCOP)**

Sets out proper practice with regard to consistent financial reporting below the Statement of Accounts level.

**Short-Term Investments**

An investment that is capable of realisation within a year of the reporting date.

**Soft Loan**

Loans made for policy reasons rather than as financial instruments; commonly made to local and voluntary sector bodies that undertake activities considered beneficial to the community. They may be interest free or below prevailing market rates.

**Total Cost**

The total cost of a service or activity includes all costs which relate to the provision of the service (directly or bought in) or the undertaking of the activity. Gross total costs includes employees costs, expenditure relating to premises and transport, supplies and services, third party payments, transfer payments, support services and capital charges. This includes an appropriate share of all support services and overheads, which need to be apportioned in accordance with CIPFA's SeRCOP.

**Usable Capital Receipts Reserve**

Distinguishes the amounts in the reserve from any capital receipts that have been posted to the Capital Adjustment Account to reduce the Authority's underlying requirement to borrow.

**Useful Life**

Period over which the Authority will derive benefits from the use of a non-current asset.

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HIGH PEAK BOROUGH COUNCIL**

We have audited the financial statements of High Peak Borough Council (the "Authority") for the year ended 31 March 2017 under the Local Audit and Accountability Act 2014 (the "Act"). The financial statements comprise the Movement in Reserves Statement, the Comprehensive Income and Expenditure Statement, the Balance Sheet, the Cash Flow Statement, the Housing Revenue Account Income and Expenditure Statement, the Movement on the Housing Revenue Account Statement, the Collection Fund Account and the related notes comprising the Statement of Accounting Policy, detailed Accounting Policies, Notes to the Financial Statements, Notes to the Housing Revenue Accounts and Notes to the Collection Fund Accounts. The financial reporting framework that has been applied in their preparation is applicable law and the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2016/17.

This report is made solely to the members of the Authority, as a body, in accordance with Part 5 of the Act and as set out in paragraph 43 of the Statement of Responsibilities of Auditors and Audited Bodies published by Public Sector Audit Appointments Limited. Our audit work has been undertaken so that we might state to the Authority's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Authority and the Authority's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of the Executive Director and auditor**

As explained more fully in the Statement of Responsibilities, the Executive Director is responsible for the preparation of the Statement of Accounts, which includes the financial statements, in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2016/17, which give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law, the Code of Audit Practice published by the National Audit Office on behalf of the Comptroller and Auditor General (the "Code of Audit Practice") and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the Authority and Group's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Executive Director; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Chief Financial Officer's Narrative Report, and the Annual Governance Statement to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the

audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion:

- the financial statements present a true and fair view of the financial position of the Authority and Group as at 31 March 2017 and of the Authority's and Group's expenditure and income for the year then ended; and
- the financial statements have been prepared properly in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2016/17 and applicable law.

### **Opinion on other matters**

In our opinion, the other information published together with the audited financial statements in the Chief Financial Officer's Narrative Report, and the Annual Governance Statement for the financial year for which the financial statements are prepared is consistent with the audited financial statements.

### **Matters on which we are required to report by exception**

We are required to report to you if:

- in our opinion the Annual Governance Statement does not comply with the guidance included in 'Delivering Good Governance in Local Government: Framework (2016)' published by CIPFA and SOLACE; or
- we have reported a matter in the public interest under section 24 of the Act in the course of, or at the conclusion of the audit; or
- we have made a written recommendation to the Authority under section 24 of the Act in the course of, or at the conclusion of the audit; or
- we have exercised any other special powers of the auditor under the Act.

We have nothing to report in respect of the above matters.

### **Conclusion on the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources**

#### **Respective responsibilities of the Authority and auditor**

The Authority is responsible for putting in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements. We are required under Section 20(1)(c) of the Act to be satisfied that the Authority has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. We are not required to consider, nor have we considered, whether all aspects of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively.

## **Scope of the review of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources**

We have undertaken our review in accordance with the Code of Audit Practice, having regard to the guidance on the specified criteria issued by the Comptroller and Auditor General in November 2016, as to whether the Authority had proper arrangements to ensure it took properly informed decisions and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people. The Comptroller and Auditor General determined this criteria as that necessary for us to consider under the Code of Audit Practice in satisfying ourselves whether the Authority put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2017.

We planned our work in accordance with the Code of Audit Practice. Based on our risk assessment, we undertook such work as we considered necessary to form a view on whether in all significant respects the Authority has put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources.

### **Conclusion**

On the basis of our work, having regard to the guidance on the specified criteria issued by the Comptroller and Auditor General in November 2016, we are satisfied that in all significant respects the Authority put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2017.

### **Certificate**

We certify that we have completed the audit of the financial statements of the Authority in accordance with the requirements of the Act and the Code of Audit Practice.

#### **Phil Jones**

for and on behalf of Grant Thornton UK LLP, Appointed Auditor

The Colmore Building  
20 Colmore Circus  
Birmingham  
B4 6AT

28 September 2017