



D2 Energy Efficiency (D2EE) Energy Audits and Grants aim to help small and medium sized businesses (SMEs) in Derby and Derbyshire to reduce their energy use.

Who are the audits and grants for?

Small and medium enterprises (SMEs); SMEs are defined as companies with less than 250 employees and either a turnover of less than € 50m or a balance sheet total of less than € 43m. They must be no more than 25% owned by a company that isn't an SME.

Where & when?

Derby and Derbyshire (also known as the D2 area) until October 2019.

What is supported?

Energy efficiency support for improvements to either premises or process equipment. This could include lighting, insulation, heating, ventilation, air conditioning, energy efficient equipment or renewables.

How?

Through either grants or energy consultancy. This is determined by an energy audit process.



What do applicants need to do to start the process?

- Complete an enrolment form and email to the D2EE Team for discussion. A signed hard copy version will also be required via post.
- Agree a date for an energy audit - the Project Officer will carry out a grant eligibility check.

What happens after the energy audit?

- A report will be produced with recommendations for energy saving.
- Preferred energy efficiency measures will be agreed between the SME and the Project Officer(s).
- Support, e.g. further analysis or behaviour change advice, will be offered if no grant is applied for.



What is the process for eligible SMEs to apply for a grant?

- SME will obtain three quotes for each of the proposed energy efficiency works, which will be submitted to the Project Officer(s) for analysis.
- Once three suitable quotes have been submitted, and a preferred supplier chosen, a Project Officer will carry out the necessary calculations to ascertain monetary, carbon and energy savings for the proposed improvements. (Grant applications will need to meet a target saving threshold.)
- A grant application form will be completed by a Project Officer which the SME will check, complete sign, and return.
- The grant application, along with accompanying calculations and quotes, will be sent to the Project Board (by Project Officer) to request approval.
- A Project Officer will draw up a legal Funding Agreement, which sets out the legal context, terms and conditions of the grant and the approved energy efficiency works for the site.

The table below shows the percentage of the overall cost that a business can expect to pay.

Grant available	% grant	You pay	Overall project cost
£2,000	65%	£1,076	£3,076
£5,000	50%	£5,000	£10,000
£10,000	50%	£10,000	£20,000
£15,000	45%	£18,333	£33,333

When can energy efficiency measures be installed?

- Once the signed Funding Agreement has been mailed back to the Project Officer, the SME can commence installation of the approved energy efficiency measures.
- Progress and completion of the works will be monitored by the Project Officer.
- Required evidence and invoice to be submitted for the grant to be paid (in arrears).

Team Leader:

Gemma Sylva 01332 642029
gemma.sylva@derby.gov.uk

Project Officers across Derby and Derbyshire:

South: Bridget Bradley 07388 373 589 bridget.bradley@derby.gov.uk

North: Liz Pasteur 07388 373 588 liz.pasteur@derby.gov.uk

Tom Veitch 07388 373 590 tom.veitch@derby.gov.uk

D2EE is delivered by Derby City Council, Derbyshire County Council and University of Derby. The Councils run the audit and grants programme while the University of Derby offers product innovation and business support to SMEs across D2N2 wanting to take a bigger role in the Low Carbon economy.

For further information go to: www.derby.gov.uk/D2EE



Derby City Council

