

PERSON SPECIFICATION

Head of Assets

Essential	Desirable	Assess by
Knowledge and Qualifications		
<p>Educated to degree level in a subject related to asset management such as surveying, building or asset management or equivalent level of experience at a senior level in a specialist area.</p> <p>Up to date knowledge of current and proposed legislation, guidance and best practice.</p> <p>Detailed knowledge of asset services including: housing stock, valuation, estate management, contract management and property management.</p> <p>Full driving licence and access to a vehicle.</p>	<p>Membership of an appropriate professional body such as RICS or CIB.</p> <p>A formal qualification in management/business management.</p> <p>Prince 2 practitioner qualification.</p> <p>Evidence of continuing professional development.</p> <p>Safeguarding Level 3 qualification</p>	Application/Interview
Experience		
<p>Extensive experience of managing and delivering of Assets Services: housing stock, valuation, estate management, contract management, contract management and property management.</p> <p>Experience at a senior level of leading, motivating and managing people to support outcome focused solutions and challenging, constructively and clearly, poor performance and inappropriate behaviour.</p>	<p>Extensive experience of managing major projects on time, in line with customer requirements and good practice.</p> <p>Previous experience of managing multi-disciplinary teams.</p>	Application/Interview

Experience of developing internal and external networks/partnerships to achieve specific objectives.	Experience of working corporately to achieve positive customer and organisational outcomes.	
Experience in budget and resource management.		
Skills and competencies		
Excellent collaborative, and cross-sector partnership working.		Application/Interview
Excellent team working skills and ability to work effectively with other internal professional teams.		
Self-motivated with enthusiasm and drive to complete complex projects and achieve results for the Councils and wider community.		
To have a positive attitude at work and create a positive atmosphere.		
Physical, mental and emotional demands		
Ability to meet deadlines and work accurately under pressure.		Application/Interview
Resilience and ability to cope with demanding workload and stakeholder pressure.		
Ability to communicate the benefits and risks of complex programmes to a wide range of stakeholders.		
Some out of hours working (evening and weekends).		
Politically restricted post.		

All applicants with a disability who meet the minimum requirements for the role will be given an interview and will be considered on their abilities.

We can only accept applications from candidates who are permitted to work within the UK, or from those who have a valid work permit.